Dallas Claims Association
Application, Guidelines and Agreement form for 2020 Scholarships

Current Education Status: (circle one)	Undergraduate		Graduate	
Applicant Name:				
Address:				
City, State, Zip:				
Phone #:				
Email Address:				
Date of Birth:				
Social Security #:				
High School Attended:				
Date of Graduation:				
SAT/ACT Score:				
GPA Current Semester:				
GPA Overall Average:				
College Attending:				
Attn:				
Street/PO Box #:				
City, State, Zip:				
Student ID #:				
Major Study:				
Last Semester-# of Hours Completed:				
Total Hours-# of Hours Completed:				
Applied for other Scholarships?				
Receiving Financial Aid ?:				

DCA Member Information

DCA Member Name:				
Member Employer Name:				
Member Employer Street Address:				
City, State, Zip:				
Work Phone Number:				
Personal Phone Number:				
Email Address:				
Relation to Applicant: (circle one)	Parent		Self	Spouse

- Scholarship packet must be submitted with the following attachments:
    - ✓ Application completed in full with no blank entries- all signatures and complete addresses required;
    - ✓ One original character reference letter (dated within the last 6 months prior to submission)
    - ✓ Two original educational reference letters (from educators-example: professors, academic advisors, TA's, Counselors from school attended within the last 6 months prior to submission) **Reference letters must be original (if received electronically, letter must be accompanied with copy of dated email sent from person writing reference letter)**
    - ✓ Transcript and/or previous semester grades

- The deadline for submission is June 30th, 2020 (06/30/2020) to submit a completed packet for consideration. If mailed, it must be post marked by the deadline date. Subsequent submissions will not be accepted. Submit only completed packets. The DCA member will have the responsibility to look over the packet before the student signs it and submits it for consideration.

- Requirement of 2.5 GPA for the preceding semester and/or class ranking in the top 25% of class or "C" average for high school seniors – if overall GPA average is higher than prior semester, we will accept the higher of the two. Graduating seniors are required to have a C average.

Briefly state why you have applied for this scholarship, why you should receive it and what you want to achieve with it. List any additional awards, honors, activities, volunteer service hours, leadership positions held and other extracurricular activities that you want to be considered in the awarding of this scholarship. Feel free to use additional page if necessary.

- Please send all required, completed scholarship packet documents to:
  Attn: Sheri Deaton
          Genex Services
          5501 LBJ Freeway, Suite 700, Dallas TX 75240
          214.282.5246; sheri.deaton@genexservices.com

- The Scholarship chairpersons will notify the member by email that package is received. Please provide email address for acknowledgment:

The Student and Member must sign below and include in packet:

I understand that the following requirements must be met in order to be considered for the DCA scholarship:

- Application status will be listed and updated each week on the website to notify the member when the completed application has been received by the scholarship chair person.

GUIDELINE AGREEMENT: Scholarships are awarded at the discretion of the Dallas Claims Association Executive Board. I understand that any money awarded to me will be paid directly to the accredited institution I have chosen to attend. I must enroll and pass a minimum of 9 semester hours undergraduate or 6 hours post graduate studies and maintain a 2.5 GPA. The funds must be used within one (1) calendar year from the date issued. The DCA member must be in good standing with a current paid membership, and must attend six (6) meetings between September 2019 to June 2020 to receive funds in September 2020. Any unused funds must be returned to DCA in the event of withdrawal, failure to complete the minimum hours required, or graduation with excess funds on file with the school.

Date:

Student:
Signature:

Member:
Signature: