

Governing Council Meeting Notes

June 18, 2018

Present: Larry Brown, Kathy Brown, Rae Coleman, Janet Cruz, Carol Moynes

Recognitions:

- Everyone who completed the AR's from last meeting
- Zip Code leaders for organizing and carrying out the first event in their areas:
 - Charlotte Warner and Sue Mann for 97005
 - The Tueckes and Janet Cruz for 97008/97223
 - Terri Mishler for 97007/97078
- Kathy Brown for sorting out the GDPR procedures

Resource Development:

Benevity Community Impact Fund (Intel) gave a donation to Viva Village of \$10,000. After Villages NW removed an 8% administration fee, we net \$9,200. The resource Development team agreed with moving \$5,000 from the general fund to the membership fee support account. That account now totals \$6,081. This amount should allow us adequate funding for the needs of membership fee assistance for the next couple of years.

The address, email and telephone number have been updated at our domain registration site for Viva Village. The name will remain the same for now. The hosting renewal comes due 11/28/18, and we should renew at that time. We currently pay a low rate and will determine if this can be maintained for the future. We received a spam notification regarding the domain and should make the office volunteers aware of this.

There is one new driver which brings the total to 12 drivers. Larry indicated the expectation is for a driver to at least drive once or twice a month. It is difficult to find drivers for trips that exceed two hours. It will be discussed in the Office Volunteer meeting that it is easier to find drivers when the member can find a closer destination. We also need to find other alternatives to offer members when we are unable to fulfill requests.

Outreach:

Nothing new but there will be a meeting next week.

Volunteer:

There will be Volunteer Team meeting this week.

Highlights from the Volunteer Affinity meeting:

- Transportation:

- Starting in July, we are asked to track Wait Time. Includes time waiting for member, such as waiting at house for pickup.
- In monthly report, transportation turn-downs do not count as a cancellation if the ride was requested with less than 3-day notice.
- No Lyft grant this month.
- Volunteer performance review:
 - The MOA (Memorandum of Agreement) between Villages NW and Viva Village specifies annual volunteer reviews. It is one of the roles of the Volunteer Team to conduct these. Each village may choose their own methods within boundaries.
 - Considerations:
 - When to repeat the background check? If inactive for over a year? This would have a financial implication on the Village.
 - What constitutes an inactive volunteer? Possibly—if has not been active for a year, or only performed one service?
 - This review would provide a chance to check in with volunteers. A possible approach would be to use the preferences checklist update that we already have and add the question: *“Are you satisfied with your volunteer experience?”*
 - Confidentiality Agreements:
 - Lyn Trainer and Dick Eyde will do an audit to have a comprehensive list at Villages NW.

Membership:

There are currently 3 likely prospects for membership and 77 current members.

Discussions at the Membership Team meeting last week included:

- Review of progress on the Zip Code groups
- Suggestions of ideas for the Office Volunteers to be presented in the meeting on Friday.

The attendees of the recent 101's have been mostly interested in volunteering rather than membership. There is concern we will not meet our goal of 100 members by year end. Janet reported that tentative plans were made to hold the August 101 at the community room at Four Seasons and to hold the September 101 at the home of Bonnie Barksdale.

Screened Vendors:

Carol reported from the recent Vendor Affinity Meeting that the group is rather adamant that companies that provide in-home medical and personal care are not to be included in our screened vendor list because of liability issues. Accordingly, we will not proceed with the screening of any vendors of this type and will notify those companies previously contacted.

Events:

Casa Lola will participate in a fundraiser with options for dinner or lunch. It was thought that the best option might be to have the Dine Around group meet there for their monthly lunch. Janet will continue to follow through with this.

The events team met on June 7th to review May events and make plans for those coming up. All seems to be going well with attendance holding steady for on-going groups. The exception is Viva Colorista which will suspend activity for the summer and try again in the fall. It was proposed that we seek a different venue since the office area is crowded and not conducive to the socialization that many in the group are seeking.

The new women's coffee group will be meeting at Solace. Initial interest in this "event" is promising.

The only special event planned for the summer is the picnic on July 21st which is being coordinated by Nancy McNary.

Karen McCune reported that the holiday party will be held on December 6th at the Murrayhill Recreation Center.

Janet will work with Gerry Lukos and Bonnie Barksdale to organize a Veterans Day event for November.

Frieda Pardo and Kathy Fradkin are developing a plan for a cooking interest group which will begin in September.

Bonnie reported that she will wait until fall to start other interest group activities.

Rae requested approval of a requested fee for Dr. Nash, a psychiatrist and part of elder care for Providence, to speak at a future event. It was decided further negotiations of the fee amount were needed. A charge of \$10 fee for the public and free to members and volunteers was suggested.

Leadership:

Chairperson role – It was decided that we would maintain our current make-up of the Council with one chairman. If the chairperson is unable to send our agenda and run the meeting, it will be rotated among the rest of the Council.

Expansion of the GC: Those who have been considered have been approached and we will wait awhile before pursuing any others. Our current approach for getting leads for different events helps us find new people for future leadership.

There was a discussion on communication. We are finding many people don't answer their phones and some don't get texts. We need to help members understand that they should not isolate themselves.

There was an early discussion of hiring a person for office and programs. We need to begin making a list of the things we feel this person would do for Viva Village.