

Viva Village Governing Council Minutes

Monday May 1, 2017 10:00 am – 12:00 pm

Present: Bonnie Barksdale, Kathy Brown, Larry Brown, Rae Coleman, and Kathe Fradkin. Absent: Terri Mishler

Recognitions:

- To Rae and the entire events team for the member/volunteer joint event
- To Kathy, Kathe, and Larry for running the meeting
- To Peter Hope for his work before, during, and after the meeting
- To Angelica Williams who took photos at the meeting
- To Patricia Langford for her work as VV Treasurer

AR follow-ups from previous meetings:

Staffing for volunteer fair on June 10 ongoing
Training needed for recording vacation dates in CE
Other ARs were reviewed without changes being made

Resource Development

The 2017 budget was reviewed. Input needed for all team's needed monies for remainder of 2017.

Authorization and obligation of VV funds was reviewed and discussed. The GC agreed that no one outside of VV GC has authority to obligate or promise spending of funds for the village. A future topic for GC is how to handle events, their funding, donation collections for events, and the issue of paying an honorarium for speakers at events.

Marketing

Rae has a meeting planned on May 10 with Marian Hodges, Medical Director and Ruth Johanson, Executive Director of Providence Geriatric Programs

Next 101 on May 17 at Westbrook, arranged through Sue Mann.

Viva Village and VWW will give a joint presentation at Medical Reserve Corps Spring Training May 13

There was some discussion about additional expansion of our boundaries; further discussion tabled to a future meeting. Another topic for the future is the number of services we can allow.

Volunteer Team

A newsletter specific for volunteers will be started soon.

How should we recognize the contributions of volunteers? Suggested were a special tour of the Portland Japanese gardens, a gift of some sort, other ideas were discussed.

Membership Team

A member support (advocacy) team is forming to reach out to new members.

The welcome letters with attached membership agreement forms are ready to mail

Calls to the 13 members-in-process are on going to assess their continued interest and readiness to begin the membership process

Data and IT Team

Bonnie has been in touch with Eastside Village on a membership database and membership directory

Carol will set up a script to call members re: the directory and what information members want to include. Then next steps will be decided for training new members.

Future items for discussion include identifying who and how decisions are made for priorities for the team's work.

Suzanne Boyd will no longer be responsible for managing Facebook. Bonnie will take over posting for now

Jean Feller is posting items to our calendar

Events Team

Trip to the Lilac Gardens went well.

There is a need for a new events chairperson. A reorganization of the way that events team works is needed. Large vs. small events needs to be better defined, as does future planning (beyond a month or two).

Lessons learned from the Member/Volunteer event:

- Sound system should have been used
- Designate a photographer
- Room needed for parking walkers, wheelchairs, canes, etc.
- Lighting needs to be better
- Food: More time to eat first, or save for the end

We discussed how to leave time for socialization and for the meeting business. Various options were discussed.

The VV Picnic will be held on July 15 despite absence of some GC members.

There will be another Atul Gawande event on Sept. 25. We will do about the same as we did before.

For the Update: Lilac trip photos, send a condensed version of Kathe's notes on the member/volunteer meeting.

To all members and volunteers: send a detailed summary of the member/volunteer meeting.

Topics for next meeting on Sat. May 20:

- Hiring a program administrator

- Boundary expansion

- Number of Services

- By-laws.