

EHP Cadre Job Announcement

This announcement may be forwarded to any and all interested parties

Office of Environmental Planning & Historic Preservation Cadre Job Announcement

The Environmental Planning & Historic Preservation Cadre (EHP), located within the Federal Insurance Mitigation Agency (FIMA), Federal Emergency Management Agency (FEMA), Department of Homeland Security (DHS) is soliciting applications to expand the OEHP Cadre.

Positions:

- Floodplain Specialist (Field CORE)

The major duties of these positions are detailed in this attachment; application steps are noted below. Please direct questions to EHPCADRE@FEMA.DHS.GOV

Application Period

- Tuesday, AUGUST 20, 2019 to Until Filled

Pay Scale:

- Floodplain Specialist: GS-11

Location:

- Floodplain Specialist: Multiple Locations
- No Relocation Expenses Reimbursed

Summary

This position is being announced under FEMA's Cadre of On-call Response/Recovery Employee (CORE) Program. This is a temporary appointment in the Excepted Service, not to exceed 2 years, with the option to extend based on workload and funding availability. Veterans Preference does not apply to the CORE selection process.

Conditions of Employment

- You must be a U.S. citizen to apply for this position.
- You must successfully pass a background investigation.
- Selective Service registration required.
- You must be able to obtain and maintain a Government credit card.
- Valid Drivers License Required for Field CORE Positions.

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Materials to Submit

- Resume
- References
- Cover Letter
- Resume Tip: Make sure you look at key words in announcement and include in resume with detailed description of related experience and dates.
- Current or former FEMA Reservists/DAE employees:
 - To accurately credit your experience for these intermittent positions, make sure to list the dates (from MM/YY to MM/YY) of each deployment, along with the job title and specific duties you were responsible for during each deployment.

How to Submit

- Floodplain Specialist Submit all materials to EHPCADRE@FEMA.DHS.GOV
 - Incomplete submissions will not be considered
- Indicate which position you are applying for
 - You may apply for more than one position, but send separate email for each position you are applying for, along with identifying position in subject line.

What to Expect Next

Your submission materials will be reviewed by a Subject Matter Expert (SME) for interview consideration.

If you are selected for an interview, you will be notified by phone.

Interviews will be conducted either in person or phone. No travel expenses are authorized for interviews.

Selectees will be forwarded to the Office of Chief Component Human Capital Officer (OCCHCO) for final review and processing



FEMA

OFFICE OF ENVIRONMENTAL PLANNING AND HISTORIC PRESERVATION
PARTNERS IN SHAPING RESILIENT COMMUNITIES



FEMA EHP Environmental Floodplain Specialist (EFSP)

APPLICATION PERIOD:	8/20/19 to Until Filled
SERIES & GRADE:	GS-11
Salary:	\$62,236.00 to \$80,912.00 per year
POSITION INFORMATION:	Multiple Positions- Term - Temporary - Not to Exceed 2 Years
DUTY LOCATIONS:	Location Negotiable Upon Selection
WHO MAY APPLY:	All United States Citizens
SECURITY CLEARANCE:	Public Trust-Background investigation

When disaster strikes, America looks to FEMA. Now FEMA looks to you. Join our team and use your talent to support Americans in their times of greatest need. The Federal Emergency Management Agency (FEMA) prepares the nation for all hazards and manages Federal response and recovery efforts following any national incident. We foster innovation, reward performance and creativity, and provide challenges on a routine basis with a well-skilled, knowledgeable, high performance workforce.

This position is being announced under FEMA's Cadre of On-call Response/Recovery Employee (CORE) Program. This is a temporary appointment in the Excepted Service, not to exceed 2 years, with the option to extend based on workload and funding availability. Veterans Preference does not apply to the CORE selection process.

The Environmental Planning and Historic Preservation Cadre (EHP) announces the hiring of EHP Environmental Floodplain Specialist (EFSP) position under FEMA's CORE Program.

