

Notes of Governing Council Meeting

August 6, 2018

Present: Kathy Brown, Larry Brown, Rae Coleman, Janet Cruz and Carol Moynes

Recognitions:

- Nancy McNary for her leadership and organization of the Village picnic at Barsotti Park on July 21st.
- Dick Eyde for coordinating Village Night at the Hops game on August 1st.
- Kathe Fradkin and Chris Cooper for setting up and managing the community booth at the Farmers' Market on August 4th.
- Kathy Brown for developing the flyers and save the date cards for the upcoming Senior Series.

Resource Development:

Larry shared the income statement which showed a year to date net positive operating balance. He further reported that following a meeting with Gerry Barksdale and Carol Moynes, it has been decided to renew the contract with **arvix** to continue to host the domain name for Viva Village.

In July, volunteer drivers provided 35 one way rides to 9 village members.

Outreach and Publicity:

Rae reported that the OPT team is working on a revision of the consistent messaging document which will be shared with others once it is completed. It was suggested that this be included in the program at the next member meeting so that all will be able to articulate a concise and accurate description of the village with neighbors and friends.

It was decided that Viva Village will accept the invitation to participate in Neighbor Fest on September 22nd at the First United Methodist Church. Janet will contact Pastor Marshall to make the arrangements.

Volunteers:

Following a suggestion made at the recent Volunteer Roundtable, the team has considered the need to create a policy which would require two volunteers to respond to any request requiring the use of a ladder. The general consensus was that a policy is not needed as often the homeowner is able to assist, but volunteers need to put safety first and request additional help if necessary.

Kathy is working on an addition to the volunteer data base in Club Express to record the Village support activities in which volunteers might be interested or willing to participate. This will be a valuable resource for team leaders.

Membership:

There are currently 77 active Viva Village members. There is one membership that will be up for renewal in September. Janet will do the 360 interview.

The membership team is in the process of revising the member manual.

Carol informed the council of her decision to resign from the membership team but agreed to continue to coordinate the process of renewals.

Data Management and Technology:

Carol introduced a feature of Club Express that allows team leaders to keep a directory of their membership with contact information, roles, etc. There are various benefits to using this module including an easy method to e-mail team members, a way for others to identify those participating in various aspects of village leadership, etc. All team leaders should send Carol a list of those serving on their respective teams.

Events:

Janet reported that she met with Gerry Lukos and Bonnie Barksdale to begin organizing the veterans program that is tentatively planned for November 17th. There was some discussion regarding the date and its proximity to the Senior Series, but it was decided to go ahead with the proposal. Gerry and Janet will be meeting with the leader of the Beaverton American Legion to identify speakers and work out other details.

The field trip to Tillamook scheduled for September 27th was discussed and cost estimates were reviewed. The cost for renting the bus will be approximately \$1,200. Members and volunteers will be charged \$15 which must be paid when making a reservation and will be nonrefundable. Janet will contact the bus company and determine when the deposit needs to be made, what the penalty if any would be if the trip is cancelled for whatever reason, etc.

On September 8 the Events Team will be sponsoring a Fun and Games afternoon at the Four Seasons Community Room. Those members who indicated games on the interest inventory are being contacted to help organize the event.

Rae will be calling a meeting of the zip code leaders to discuss future plans.

Rae thanked Kathy for her help in developing a flyer that was sent to the other villages and for the e-mail that was sent as a follow-up to the save the date mailing. A large poster advertising the series is being created by the staff at Elsie Stuhr and will be on display at the center.

Other:

Larry shared information about the Washington County Disability, Aging and Veteran Services organization and their interest in "contracting" with Viva Village to provide support to its members. It was decided to refer this request to the membership team so that they can follow up with an interview to determine if this is something that is compatible with our mission.