

Viva Village Governing Council Meeting
February 18, 2017 – 10:00-12:30

In attendance: Kathe Fradkin, Larry Brown, Kathy Brown, Terri Mishler, Rae Coleman, Bonnie Barksdale

Recognitions –

- *Nancy for always reading carefully and catching an important error this last week
- *Kathe and Rae for organizing Boston Village Anniversary event
- *Events Team for everyone working together to offer a friendly outreach at the Organization event
- *Kathy for the outstanding job in printing out the newsletter

Status of Previously Assigned tasks -- report-outs from the last meeting

Rae -- is still talking to the TVA, so this is in process

Kathe - all done

Terri – Revising letter -- ongoing

AR – Bonnie will attend an event with the Chamber of Commerce to assess their PA system

Rae – will contact the Chamber re the PA system

Resource Development Team

1. **Founding Members and Donors Plaque** -- Plaque to be ready in a week
2. **Driver route** – A route is being finalized so that we can consistently test potential VV drivers – two volunteers are ready to be tested – then we will have 7 drivers. More drivers are needed. More people are needed for some specific things. AR: Rae will contact Jeff McBride to help find drivers.
3. **Villages NW** is developing digital material for our Mother's and Father's day appeal for funds.
4. **Southminster Grants** -- Decision made: We don't apply right now so that we have time to develop a better grant for next year.
5. **Awesome Beaverton** -- might be another grant to pursue connected with the Fire Department for possibly a fire extinguisher use workshop.

Marketing Team

1. **SCORE** -- Two workshops will be given by SCORE about Twitter. The cost for the workshop is \$55. We will pay if our participant will agree to implement what they learn. Terri might go but will pay her own way. AR: Bonnie should ask Suzanne if she wants to go and would agree to implement.
2. **BCOA** – Kathe and Rae met with Jim Wood and Sky Johnson from the BCOA. They are sponsoring a Forum on March 11 for housing, transportation, and social/community. Kathe is committed to table on March 14. The BCOA meeting will present a status review. Suzanne VanSlyke can help report out and Kathe will invite Suzanne to talk to us. Sky is committed to possibly putting VV into the BCOA work-flow and into the Mayor's bi-monthly newsletter. BCOA can help us with printing for common events. We will ask the Events committee if will they want to co-sponsor the Gift of Caring with the BCOA. **AR** – Bonnie and the Events Team should figure a way to have a BCOA presence on our web-site.
3. **Beaverton Lodge** – Kathe will inform the Manager and Activities Director -- about VV and whether we should share sponsorship of an event. They have a gallery that could help us and could be a place for Yongkie to sell his photos. We will put sponsorships on hold until we decide how to approve who we allow to co-sponsor with us. We decided to treat co-sponsors like a screened vendor in how we vet them
4. **Providence** – Janice Burger – Kathe and Rae will meet with the Director of Providence this coming Monday to inform her of Viva Village and open discussion of possible collaboration

Volunteer Report

1. **Volunteer Meeting**, February 15 – Suggestions made:

1. Have check-in phone calls with a neighborhood – already have people willing to do this.
2. Start thinking about the Village as neighborhoods.
3. Have a checklist to update what volunteers are ready to provide.
4. Outreach to members as a way of providing personal support such as health care trips, personal visits, running errands or reading the VV Update to them (Instead of waiting for members to request.).
5. Community building is the greatest need.
6. Volunteers were provided a checklist to update what volunteers are ready to provide, and their availability. Volunteers are now asked to indicate only when they are definitely not available. The Volunteer Team will be contacting all other volunteers to update their preferences.

2. Club Express –we need to learn more about the Volunteer module with Club Express – what would it take to multi-select different activities. AR - Bonnie to investigate this with CE.

3. Membership Fee assistance – Rae and her team will set up with several Volunteers in the Cedar Room of Elsie Stuhr Center and invite people to come in and talk about joining VV and possibly fee assistance.

4. Elsie Stuhr “Meet and Greet” February 23, Rae and her team will set up with several Volunteers in the Cedar Room and invite people to come in and talk about joining VV and possibly fee assistance.

5. Membership Assistance Chart -- Kathy will take problems with the assistance chart back to the affinity team. **Decision made:** It was decided we should proceed with the subsidy chart we currently have at the “Meet and Greet” and revisit this topic next month. The policy must be decided at the affinity level.

6. Village 101 --We will start in April having the Viva Village 101 on the 2nd Saturday of every month at 10:00 am in the Cedar Room at Elsie Stuhr .

Membership Team

1. **Process for interview scheduling** - The current goal is to email the applicant and assign interviewers within one day. We will try to get scheduled within 5 days. For now Terri will continue to do the interview assignments.
2. **Services advocate and Welcome letter decisions** – will be discussed Monday’s team meeting.

Technology Team

1. **Web site** doing well – need to update Calendar – need additional people to help
2. **Tech Team Meeting** -- will be scheduled by the end of February

Events Team

1. Our next big event will be May 6 – The Gift of Caring to be held at the Catholic Elementary School. This venue will hold 180 people. It was decided we should only work with the three westside Villages to promote this event.
2. **March 3** -- Theater Group movie discussion group.
3. **March 15** Frieda will be leading the Shanghai Ghetto event.
4. **April 26** Trip to lilac garden – we will have friend to friend ride sharing

Leadership Team – wants to determine the skills and expertise needed for future GC members

VV Update – VV Update and ARs– How to honor current partners: Elsie Stuhr, BCOA; and the 101 on March 6 2-3:30 in the Trinkle Creek Neighborhood ARs are numbered below:

1. AR - Rae will contact Jeff McBride to help find drivers.
2. AR - Rae and Kathe will work with other westside villages on Gift of Caring partnership
3. AR - Bonnie and Kathy to investigate the Volunteer Module with CE.
4. AR - Bonnie and the Events Team should figure a way to have BCOA presence on our web-site.
5. AR - Bonnie will attend an event with the Chamber of Commerce to assess their PA system
6. AR - Rae – will contact the Chamber re the PA system
7. AR - Bonnie should ask Suzanne if she wants to go to the workshop and would agree to implement.