

Governing Council Meeting Notes March 24, 2020

Present by videoconference: Larry Brown, Kathy Brown, Mike Conner, Janet Cruz, Carol Moynes, Karen McCune, Rae Coleman, Barbara Bernstein.

This additional meeting was held to discuss measures we will take in view of Governor Brown's Executive Order "Stay Home, Save Lives".

Kathy reviewed what other villages are currently doing as discussed in yesterday's Membership Affinity team meeting.

Viva Village Office

- The office will remain open, but volunteers will telework at home.
- Volunteers will "hand off" at the end of their shift by telephone.
- Mike and Carol will determine a schedule for picking up mail, bills, member renewals, and checking the office space.
- Larry will change the voice mail greeting to reflect that the village is open, and calls will be answered.

Services

- We discussed what essential services we can still offer while complying with social distancing and not placing our volunteers or members at additional risk. Viva Village volunteers will continue to shop, or pick-up grocery and pharmacy needs for our members. We will not be able to provide non-essential services for our members such as yard work or provide ride services since we cannot comply with social distancing in that instance.

Outreach and Publicity

- Kathy and Barbara will continue to produce and distribute a weekly newsletter for our members and volunteers.

On-Line Meeting Platform

- Villages NW will set up an account and fund one organizer dedicated to our Village. We discussed the two platforms (Zoom or GoToMeeting) and decided to use Zoom, have the email as VivaVillageOR@gmail.com and Barbara Bernstein will be our organizer. Lyn Trainer at Villages NW will be informed.

Membership Renewals

- Membership renewals for our first three months of 2020 are below expectations. It is important to let members know we are here for them and providing what services and connections that we can. The government has impacted what we can do. We will evaluate extending annual memberships when we know the extent of the current crisis. Kathy and Larry will develop a letter reflecting this information to send with renewal materials.

Next Meeting: Monday, April 6, 2020 at 10 am.