



# CHEVY CHASE AT HOME

We Are Neighbors Helping Neighbors Live At Home

Post Office Box 15102

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Telephone 301-657-3115

## CC@H Privacy Policy

CC@H respects the privacy of its members, volunteers, officers and staff, and adheres to the following privacy principles:

1. To protect the confidentiality of personal information about individuals.
2. To collect personal information directly from the individual concerned, or with the knowledge and consent of that individual.
3. To inform each person of the purpose and use of requested personal information.
4. To collect only personal information that is necessary to accomplish the purpose for which it is intended.
5. To prohibit the sale or rental of personal information to third parties.
6. To require CC@H-approved fee-for-service providers to respect the confidentiality of members' personal information.
7. To delete sensitive personal information from its records once such information is no longer needed.
8. To enable individuals to update or correct their personal records.

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Signature

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Date

Please Print Your Name Here: \_\_\_\_\_

Please mail the signed document to the address above or e-mail a scan of it to [info@chevyCHASEathome.org](mailto:info@chevyCHASEathome.org).