

Minutes from the Governing Council Meeting
Date/Time: Saturday, June 17 from 10:00 am – 12:30pm

In Attendance: Larry, Kathy, Terri and Kathe

Absent: Bonnie and Rae

Topics Discussed

Recognitions

- Kathy Brown for developing the Village Liaison Volunteer Guide
- All Volunteer Liaisons for agreeing to be liaisons
- Carol Moynes for moving volunteers' entries from member to non-member status in Club Express

Resource Development Action Team Report Out

- Bank balance. We still have about \$50,000.
- New income. There has been no new income this past month, as there have been no new members.
- Revision of the Membership Fee Assistance form.
 - To reflect the GC's previous decisions, Larry will include a statement on the form with a box that says, "I have out-of-pocket medical expenses that I would like to have taken into account when deciding my eligibility for membership fee assistance." When this box is checked by the member, a Resource Development Team rep will interview the member to understand the expenses. There is no need for formal proof of the expenses.

Publicity/Outreach Action Team Report Out

- Banners. There has been a revised quote from Beaverton Signs; the cost for the banner will be \$237. We are now asking Cedar House Media if they can modify the size of their banner and get a quote for that. The decision on who makes the banner is dependent on the prices.
- Community Booth at Beaverton's Farmer's Market on July 1. After reviewing the pros and cons, we decided that the community booth is a GO, as it will be good for our visibility. We will evaluate the success this year and then determine if it is worth it to do it in subsequent years. Kathe Fradkin and Chris Cooper will coordinate this, working with Rae and Kathy to identify volunteers.

Volunteer Action Team Report-out

- Volunteer Fair last weekend.
 - It was successful; the booth was very busy until the event ended.
 - 20 people signed up as interested in volunteering.
- Village Liaison. All information has been sent to identified liaisons.
- Introductions when visiting the office. People who visit the office need to identify themselves to the office staff. Kathy to put an entry in the Update to communicate this. The

office staff can also facilitate this by wearing name badges and by identifying themselves to visitors.

- Number of volunteers. There are 26 member/service volunteers and 25 non-member volunteers = 51 total volunteers. Some have dropped out due to other priorities.
- Volunteer Round Table. The purpose to give volunteers a forum to discuss their experiences and insights and to learn more about the Village. This bi-monthly meeting will help the volunteers feel connected and wanted, helping with retention. The first Round Table will be held June 24 from 10-11:45am.

Data Management and Technology Action Team Report Out

Website revisions needed:

- On the membership page on the website, there is a form that needs to be deleted. Only the GTKY form should be used.
- Kathe and Bonnie will work together to revise the posted Community Resources on the website to reflect abbreviated information. Make sure the links are accurate and work.
- A number of links needs to be updated on the website as they do not work.

Events Action Team Report Out

- Results from Gift of Caring feedback forms. 15 forms that showed the following topics were highest priority for the Senior Series being planned:
 - Understanding changes of aging
 - Having conversations about end-of-life issues
 - Preparing & changing will
 - Boosting your brain
 - Preparing for medical emergencies
- Other suggestion for events:
 - Fraud watch and care giving (work with AARP on this)
 - AARP's smart driving programs – caters to seniors.

Leadership Team Report Out

- GC candidates
 - We are striving to identify men who would be good GC candidates.
 - Decisions:
 - We do not set a deadline for self-nominations.
 - Larry will talk to Dick Eyde to find out how Villages NW staggers the terms for their Board members, so we can possibly model after them. Each Viva Village GC members will have a full two-year term. Larry will make a change to the by-laws (after this research is done), writing an addendum to the by-laws to reflect this staggered approach.
 - When someone self-nominates to be on GC, we then send a message to all Viva Village members explaining the election process. We send the

candidate's bio and reasons for wanting to serve in a first message, and then send a ballot in a second mail message to be returned by the identified deadline. We need to send hard copies of mail to those without email. It is GO if there a majority of those who vote/respond.

- Hardship assistance decisions – based on Terri's initial proposal.
 - This applies to current members who have identified a temporary financial hardship.
 - Give the member \$250 as a credit on their account. If the member starts this at Month 9, they would get \$250 upfront, paying for the rest of the year (3 months) and then the remaining balance would roll over to the subsequent year until fully spent.
 - Kathy will communicate about this hardship assistance to all on the mailing list.
- Project plan. We reviewed it and made necessary revisions. To be continued next meeting.