

Governing Council Minutes - January 3, 2017

Viva Village Office

In Attendance -- Kathe Fradkin, Larry Brown, Kathy Brown, Bonnie Barksdale, Terri Mishler, Rae Coleman and Diana Zapata

Reports from ARs – (assignments to report back)

- **Christmas Card** - Thanks Kathy, Larry, Susan and Kathe for the Christmas Card from the GC
- **Movie Group** - Bonnie contacted Rosemary to encourage her to start the movie group she was thinking about.
- **Club Express training** – Bonnie will communicate with members about training for logins, event registration and credit card payments.
- **Volunteer forms and Member forms** will be redone by Kathy and friends within a month.

Recognition

- Bonnie and Susan were recognized for their work on the Club Express website

Resource development

- **Launch Campaign** - The total raised was 23,149.43, which exceeded the goal. We are still waiting for the possibility of a few more donations until January 5 when we get credit card information from Villages NW. This total does not include Intel matching, which could add another \$3,000.
- **Budget for 2017** – (Attached Document) This budget is based on best estimates for individual and corporate donations, doubling of membership, and the same amount of grant money. We put in the same amount for Beaverton and unrestricted grants, which will give a \$43,000 income for next year. There should be a net gain of \$24,000 this year. This budget does not include hiring any personnel.
- **Beaverton business application** - Larry has turned in a business application for the city of Beaverton.
- **Beaverton grant status update** – The update for last year’s grant is due the end of January. The application for a new grant is due in early March.
- **Southminster grant** for 2017 is due the end of February.

Membership

- **The Meet and Greet** for January will be in the Elsie Stuhr newsletter. This will be an invitation at Elsie Stuhr to meet with VV members individually. The goal is to let people know about what the Village is and that we have Membership Assistance.

- **Jewish Family and Child Services** – report by Kathe and Larry. Some clients were hesitant to join because of the cost. One of the case managers said that a client might be interested if he/she could pay monthly.
- For full members, we'd like to talk to them about how to use services more and possible membership assistance.
- There will be a new member meeting on the 21st from 10-12 at the Southminster Presbyterian Church. The GC meeting will be changed to 2-4 pm at the Viva Village office.

Holiday Gathering – We will have the opportunity to celebrate the Launch Campaign success at the Holiday Gathering on January 13. We can celebrate that we have completed the pilot and reached our financial goal .

Philosophy decisions of the Governing Council for implementation by the Tech Team.

1. All events are open to members and volunteers with the same charge (if there is any charge).
2. Big events can have a charge for the public.
3. Events in a private home are open to Vetted Volunteers and Members. Whoever is hosting can make exceptions.
4. A benefit of membership is to have access to Interest groups, Discussion groups (forums), and Directory online. (Confidential: Volunteers do not have access to the Interest groups, Discussion forums and Directory)

Emergency Help for Associate Members -- Decisions

1. For establishment of membership value for tax purposes, we will give a temporary upgrade for associate members to full service for up to one month for emergency purposes one time per year.
2. We will keep the current two services per year option for Associate Members.
3. We will address any full-member concerns on an individual basis.

Governing Council

- Governing Council Meetings will always be the 1st Monday of the month from 10-12 and the 3rd Saturday from 10-12:00 or 12:30.

Miscellaneous

- **Training for the Office Staff** - Office interview scheduling will be turned over to the office staff and Kathe will be the trainer.
- There will be a GC strategic planning meeting at the office from 10-1 on Saturday, January 14.
- We need a flyer for the 101 – the events committee has to make this happen.
- Kathe will be on vacation from January 27 to February 4th