

## **Notes of Governing Council Meeting**

**January 20, 2020**

**Present: Kathy Brown, Larry Brown, Barbara Bernstein, Rae Coleman, Mike Conner, Janet Cruz and Carol Moynes**

### **Recognitions:**

- Kathy Brown and Barbara Bernstein were commended for the success of the first Volunteer Happy Hour where those who attended were able to get to know one another better and share experiences and thoughts about their work with the Village.
- Jeanne Corey was recognized for hosting and leading the new artist interest group which will be meeting bi-monthly in her home.

### **Resource Development:**

Mike gave a financial report which indicates that both receipts and expenditures are on target for the year. It was recommended that \$2,500 from the year end fund-raising campaign be transferred to the membership assistance fund so that the Village can support 13 members for the coming year and into 2021. All agreed that this was an appropriate way to proceed.

The transportation affinity team from Villages NW is developing a new driver manual which will be largely based on the one the Volunteer team created for Viva Village.

New members have been added to the Resource Development Team. Nan Tupper-Malone has experience with grant writing and has offered to work in this area. Her initial contacts will be with the City of Beaverton as this is a funding source that has been available to us in the past.

### **Outreach/Publicity:**

Rae reported that the team is pursuing external partnerships to support the Village and its specific programs; e.g. Senior Series. They are currently exploring opportunities to work with the Beaverton City Library and DAVS (Disability and Veteran Services) in Washington County.

Suzanne VanSlyke and Susan Sharp will be attending the next GC meeting to give an update on the activities of BCOA (Beaverton Council on Aging).

The new brochure is in the process of being printed. Efforts will now be focused on developing other promotional materials.

**Volunteers:**

Kathy gave an update on the success of the Volunteer Happy Hour that was held on January 17<sup>th</sup>. There were approximately 20 people in attendance which was encouraging. A new venue may need to be secured for the future if the activity continues to attract large numbers.

A Volunteer Work Day is tentatively scheduled for Saturday, May 23<sup>rd</sup>.

Discussions are taking place about a new status called "volunteer emeritus" for those who have been active for several years but are no longer able to provide services. Although there is general consensus that this may be appropriate for certain situations, the details need to be worked out regarding benefits, etc.

Five new people have been trained as health care buddies. They will be introduced at the next member meeting at which time their experience as former health care providers can be emphasized and the service better defined. To date there have been few requests for this valuable opportunity for support.

At a future date the volunteer team will lead discussions and training regarding privacy issues.

**Membership:**

Kathy recommended on behalf of the membership team that in the event of the death of a member, the family or estate will receive a refund if dues for the entire year were paid in advance. In the situation where the member was paying monthly, notice will be given to stop such payments as of the time of death. All agreed this was a good policy.

There was discussion as to whether dues should be refunded if the member moves out of town mid-year or moves to an assisted living residence and no longer needs/wants services. To date the answer to this question has been no since the contract is clearly made for one year. The membership team will continue to discuss this issue, however, and perhaps make a recommendation that requests be decided on a case by case basis.

It was decided that members who have a family or medical emergency that will keep them from participating in Village events or services for more than two months can request a suspension of membership. This means that their renewal date will be moved forward to accommodate for the months the emergency lasted. The membership team will make the decisions regarding such requests.

## **Data Management:**

Carol reported that volunteers can now access the program to register their hours on the volunteer page of the website.

## **Events:**

Janet reported that the events team is enthusiastic about the interest groups in that new opportunities are continually being added which attract a wide range of participants. New opportunities in January include the artists group, the Scrabble players and the Mahjong class.

Attendance at the monthly Village Forum continues to grow which is a positive development but may mean a new venue will need to be secured. This month's Forum has an RSVP list of 37 which is more than the Fireside Room can comfortably accommodate.

Janet and Carol reported on the upcoming annual meeting of Villages Northwest. The celebration is planned for Saturday, April 25<sup>th</sup> at All Saints Episcopal Church in SE Portland. Six volunteers need to be recruited to help at the event. Viva Village also needs to develop a poster to be displayed and send a picture of the governing council for the recognition board which will be set up featuring the leaders of all of the villages. There will be a raffle for the volunteers each village wants to recognize. Gifts for the raffle are the responsibility of each Village. Many questions arose regarding the organization of this event. Janet agreed to clarify with the event organizers and make a more complete report at the next GC meeting. Rae offered to put together a team to develop the poster which can also be used at the April 18<sup>th</sup> annual meeting of VV.

## **Other:**

- A Strategic Planning meeting for GC members and other leaders will be held on February 10<sup>th</sup> at the home of Larry and Kathy Brown. The agenda for this session has yet to be developed.
- The Next GC meeting will be held on Monday, February 3<sup>rd</sup>, at 10:00 in the Village office.