

**Dallas Claims Association**  
**Scholarship Application, Guidelines and Agreement Form for 2020-2021 School Year**

**Applicant Information**

Current Education Status: (check one)	Undergraduate	Graduate	Technical
Applicant Name:			
Address:			
City, State, Zip:			
Phone #:			
Email Address:			
Date of Birth:			
Social Security #:			
High School Attended:			
GPA Current Semester:			
College Attending:			
Attn:			
Street/PO Box #:			
City, State, Zip:			
Student ID #:			
Major Study:			
Last Semester # of Hours Completed:			
Yearly cost of tuition, books, supplies:			

**DCA Member Information**

DCA Member Name:			
Personal Phone Number:			
Email Address:			
Relation to Applicant: (check one)	Parent	Self	Spouse

**GUIDELINE AGREEMENT:** Scholarships are awarded at the discretion of the Dallas Claims Association Executive Board. I understand that any money awarded to me will be paid directly to the accredited institution I have chosen to attend. I must enroll and pass a minimum of 9 semester hours undergraduate or 6 hours post graduate studies and maintain a 2.5 GPA. The funds must be used within one (1) calendar year from the date issued. The DCA member must be in good standing with a current paid membership, and must attend six (6) meetings between September 2020 to August 2021 to receive funds in September 2021. Any unused funds must be returned to DCA in the event of withdrawal, failure to complete the minimum hours required, or graduation with excess funds on file with the school  
I verify the accuracy of the above-provided information. I confirm all required attachments are included. I understand that the following requirements must be met in order to be considered for the DCA scholarship.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

- Accredited schools/programs can be searched/verified online at: <http://ope.ed.gov/dapip>
- Scholarship packet must be submitted with the following attachments:
  - ✓ Briefly state why you have applied for this scholarship, why you should receive it and what you want to achieve with it. List any additional awards, honors, activities, volunteer service hours, leadership positions held and other extracurricular activities that you want to be considered in the awarding of this scholarship. Please use additional page
  - ✓ Application completed in full - all signatures and complete addresses required;
  - ✓ One original character reference letter (dated within the last 6 months prior to submission)
  - ✓ Two original educational reference letters (from educators-example: professors, academic advisors, TA's, Counselors from school attended within the last 6 months prior to submission) **Reference letters must be original (if received electronically, letter must be accompanied with copy of dated email sent from person writing reference letter)**
  - ✓ Transcript and/or previous semester grades
- The deadline for submission is June 30<sup>th</sup>, 2021 (06/30/2021) to submit a completed packet for consideration. If mailed, it must be post marked by the deadline date. Subsequent submissions will not be accepted. Submit only completed packets. The DCA member will have the responsibility to look over the packet before the student signs it and submits it for consideration.
- Requirement of 2.5 GPA for the preceding semester and/or class ranking in the top 25% of class or "C" average for high school seniors – if overall GPA average is higher than prior semester, we will accept the higher of the two. Graduating seniors are required to have a C average.
- Please send all required, completed scholarship packet documents to:
  - Attn: Sheri Deaton
  - Genex Services
  - 3614 Hilltop Circle, Rockwall TX 75087
  - Questions: 214.282.5246 or [scholarship@dallasclaims.com](mailto:scholarship@dallasclaims.com)
- The Scholarship chairpersons will notify the member by email that package is received.