

In Attendance: Larry, Kathy, Kathe, Bonnie, Rae

Absent: Terri

Recognitions: To Governing Council for hanging in to do the work; Sky Johnson for flexibility in putting Gift of Caring flyer together; Ross and Nancy Miller for sustaining involvement and commitment to Village.

Action Team Report Outs

Resource Development – Larry

- Awesome Beaverton appears to be closed down. No response to contact attempts.
- Membership Assistance Program: Changes made to simplify. (See attached forms to show details.)
 - 2 tier level of subsidy established
 - US Federal Poverty Levels continue to be to determine eligibility
 - 50% subsidy allowed with income of 150-249% of poverty
 - 80% subsidy allowed with income of 149% and less
- Hardship Fund: Brief discussion if such a program should be considered. This could be considered if extreme situation exists, i.e. outstanding medical bills. Tabled for now.

Marketing – Kathe

- Chamber Contact being altered. We continue to have Chamber membership and make valuable connections with specific programs. VillageNW video now available when Viva Village accessed in partner directory on website. We are putting Friday morning coffee networking with the Chamber on hold for now.

Volunteering – Kathy

- Team making phone contact with all volunteers (service and Village support) for check-in, feedback, and to update volunteer service preferences and time not available for volunteering. Response positive; also learning about a couple people who no longer wanting to volunteer.
- Volunteer Training held monthly. Last one included 3 River West volunteers.

Membership – Kathy making report for Terri

- Villages NW setting up Mothers & Father Day campaign. Prepared electronic documents sent to Villages for e-mailing.
- Advocacy Team being discussed. Team would establish follow-up with members once membership complete. A definite plan has not been proposed but following are some considerations and possibilities.
 - Purpose for sustainability of membership through personal contact.
 - Currently approximately ½ of full-service membership not using services

- Ideas:
 - Welcome letter sent to all members on completion of membership
 - Follow-up call to follow in one month
 - Buddy established for each member
- Pre-membership Team being planned.
 - Kathe Fradkin organizing team.
 - Current people involved are Vickie Sander and Maryellen Conner.
 - Team will follow prospective member between interest and completion of membership procedure and entering data in Club Express.

Data Management & Technology – Bonnie

- Website up and running. Sometimes a problem comes up when accessing website through vivavillage.org; the old website appears. Bonnie has inserted a way to move into current website.

Events – Bonnie

- Docent led Holocaust Memorial Tour – Bonnie presented flyer to hand out at Tapestry of Hope event on 4/6.
- Gift of Caring/Effective Healthcare Advocacy event May 6. Kathe coordinating 3 Village plus BCOA sponsor planning. Flyer completed; Venue no-cost Valley Catholic Elementary School; cost including honorarium amount to be shared by sponsors

Leadership Team – Kathe, Larry

- Annual Meeting: per by-laws we should have annual meeting in April
- Decision: Annual Meeting will be included as part of membership/volunteer meeting scheduled for April 29, 10:00-12:00 at Southminster Presbyterian Church
 - Kathe and Kathy organizing
 - Annual meeting report will include current statistics: membership, financial, etc.
 - Notice of this meeting will be sent electronically to members and volunteers
- Proposal for Members and Volunteers to Attend the Governing Council Meeting
 - After discussion on 4/15 GC meeting, attendees of annual meeting will be notified of decision and procedure for attending GC meeting
 - Agenda and minutes of GC meetings are posted on website
 - Attendees will be reminded how to access these documents
 - Information to be included in next update