

# Elevation Certificate Basics

## How to Complete the FEMA EC Correctly for Everyone

**When:** Thursday, December 6, 2018  
9:00 AM - 4:30 PM

**Where:** Key West City Hall  
Room #216- City Mgr Conf. Room  
1300 White Street  
Key West, FL 33040

**CECs:** 6 - CFM  
6 - PE (#5341/#178/#6851)  
6 - PLS/PSM (#CE89/#CE89/#8723)  
4 - BCAIB (#5341/#178/#5007960)  
0.6 - ICC (#1707/#11790)  
0 - Ins

**Instructor:** Del Schwalls, PE, CFM

**Cost:** \$50 - FFMA individual members  
\$150 - non-FFMA members

### Course Description

This course will:

- provide detailed training on completing a FEMA Elevation Certificate (EC) accurately and in its entirety, allowing full compliance with any program that requires submission of an EC.
- review the EC and provide guidance on implementation and use.
- cover EC requirements for surveying, foundation flood openings, and certification.
- review the Community Rating System (CRS) requirements for an EC and those portions that can differ from other programs.
- identify the portions of the EC instructions that should not be used, in order to achieve full compliance with all programs.
- include common errors and omissions, review of the various EC building diagrams, and real-world examples.

### Course Objectives:

- Learn to complete a FEMA EC in order to satisfy the requirements of any program.
- Understand the data needs for each individual EC section.
- Understand how the EC is used by CRS.
- Change attendee's approach to ECs from 'minimum needs' to 'best practice'.
- Avoid common mistakes that can invalidate the EC for certain programs.



### Reference Materials:

*Please download and review prior to class.*

[FEMA EC & Instructions](#)

[FEMA EC FPM Bulletin](#)

**Seating is limited to the first 30 attendees.**  
Fewer than 10 attendees will result in course cancellation.

**Register online at**  
[FLfloods.org/calendar](http://FLfloods.org/calendar)

### Not an FFMA Member?

Click "JOIN NOW" before registering to receive all the member benefits and the reduced rate.

### For More Information Contact:

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*Learn how to avoid errors that are causing many communities to miss the mandatory CRS EC prerequisites.*