Key Requirements:

- This position requires a Public Trust background investigation.
- You must be a U.S. citizen or National to be considered for this position.
- This position is 100% travel, and you will be required to travel up to, but not limited to 320+ days a year. When not deployed, your duty station will be your residence of record (ROR).
- Preference is that you have completed a BA or Master's degree program in related subject.
- You must be able to obtain and maintain a Government credit card.

Special Physical Requirements:

- Work is performed at a desk, walking, standing, bending, carrying light to medium objects, and in austere conditions.
- You must be able to walk, stand, and sit, for extended periods.
- You must be able to work in austere conditions and in undesirable locations.
- Work may take place in undesirable conditions that include exposure to excessive heat, unhealthy environments, and extended hours.
- You must be able to stay in temporary housing when deployed if necessary.
- Housing accommodations may be limited and require stays in temporary structures without electricity.

Duties:

- Review and implement Executive Orders 11988: Floodplains and 11990: Wetlands (though the 8-step review process); all applicable environmental and historic preservation laws, regulations, additional executive orders, and policy for FEMA funded activities.
- Prepares National Environmental Policy Act (NEPA) documents based on the applicable level of review.



- Serves as a technical specialist on floodplains and wetlands, providing advice and assistance to FEMA program staff, state emergency management staff, Tribal, state, local governments, and eligible private non-profit groups.
- Performs technical project monitoring and evaluations to meet environmental and historic preservation responsibilities.
- Analyze and apply a wide range of scientific and technical to environmental compliance review; specifically Executive Orders 11988: Floodplains and 11990: Wetlands.

How You Will be Evaluated:

Resume

Your resume must show that you meet requirements for this position. You may be found "not qualified" if you do not possess minimum competencies required for the position. To accurately credit your experience, please make sure to list the dates (from MM/DD/YY to MM/DD/YY), along with the job title and specific duties you were responsible for during each deployment and/or employment.

To qualify for this position at the IC-11 (\$62,236.00) level, your resume must demonstrate at least one full year of specialized experience equivalent to the IC-09 level in federal service. This experience may have been gained in the federal government, a state or local government, a non-profit organization, the private sector, or as a volunteer; however, your resume must clearly describe at least one year of the following specialized experience:

1. Reviewing projects or programs to ensure compliance with environmental laws (i.e., the Endangered Species Act, National Historic Preservation Act, Clean Water Act, Clean Air Act, Coastal Barrier Resources Act, National Environmental Policy Act, Fish and Wildlife Coordination Act and Executive Orders 11988 (Floodplains), 11990 (Wetlands), and 12898 (Environmental Justice)
2. Developing environmental documentation, reports, or plans, and
3. Conveying environmental policy and program concepts to stakeholders
4. Reviewing and making technical comments on environmental documentation prepared by stakeholders
5. Evaluating the impact of environmental projects

Other Information:

- All candidates must be able to deploy with little or no notice to anywhere in the United States and its territories for an extended period of time. Deployments may include working more than eight hours a day, or more than 40 hours in a given week, including weekends and holidays, and under stressful, physically demanding, and austere conditions. When activated and deployed, you serve in a federal travel status and are entitled to lodging, transportation and per diem reimbursements for authorized expenses in accordance with federal travel regulations.
- All candidates MUST be willing to travel up to, but not limited to 320 plus days a year during the term of this appointment unless leave is authorized.
- To ensure the accomplishment of our mission, FEMA requires every employee to be reliable and trustworthy. To meet those standards, all selected applicants must undergo and successfully pass a background investigation for Public Trust as a condition of placement into this position. This may include a review of financial issues, such as delinquency, child support and/or tax obligations, as well as certain criminal offenses and illegal use or possession of drugs.
- All candidates will be considered without regard to any non-merit reasons such as race, color, religion, sex, age, national origin, lawful political affiliation, marital status, disability, sexual orientation, protected genetic information, parental status, membership in an employee organization, or other non-merit factors.

How to Apply:

Submit your resume to EHPCadre@fema.dhs.gov. "In Subject line, please put EFSP CORE Position"

What to Expect Next:

A selection panel will review resumes of all eligible applicants. A review of resumes will be on-going. We will inform you when you are being reviewed and/or selected for an interview.