

Minutes of Little Falls Board Meeting: May 2, 2017

Board Attendees: Susan Harding, Margie Ott, June Gardner, Nancy Wehr, Jane Croft, Cecilia Bacigalupo, Gary Ender, Mary O'Donoghue

Staff: Todd Smith

Members: Sam Dhir, Joanne Hellyer, Rosemary Harding, Manuel Valencia, Eleanor Hillequist

Minutes of April's meeting are approved.

Financial Report: Nancy and Cecilia

See balance, profit and loss statements for April 28th.

Suggestion to set annual renewal date vs revolving 12 month renewal.

Committee Reports:

Membership and Volunteer Committees' Reports (see submitted reports)

Finance Administration: Margie

Grant application process: all the grants are going to County Council May 16th, so we will know by end of May what we will be getting. One grant has been recommended for passage for \$10,000 (to go to office salaries).

Social events handled by Todd and Dave Gries. Sam Dhir volunteers to help with planning and conducting events. Todd will meet with Sam to make it happen!

Fundraising Report: Susan

Fundraising letter to go out after May 16th. The letter should clearly state that any donation is fully tax deductible.

Susan looking for 3 quotes to go with 3 pictures of people at events.

Survey to see members preferences for services and activities will go out by the end of May.

Executive Director's Report: Todd

Thanks to the help in getting meeting notification out by mail. Got it out for around \$700.

Working to get the County involved to get all Villages under an umbrella policy.

Software Update: in process of getting new, more sophisticated software. (Gary and Manuel). More user friendly and able to streamline information and processes.

Membership dues: more Villages than not bill annually not on a rolling anniversary.

Looking at switching to annual membership/billing.

Volunteers covering cost of background check: (\$30). Volunteers will be asked to give fully deductible donation to help offset the cost of getting the background check. Volunteers who do not wish to donate will still be allowed as volunteers.

Recruiting: at social member level: members can come from any zip code. Services are only provided to those living in 20816.

New Business for Membership Committee:

Looking to set dates for advertising at Safeway, Giant and some of the fruit stands in the area. Volunteer and Membership Committees will meet briefly after this meeting to set dates.

Calendar Review:

Board Members should all come to: May 16th Community Meeting at Westland Middle School (arrive by 6:30, meeting at 7:00-8:00 pm) to recruit new members. Mention and explanation of web site and methods the Village uses for communication. Distribute an instruction sheet for how to join the Village online as well as a number they can call to speak to someone.

Board members are encouraged to be at every event.

Sam suggested contacting home insurance companies to provide home safety assessments for members who would like to have one. Todd and Sam to discuss.

New Business: Margie

We need to start looking for Board Candidates now. Margie suggests bringing the issue up at the May 16th Community Meeting. Will wait until June to form a committee to help decide what expertise we are looking for.

Meeting Adjourned: 5:46 pm