

SERVICE ABOVE SELF



Application for 2018 Community Service Grants  
Rotary Club of Oak Park and River Forest

To: Oak Park-River Forest, and Forest Park Non-Profit (501C3) Organizations:

You are invited to submit an application to the Rotary Club of Oak Park and River Forest for a Community Service Grant. The application for the Community Service Grant through the Rotary Club of Oak Park and River Forest is now available on our website: <http://www.oprfrotary.org/> on the left hand side of the home page.

If you would like to be considered for a grant, please submit the attached application by **March 13th**. Applications submitted after that date will not be considered for a grant in 2018.

Rotary International has adopted the following focus areas that will be considered as Rotary Club of Oak Park and River Forest grants are being reviewed:

- Peace and Conflict Prevention/Resolution
  - Disease Prevention and Treatment
  - Water and Sanitation
  - Maternal and Child Health
  - Basic Education and Literacy
  - Economic and Community Development
- (Last Year the Rotary Club of Oak Park River Forest had a focus on reducing the incidence of and the impact from domestic violence.)

The grant application should be for a specific project that will benefit the Oak Park, River Forest and Forest Park community and/or neighboring communities such as the Austin Neighborhood, Maywood, Galewood Neighborhood or Berwyn. We have modified the range of grants available to be between \$2,500.00 and \$5,000.00.

If you have any questions regarding applications and grant criteria, e-mail or call Jim Lencioni at [jlencioni@ariainc.com](mailto:jlencioni@ariainc.com), 708-445-8400 x4727. Applications should be submitted via e-mail. You will receive email confirmation once the application is received. If you don't receive a confirmation, please contact Jim Lencioni.

Recipient awards will be delivered in the late spring of 2018 at the Club's Annual Recognition Breakfast. Recipient organizations are requested to have an individual on hand at the event to publicly accept the award.

Recipients are required to provide a grant report by February 13, 2019, demonstrating that (a) The project has been completed, including a description of the project's outcome; and (b) Rotary has been acknowledged as a donor to the organization on the donor's website, and promotional material specific to the funded project. In addition, we encourage participation in our annual fund-raiser, the Rotary Rally, to be held in late August. We use the funds raised at the Rally to support our community grants.

A funded project must be for the funding of a specific activity or project rather than to make up general operating deficiencies.

Government organizations supported by local taxpayers will generally not be funded.

Priority will be given to projects that support the greatest number of residents in the areas noted above.

Applications must be sponsored by a current member in good-standing of the Rotary Club of Oak Park and River Forest.

**Important note:** If your organization received a grant in 2017, the organization is required to provide a grant report by February 13, 2018 demonstrating that the funded project or activity has been completed. Grant recipients who do not complete a report for 2017 will not be considered for 2018.

Please review the application carefully and complete it as set forth in the guidelines and instructions. To facilitate completion, the application is in Word, and can be submitted in Word. Please submit the grant application via e-mail no later than **March 13th, 2018**. I will send you confirmation of receipt once I receive the grant.

Be sure to include your Rotarian sponsor's acknowledgement that s/he is sponsoring the request. That acknowledgement can also be sent via email to me along with your application.

Jim Lencioni

jlencioni@ariainc.com

708-445-8400

Rotary Club of Oak Park – River Forest

Rotary Club of Oak Park River Forest Community Service Committee Chair

**SERVICE ABOVE SELF**



**APPLICATION FOR 2018 COMMUNITY SERVICE PROJECT**

- **Must be submitted with Organization's most recently Audited Financial Statement.**
- **Must be submitted with a budget specific to the program for which you are requesting funds.**
- **Priority will be given to organizations not funded in the prior year.**

Organization: \_\_\_\_\_

Address of organization: \_\_\_\_\_

Geographic area supported by organization: \_\_\_\_\_

Chief Executive Officer/Executive Director of organization:

\_\_\_\_\_

Organization's contact person regarding application: \_\_\_\_\_

Contact information (e-mail address and telephone number):

\_\_\_\_\_

Current year's organizational operating budget:

Revenue \_\_\_\_\_ Expenses \_\_\_\_\_

Other Sources of funding organization has approached specific to this project:

\_\_\_\_\_

Detailed description of project and persons served, including a summary of the way in which the project might fit within Rotary International's focus areas (Peace and Conflict Prevention/Resolution, Disease Prevention and Treatment, Water and Sanitation, Maternal and Child Health, Basic Education and Literacy, Economic and Community Development):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Amount Requested (should not exceed \$5,000) \_\_\_\_\_

Number of persons **directly served** by the project for which grant is requested:

\_\_\_\_\_

Name of OPRF Rotarian sponsoring the requested grant. Sponsorship should confirm sponsorship by sending an email to  
jlencioni@ariainc.com \_\_\_\_\_

Date of application: \_\_\_\_\_