



VOLUNTEER AGREEMENT

Confidentiality Agreement

I understand that Love Living at Home (LLH) volunteers are expected to respect the privacy of members. I will maintain the confidentiality of all member information to which I am exposed. Member information should *never* be shared outside LLH. It is appropriate to discuss a volunteer experience with the volunteer coordinator or Executive Director, but not with others.

Conflict of Interest Policy

I shall not use any information acquired as a LLH volunteer for my own financial or professional gain or advantage. I understand that if it is discovered or it appears that I have done so, I may be dismissed as a volunteer. I will not promote my own or family businesses to members. I will not accept any gifts or loans from members.

Services

I will provide only the services to which I am assigned by the office. If a member requests further service, I will ask the member to call the office for assistance. I understand that I am not expected to handle unscheduled requests or requests that I am not comfortable handling.

I will call the office immediately if I have any concerns about a member or about the safety of myself or another volunteer.

Representation of the Organization

Volunteers are important ambassadors for LLH. I will conduct myself in accordance with LLH values of dignity and respect for older adults.

I understand that as a volunteer I must not act on behalf of or make statements representing LLH to the press or media without prior authorization. I am not authorized to sign any agreement involving contractual or financial obligations of LLH.

Liability Waiver

I acknowledge that as a volunteer, I am not an employee of LLH and understand that I will not be paid for any work I perform. I consent and agree that I am volunteering at my own risk. I fully and forever release and discharge LLH and its officers, employees and agents from any loss, cost, injury, damages or other liability which I may incur in the course of my volunteer work.

Confirmation of Understanding and Receipt of Volunteer Handbook(s)

I understand that volunteering with LLH should be rewarding experience. I understand that LLH respects the cultural, religious and political views of all individuals and agree to refrain from imposing my views on

members and other volunteers. I acknowledge receipt of the LLH Volunteer Handbook, have read and understand its contents, and agree to abide by the expectations LLH has of its volunteers.

I HAVE READ AND UNDERSTAND ALL OF THE ABOVE, HAVE HAD MY QUESTIONS FULLY ADDRESSED, AND HAVE RECEIVED A COPY OF THIS FORM.

_____ LLH takes photographs at most events. Please initial if you prefer for LLH not to use photos of you.

Printed Name: _____

Signature: _____

Date: _____