

## **Governing Council Meeting Notes – October 21, 2019 10:00am–12:00pm**

**Present:** Barbara Bernstein, Larry Brown (scribe), Kathy Brown, Rae Coleman Janet Cruz, Mike Conner, Karen McCune, Carol Moynes,

### **Recognitions:**

- Kathy for Barbara's orientation and training
- All the village neighborhood connectors for their job in outreach to members

### **Open session**

- No members or volunteers in attendance

### **Resource Development Team**

- The VNW fund raising campaign is still on-track for November. We have not heard about the personalization for Viva Village yet.
- An artistic member would like to have an art show, in conjunction with other Viva Village Artists, to sell his works and donate monies to the village. The Governing Council agreed to this. Timing to be determined but likely next spring. Karen will manage this.

### **Outreach and Publicity Team**

- The team is working on a new printed brochure and is reviewing photos and wording, incorporating suggestions from Village Movement California.

### **Volunteer Team**

- The team recommends the following office hours for upcoming holidays:
  - Open 10am-1pm Wednesday November 27
  - Closed Thursday November 28 (Thanksgiving Day)
  - Open 10am-1pm Friday November 29 as usual
  - Open Thursday December 5: 9am-11am only (Holiday Party)
  - Closed Tuesday December 24 and Wednesday December 25 (Christmas)
  - Closed Tuesday December 31 and Monday January 1, 2020 (New Year's)

The Governing Council agreed with these times. Announcements will be in the update and on the web site.

- Kathy discussed the annual Volunteer Check-in program that is mandated by Vilages NW. After discussion it was decided to email the form to each volunteer, then follow-up by USPS mail with any volunteers not replying to email.
- The Volunteer team is discussing how to show our appreciation to volunteers in a more substantive way than just "thank you."

### **Membership Team**

- There will be a Membership Meeting on November 2 at 10am at Southminster Church celebrating our three years since opening for services as well reaching 100 members. The team is discussing other topics for the meeting such as the Village Movement California language use by the village, vendors and Villages NW videos
- The team is in general discussions about other member issues, among them: what to do with members that seem to “fall through the cracks”; are some members beyond the scope of our support and services and what to do when that happens.
- We had a brief discussion on the relationship between members and volunteers and expectations of each for the other. It is a fluid topic without any written guidance. Some misunderstandings were discussed.
- Carol updated us on the annual calls and 360° interviews.

### **Data and Technology**

- No report

### **Events Team**

- The flyer for the Casa Lola Kitchen fund raiser will be out soon. This event was mentioned in the recent newsletter.
- An issue was discussed involving members that want to bring a friend to members and volunteer only events or trips. Carpooling and meals become an issue if guests are also brought along. Suggestions were made to invite the friend to an open public event.

### **Leadership**

- Villages NW has offered a membership to each separate village to Village to Village Network. It includes 10 logins for us to use. Cost is \$100/year. GC agreed to this.
- We have been informed about a meeting with Kaiser Permanente and all the villages on October 29 6:30pm-8:30pm. Kaiser has a new program called “Thrive Local” and want all the Portland villages to be involved. This meeting will provide some details. Barbara and Larry will attend for Viva Village and report to the GC.
- VNW Treasurer Zilda Huesinkveld will attend our next meeting to get to know village leaders.
- The health Fair at Elsie Stuhr had a few miscommunications that upset our volunteers. This had been discussed with both Elsie Stuhr and the involved volunteers. Next year we will pay \$200 to be included in the “passport” for the program, and the GC agreed to this.

- Larry, Kathy and Rae are rotating off the GC in April. It is important at the upcoming member meeting (on November 2) to emphasize we are looking for new members and/or volunteers to assume these roles.

The next GC meeting will be Monday November 4, 2019 at 10:00am in the VV office.