



## MISSOURI ASSOCIATION OF SCHOOL NURSES SCHOOL NURSE OF THE YEAR

### Description:

To publicly recognize school nurses statewide by annually honoring one school nurse who demonstrates excellence in school nursing practice and leadership in school health. This nurse will be submitted to represent Missouri in the NASN Excellence in School Nursing: School Nurse of the Year recognition ceremony.

### Eligibility:

Please check criteria below:

- Be a registered professional nurse
- Be a member of MASN for the current year and the preceding four years.
- Be a member of NASN for the current year and the preceding two years.
- Have five years experience as a school nurse and be currently employed as a full-time school nurse. If the only school nurse position in a community involves fewer hours than usual, it will be considered full time for the purpose of this eligibility criteria. More than 50 percent of the nominee's time must be spent in direct care.

### Procedure for Submission of Application:

All of the following documents (in pdf format) need to be submitted to the awards chair electronically by **January 15th**.

1. MASN nomination form signed by the district president.
2. Letter from district organization stating support and rationale for nomination signed by district president.
3. Curriculum vitae signed by the nominee.
4. Narrative demonstrating evidence of excellence in school nursing practice through the use of *Scope and Standards of Professional School Nursing Practice* (copyright 2017, National Association of School Nurses and American Nurses Association). Narrative must be signed by the nominee.

5. Supporting letters of recommendations:
  - a. Maximum of six letters, each limited to one page, no reductions permitted.
  - b. Letters may be from school nurse colleagues, administrators, supervisors, teachers, parents, students and others.
  - c. Letters should describe specific issues or topics related to the nominee's qualifications for the award. Use *Scope and Standards of Professional School Nursing Practice* (copyright 2017, National Association of School Nurses and American Nurses Association) as a reference.
  - d. Letters should directly reflect areas of rating that writer wishes to emphasize.
  - e. Local and state acronyms must be spelled out when used for the first time.
6. One digital photo (at least 300 dpi/inch) which will not be provided to reviewers or judges but kept by the Awards Committee chair/s and will be used to recognize (honor) MASN SNOY. The photograph must be formatted as a .jpg and should be no larger than 1 MB in size. No photos should be used in the application.
7. The total number of pages should not exceed 20 pages.



## MISSOURI ASSOCIATION OF SCHOOL NURSES SCHOOL NURSE OF THE YEAR NOMINATION FORM

Name of Nominee \_\_\_\_\_

Nominee's Home Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_

Number of years in present positing \_\_\_\_\_

Number of years in school nursing \_\_\_\_\_

Grade levels covered in current position \_\_\_\_\_

Number of students currently served \_\_\_\_\_

Is position full time (by eligibility guidelines) Yes \_\_\_\_\_ No \_\_\_\_\_

Provides direct nursing care in practice Yes \_\_\_\_\_ No \_\_\_\_\_

Is the nominee a registered nurse Yes \_\_\_\_\_ No \_\_\_\_\_

Is s/he a member of the MASN for current year and preceding four years Yes \_\_\_\_\_ No \_\_\_\_\_

Is s/he a member of the NASN for current year and preceding two years Yes \_\_\_\_\_ No \_\_\_\_\_

	Name	email address	Mailing Address
<b>Nominator</b>			
<b>Nominee's District/ President's name</b>			
<b>Letter of support from</b>			
<b>Letter of support from</b>			
<b>Letter of support from</b>			
<b>Nominee's School</b>			
<b>Nominee's School</b>			

<b>District</b>			
<b>Nominee's Lead Nurse</b>			
<b>Nominee's Superintendent</b>			
<b>Nominee's Principal</b>			

District President Signature \_\_\_\_\_

Date nomination submitted \_\_\_\_\_

Date nomination received \_\_\_\_\_

Date nomination reviewed \_\_\_\_\_