

How to Add Your Profile Photo

- After login, click on the arrow beside your name.

The screenshot shows the Valley Village website dashboard. At the top right, the user name "Denise B Sauder" is displayed with a dropdown arrow, which is circled in red. The main header features the "Valley Village" logo and the tagline "Aging in My Home with Community Support". Below the header is a navigation menu with buttons for Home, Event Calendar, Service Providers, Membership Directory, News, Resources, Forums, About Us, Membership, Committees Pages, and Contact Us. The main content area includes a "Mission" section with text about the organization's purpose, a "Become A Member Today" link, and a photo of a group of people. On the right, there is an "UPCOMING EVENTS" section listing various activities with dates and descriptions, and a "Watch for More Details" button.

- From the drop down click "Profile".

The screenshot shows a user profile dropdown menu for "Martin Smith". The menu includes options for Profile, Renew, Payment Due, and Logout. The "Profile" option is circled in red.

- Click on “Standard Member Directory”

Control Panel Denise B Sauder

Valley Village
Aging in My Home with Community Support
Member of Village to Village Network

Member Profile

Membership Summary
Type: Single Member Member Number: 6
Status: Active Join Date: 5/3/2014
Exp. Date: 5/1/2019 Last Renewal: 5/16/2018

Personal Info
Contact Info
Additional Member Data
Standard Member Directory
Privacy/Cancel/Remove

Website
User Name / Password
Interests
My Service Requests

Financial/Historical Data
Transaction History
Payment/Credit History
Credit Card
Optional Additional Charges
Event History
Volunteering

Forums
Forum General Preferences
Forum Memberships
Thread Subscriptions

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- At the bottom of the page, Photo section, read and follow instructions to upload photo.
- You will need to have a photo of yourself saved to your computer.

Biography

12px - B I U A - [Rich Text Editor Toolbar]

Photo

To upload a photo, press the "Browse" or "Choose File" button and locate the photo on your hard drive. A thumbnail version of your new photo will be displayed below. When you press the "Save" button, the photo will be uploaded to the web site, replacing any existing photo. To remove an existing photo from your directory entry, press the "Delete Photo" button.

Select New Photo
Delete Photo

Save ✓ Cancel ✕