

## **Governing Council Meeting – November 5, 2018, 10:00–12:00**

**Present:** Larry Brown, Janet Cruz, Rae Coleman, Carol Moynes, Kathy Brown, Diana Zapata - VNW liaison

### **Recognitions:**

- Sara Sheets: successful organization Aging With Grace hospitality and recognition of volunteers
- Bonnie Barksdale: four years of developing and leading nature walks and developing relationship with THPRD to bring attention of need for parks with accessible paths

### **Open session**

No volunteers or members present

### **Resource Development Team - Larry**

- Larry looking into three opportunities for grant funding in 2019.
  - Beaverton Social Services grant: This is the grant we received two years ago. Application open in February 2019. We may or may not apply depending on our needs.
  - Beaverton Community Block Grant: We might qualify for funds under the supportive services category. The goal Beaverton is looking for is to provide a vast array of supportive services designed to assist low-to-moderate income persons to help overcome barriers in an effort to achieve self-sufficiency. Larry will attend a required orientation session on November 8.
  - Washington County Health and Human Services has several funding opportunities that especially highlight the Older Adult Behavioral Health Community Project with up to \$120,000 in available funds. They are seeking innovative proposals in the areas of senior companionship, peer support, or intergenerational mentoring to address anxiety and depression with older adults in Washington County. The scope of this is probably too big for us, but Larry is going to research further.
- Our financial report for October looks stable. For the year through October we have expenses of \$23,120.38 and revenue of \$37,680.02. Current bank balance is \$68,660.46.
- Villages NW annual board meeting, Wednesday, November 7. Each Village has been asked to identify three volunteers for recognition. Viva Village has identified the following:
  - Janet Cruz for her work with Events, particularly organizing the Tillamook bus trip and the Casa Lola fundraiser

- Karen McCune for her contributions in organizing the first volunteer work day, the Holiday party, and helping with Aging With Grace check-in organization
- and Kathe Fradkin for her continued leadership with Membership, Outreach/Publicity Team, and events participation

**Outreach/Publicity Team:** *(from Rae)*

- Viva Village and Village Without Walls will share a table at Washington County , DAVS (Disability, Aging, and Veterans Services) caregiver conference November 16. Conference at Tuality Healthcare Education Center, 335 SE 8th Avenue, Hillsboro. Janet to represent Viva Village.
- Team revisiting mission statement per Governing Council input at November 13 meeting.

**Volunteer Team - Kathy**

- Volunteer Annual Check-in Results
  - 53 replies out of 83 volunteers
  - Volunteer team will contact the 29 who did not reply
  - Questionnaire summary identified mostly positive experience.
- DAVS doing an education presentation and gatekeeper training for volunteers on January 11, 1:00-3:00 at the Griffith Park Building, Room 330.
- Plans proceeding for Home Safety Review Day to be followed by a work day to address service issues discovered that are appropriate for volunteers. Target date is early February. Volunteer team is adapting the AARP checklist. Karen McCune has offered to coordinate quarterly volunteer days.

**Membership Team - report from Kathy and Rae**

- As of October 30, 2018, Viva Village has 84 members; full-service 62, associate 22. Pre-membership interviewing three people this week.
- Member meeting scheduled for November 17 from 10:00-noon at Southminster Presbyterian Church to include both members and volunteers. In addition to a Viva Village review and recognition of accomplishments we will have a musical theme with sing along and hopefully an instrumental duet.
- Membership has had to be denied for one applicant. The denial letter is being mailed. Discussion centered on review of interview process and need to bring any questionable concerns back to membership committee for membership decision before applicant given complete membership packet. An interviewers meeting is scheduled for later in the month. This topic can be discussed at that time.
- Renewals:

- 360 interviewers continuing for members who joined prior to end of December.
- One 11/5 nonrenewal membership being removed from active member count.

#### **Data Management - Carol**

- Things going well. Website being well maintained including home page photo of Aging With Grace event.
- Carol met with a new volunteer who has web experience who is interested in helping with website maintenance.

#### **Events Team - Janet**

- Events running smoothly, with plans underway for our holiday party on the 6th of December. Janet concentrating on identifying interest groups; exploring interest in a quilters and knitters group that will meet on November 9.
- Transportation to events identified as a major concern; keeping people who have greatest need from attending events. Discussion followed including the following:
  - Revisiting VNW contract with Ride Connection to eliminate trainings that do not pertain to Village drivers using their personal vehicles, allowing more volunteers to become drivers. Larry working with Charlie Meyer to find a solution.
  - Car pooling to events: creating system with drivers identified to pick-up multiple people for targeted events; i.e. the membership meeting 11/17 and holiday party on 12/6.
  - Encouraging zip code groups to provide friend to friend rides to identified non-drivers.

#### **Leadership - Larry**

- VtV National Gathering Report from Diana: Diana and three other VNW members participated in the meetings in San Diego, October 7-10. Highlights:
  - Interest in hub and spoke model
  - How transportation needs being faced in other Villages and in one metro area city services covering the cost of transportation for Village members
  - Sponsorship of Village by local governments
  - California coalition of 72 Villages formed. With combined numbers were able to hire a professional agency to develop branding materials for Villages. Villages NW has now paid for membership in the coalition with access to all materials which are designed for individual Villages to use and include local sites as background.
  - Came back with strong sense that Village movement impacting the future of aging.

- Strategic Planning Meeting: Meeting will be held, Monday, November 12 from 10:00 - 2:00 at Larry and Kathy's home.

The focus of the meeting will be planning for 2019: where we want to go, how we want to get there, anchoring our calendar to specific events. Items discussed:

- Capacity for growth in 2019: number of members and volunteers
- What is necessary to reach our goals: office, staff, drivers
- Getting shut-ins to events: how to identify who they are and create a list of non-drivers
- Increase driver capacity
- Increase governing council members
- Funding needs for growth and possible hiring of staff

Larry will send out agenda to participants. Discussion of topics to be covered

- Project Plan: The project plan was reviewed and revised in preparation for Strategic Planning meeting.

**Next Meeting:** November 19, 2018, 10-12

Submitted by Rae Coleman 11-12-18