

## **Governing Council Meeting – May 7, 2018, 10:00–12:00**

**Present:** Larry Brown, Janet Cruz, Rae Coleman, Carol Moynes, Kathy Brown, Diana Zapata,

**Volunteer Present:** Ramona Crocker

### **Recognitions:**

- Kathe Fradkin, Bonnie Barksdale, and Angelica Williams for Boost your Brain
- Planners and Doers for the Annual Member Meeting, especially Chris Cooper, Sara Sheets, Diana Curtis, and Nancy McNary
- Don Wolf for willing to be a road tester
- Larry Brown for taking on the Chair responsibilities for the GC
- Kathy Brown for sending out the Mother's Day campaign

### **Open session**

1. Ramona attended the Boost Your Brain series and reported it to be quite successful. There is a plan to repeat again in the Fall 2018.

### **Resource Development Team**

1. Don Wolf has agreed to be a road tester for transportation.
2. There are five drivers in various stages of training, and 12 currently certified drivers.
3. Diana reported that Villages NW has determined that for insurance and training reasons it is advantageous to retain our alliance with Ride Connection. However, Villages NW plans to talk with Ride Connection about ways to better meet the Village needs.
4. Mother's Day Appeal sent a week ago. Not historically successful in raising money.
5. Insurance coverage for Villages. The first level is the individual's personal coverage. Secondary coverage is provided by the Villages NW. Ride Connection provides a third level of coverage for our transportation program.
6. The financial report for April was presented. We are doing well.
7. In thinking about an Annual Fundraising Event for Viva Village, the Resource Development Team suggested several possible ideas: silent auction; fundraising connected in some way with the Senior Series; a senior creativity fair plus wine and beer tasting; an annual food court with international foods (buy a plate); soup tasting (buy a bowl). A suggestion was made to survey the membership for ideas.

## **Volunteer Team**

1. There is much interest from the volunteer side in re-starting the Health Care Buddy program. The challenge, as always, is to encourage members to use the program. Ideas for doing this are welcome.
2. There are currently six volunteers starting the application process. Many of these are younger and working and would be available for volunteering evenings or on the weekend.
3. At the next volunteer team meeting we will be developing a strategy to revise the Volunteer Manual. Suggestions for changes or additions are welcome.
4. Volunteer team is temporarily depleted. Janet and Larry offered to help with volunteer interviews. Larry suggested that having a male interviewer would be helpful with the two men who have applied recently.
5. There was a brief discussion about the dual benefit of service volunteers — tasks accomplished plus companionship. It is OK to spend time when providing a service. In the ongoing effort to encourage connections, we can re-look at our policy of accepting hospitality, and perhaps encourage members and volunteers to accept hospitality and be available for conversation.

## **Outreach/Publicity Team:**

1. Mike Conner and Charlotte Warner have joined the Outreach team. Kathe Fradkin will train them.
2. Mike and Charlotte suggested that the team focus on relationships with key organizations, narrowing the focus for more effectiveness.
3. Mike has been a Rotarian and will follow up with the local Rotary Club.
4. Viva Village will be doing the Community Booth at the Beaverton Farmers Market on August 4.
5. The invitation has been accepted to be part of Elsie Stuhr Health and Wellness Fair on October 6, 9-1.
6. Viva Village was invited to submit text to be featured in the Partner Spotlight segment of the Beaverton Library June volunteer newsletter. Kathe, Rae, and Brenda Berger are working on this.

## **Membership Team**

1. Membership renewal going well.
2. The fee support fund is becoming depleted as members who rely on fee support are renewing their membership. A topic for future discussion is finding creative ways to fundraise for membership fee support.

3. Diana mentioned knowing someone in the Oak Hills area who is very interested in the Village idea and is part of a tight-knit community. We will invite her to a Village 101. There may be a potential for hosting a 101 in that area.
4. One 360 interview was assigned, and other renewals were discussed.

## Data Management

1. There was nothing new to report from Data management
2. Club Express Affinity Group will meet on Friday, May 11.
3. The website meeting is postponed until June. A webmaster is still needed.

## Events Team

1. The Annual Picnic will be Saturday, July 21 at Barsotti Park. The location is reserved from 9-2. The picnic will be from 11-1.
2. There have been sufficient numbers of people signing up to form the first 5 Interest Groups: — knitting, coffee, gardening, tai chi, and TED talks. A next step is to invite volunteers to participate in established interest groups.
3. Preliminary plans are being made for the Holiday Party. There are difficulties with the Westbrook location: 1) sign-in table on the lower level creates a chilly draft and isolation from the event, 2) restroom access for mobility challenged Villagers involves going outside and around to the lower level.) Efforts are underway to find an alternative venue that would accommodate a mid-week event, on or about Thursday, December 6 (or any day that week). Factors considered are accessibility, parking, and kitchen.
4. Zip Code Groups. A roster is needed for each zip code with names of members and volunteers plus contact information.
  - **Decision:** Contact information can be shared within the Viva Village community, but not with outside groups, individuals, or organizations. Members and volunteers will be given an opportunity to opt out and not share their contact information in this way. At this time the zip code lists will be distributed in paper form, not email, to limit the spread of data. This list will be distributed at the first event, or when requested.
5. Sara Sheets, as head of the hospitality team has asked that events supplies not be used for the office or others. She counts on events supplies being available. A water dispenser has been lost.
6. The question was raised whether there is a way to publicize community events on the website. These would be events that might be of interest to Viva Village members and volunteers but are presented by other organizations.

## Leadership

1. Janet summarized the most recent Circle of Reps meeting. Villages NW has done well to get new volunteers on board to handle the Hub's financial transactions. As Villages NW continues to grow, this has become increasingly important.

Charlie Meyer is the new president of the board. The Board recognizes that there is a challenge ahead to find better ways of supporting the Spoke Villages, addressing the issues of transportation and fundraising.

2. The review of the Project Plan for Quarters 2 and 3 will be on the agenda for the next Governing Council meeting.

**Agenda Items for the next meeting:**

- Quarter 2 and 3 Project Plan
- Elect co-chair
- Reach out for expanding governing council

**Items for the UPDATE:**

Events Update — June Events

- New — Welcome Walkers
- New — Women's Coffee

Member/Volunteer Update for M and V

- Zip Code Groups
- 5 Interest Groups