

# **Governing Council Meeting Notes**

## **September 4, 2018**

**Present:** Larry Brown, Kathy Brown, Rae Coleman, Janet Cruz, Carol Moynes

### **Recognitions:**

- Nancy McNary for her innovative idea of requesting our volunteers to assist with the Elsie Stuhr rummage sale. Many did respond.
- Carol Moynes for learning and revising the Home Page of the website.

### **Resource Development**

- Larry discussed with the Villages Northwest treasurer the current practice of charging a fee of 8% of all revenue to the villages. Although this makes sense for dues and donations, we are questioning why this is necessary when it is really just a reimbursement of our expenses, such as the fee for the field trip which will be used to pay for transportation. The treasurer did not agree. We need to remember this for the future. It was suggested we appeal this with the Circle of Reps.
- Vision Action Network is sponsoring a 'meet the funders' event in mid-September. Larry suggested that since most of the 'funders' are looking for national or at least the wider Portland area opportunities, this should be attended by Villages Northwest rather than our village. A decision was made to not attend this year. It was referred to Villages Northwest.

### **Outreach/Publicity**

- Rae presented information gathered by Kathe Fradkin on the purchase of table throws for use in tabling events. They will be white background with our logo. Their recommendation was to purchase these from Cedar House Media for an estimated cost of \$331. This purchase was approved.

### **Volunteer**

- Kathy is working on the volunteer manual and the member manual. A few wording changes were suggested and agreed upon.

### **Membership**

- We have 4 new members in the last week and 1 renewal in August. There are 2 membership (3 members) renewals anticipated in September.

### **Data Management**

- Several changes were made to the Home Page of the website.
- A report of Action Teams was distributed for review

### **Vendors**

- Carol said she had received a call from a vendor saying that for the second time, a member had told them all vendors have to give a discount to Village members.

It was agreed we were all aware that this is not true. Vendors may or may not give discounts. It will be discussed with the Office Volunteers at the next meeting.

- There are now 43 vendors in our database.

### **Events**

- The Veterans' program has been confirmed for November 17<sup>th</sup> at First United Church from 2 to 4 pm. We have 4 confirmed veterans speaking and are still seeking 2 additional. Janet has offered the participants transportation for the day of the event. She met with the American Legion who has offered to promote Viva Village.

### **Leadership**

- The changes to the Consistent Messaging document have been made. Larry recommended its approval and all agreed.

Next meeting will be September 17<sup>th</sup> from 10-12 in the office.