



Chapter in Development
Chapter Application

Email to: president@womenforwinesense.org and chapter_development@womenforwinesense.org

Chapter: (City/State) _____ Date: _____

I. List 5 required officers: Name/Telephone Number/Email Address all required. Attach their application and dues check if not already members.

NAME	TELEPHONE NUMBER	EMAIL ADDRESS
1. Chapter President <i>(Required)</i>		
2. Vice President		
3. Secretary <i>(Required)</i>		
4. Treasurer <i>(Required)</i>		
7. Event/Program Chair <i>(Required)</i>		
8. Membership Chair <i>(Required)</i>		
5. Alternate Chapter Representative <i>(Required: can also hold another Board Position)</i>		
6. Website Chair		
9. PR/Social Media Chair		

II. List 2 required national events:

Women in Wine April
 Event _____ Date _____

Wine at America's Table October
 Event _____ Date _____



III. List 4 standard events:

Event _____	Date _____
Event _____	Date _____
Event _____	Date _____
Event _____	Date _____

IV. List dates for Officer meetings for first 6 months of Chapter operation:

Date _____	Date _____
Date _____	Date _____
Date _____	Date _____

V. Attach Chapter Planning Doc with Chapter Planning, Budget, Membership, and Events sections filled in.

VI. Attach Organizational Minutes and completed chapter Development Checklist

VII. Please attach list of other members who are not officers, including name and contact information.

VIII. President Sign Off on WWS Policy and Procedures Manual (P&P manual):

I, _____ affirm that I and all Officers and Chairs listed above have read the P&P Manual, and agree to abide by it.