

The Margaret H. Lewis Mentoring Program is a volunteer program consisting of members of the Richmond Paralegal Association (RPA).

The objective of this program is to have RPA's more experienced paralegals share technical expertise, wisdom, and career challenges with paralegal students, paralegals new to the area, and to address the concerns of some of our seasoned members as they move into other areas of law. Please note that the program *does not* provide job training or job placement.

Based upon availability, participants will be assigned to a paralegal in their practice area of law for up to three months.

The exchange of information between established paralegals and up and coming paralegals is designed to enrich member career experiences.

Richmond Paralegal Association

Post Office Box 384
Richmond, Virginia 23218-0384
www.richmondparalegals.org

The Margaret H. Lewis Mentoring Program



The Margaret H. Lewis Mentoring Program

Richmond Paralegal Association
www.richmondparalegals.org

**The Margaret H. Lewis
Mentoring Program
Participation Application**

Richmond Paralegal Association

I desire to participate as a Mentor Mentee

Name _____
FIRST LAST

Address _____
Street Address

CITY STATE ZIP

TELEPHONE EMAIL

Employer _____
FIRST LAST

Address _____
Street Address

CITY STATE ZIP

TELEPHONE EMAIL

Preferred contact method? home work

Desired Area or Practice/Specialty for assignment (RPA can only assign one Mentor per Mentee) _____

Please mark the most appropriate description of your employer –

- Nonprofit Law Department Judicial Agency or Court Government Legal Agency
 Corporate Law Department Private Law Office consisting of # attorneys _____ # legal personnel _____
 Other _____

Qualifications of Mentors

- Must be a current active RPA member for at least 6 months
- Must be employed as a paralegal
- Must have worked in the practice area for one year
- Confidentiality between Mentor and Mentee is to be respected at all times
- Must make 3 month commitment to program
- Mentor will be assigned to a Mentee in his or her geographical area

Qualifications of Mentees

- Must be a current active member of RPA
- Must have recently relocated to the Richmond metro area OR recently changed practice area
- Confidentiality between Mentee and Mentor is to be respected at all times
- Must make 3 month commitment to program
- Mentee will be assigned to a Mentor in his or her geographical area