

## Notes of Governing Council Meeting

May 21, 2018

**Present:** Kathy Brown, Larry Brown, Rae Coleman and Janet Cruz

**Resource Development:** Larry reported that Viva Village received an \$800 grant from the Southminster Foundation to provide membership fee assistance to those who qualify for such support. To date, the response to the Mother's Day appeal has been limited with only one donation having been received. Renovation plans for the office building include the installation of an elevator, new carpeting and painting. The project should take sixteen weeks to complete.

**Outreach and Publicity:** Due to the increase in the use of Nextdoor for communicating Village events and news, Jean Feller will no longer be able to serve as the coordinator. Kathe Fradkin will take over this responsibility until someone else is recruited. Mike Conner has volunteered to contact members of the Beaverton Rotary Club and Janet will make a similar overture to the AARP representatives in Washington County to discover ways in which our organizations might work together.

**Volunteers:** Kathy shared items of interest from the Volunteer Affinity Group:

- A grant proposal has been submitted to Lyft which could result in each village getting a voucher for a certain number of rides per month. There are many details to be worked out if indeed this comes to pass.
- Villages NW has signed up for *Hands on Portland* and *Volunteer Match*. These programs can be used to recruit volunteers.
- Several villages have implemented strategies for using work parties to meet certain service requests.

There will be a VV volunteer meeting on Thursday, July 12<sup>th</sup> from 1:30-3:00 at the Beaverton Community Center, Vose Room. Work is continuing on updating and revising the reference check questions, the interview process and the volunteer manual. There are seven current volunteer applicants in process.

**Membership:** A letter was sent to all members and volunteers explaining the zip code project and encouraging them to participate in the summer event planned for each group. Recipients were also given the option of having their contact information removed from the rosters being developed. It was decided that the zip code project will come under the "umbrella" of the membership team rather than events since this is a networking effort to bring members and volunteers together rather than a village wide event. It was further decided that each zip code group will have a budget of \$100 to fund its events.

There are currently four prospective members awaiting interviews and final documentation.

**Data Management:** Larry advised the group that the web posting will need to be renewed in November. Carol and Jerry Barksdale will work together on this.

**Events:** Janet asked the group for guidance on how often special events should be scheduled. There seems to be no guideline for this but care needs to be taken not to overburden those who are responsible for such activities. There will be a Home Safety event at the Library on May 23<sup>rd</sup>

and in June the zip code groups will be hosting social events. The picnic is scheduled for July 21<sup>st</sup>. The Senior Series will take place for six weeks beginning the middle of September so it was decided that the next special event would be planned for November.

Bonnie is continuing to recruit leadership for the interest groups. In June a women's coffee will begin meeting at Ava's Roasteria on the first and third Tuesday of each month.

**Leadership:** The need to identify potential members for the governing council was discussed.

**Project Plan:** The project plan was reviewed and updated for Quarters 2 and 3. Larry will make the changes to the document and share the revised version with other GC members.