

Governing Council Meeting Notes April 6, 2020

Attendees by video conference: Larry Brown, Kathy Brown, Rae Coleman, Karen McCune, Janet Cruz, Mike Conner, Carol Moynes and Barbara Bernstein

Recognition was given to Kathy Brown for her timely and gracious responses on Viva Village OR emails to both members and the public who wrote in.

After a discussion regarding open time, it was decided to invite Ramona and Vickie to future video GC meetings. It was felt if other people want to participate, they will let us know.

Resource Development

Mike reported on the financial status. Revenue was flat for March and expenses were up a little. March finished with \$88,251 in the bank. Membership Assistance has a balance of \$7,086. It is believed that Kathe has a 13th person wanting membership through membership assistance. Also, with one member on assistance leaving, there is availability for 2 new members covered by assistance. Rae will let Kathe know this.

Larry reported that the grant application to the City of Beaverton has been finished and submitted, but he has not heard back as of this time.

Rae sent thank you notes for everyone who donated in the year-end fundraiser. She requested feedback. It was felt that her efforts and the handwritten notes were very much appreciated and that she should continue, asking for help if needed when the number is high. Carol was asked to update her when new individual donations are received.

Karen requested a decision on the art show which is currently set for August 15. It was agreed that she should move ahead with this.

OPT

Rae reported the group is continuing to update the website. They have completed the work on the donation page and are now working on the membership page.

Volunteers

Kathy reported volunteers did 9 services in the last 2 weeks, of which 8 were running errands.

Barbara and Kathy did an online interview. They are also considering online volunteer training.

Connectors are calling members and checking on them. Most members are doing well and are being helped by family. We know of no volunteers or members with the virus.

Kathy updated the website of ADRC (Aging & Disability Resource Connection)

DAVS (Disability, Aging, and Veteran Services) asked if our volunteers wanted to be part of a pool of resources to help the community at large. Kathy explained to them we are not set up for that now. We could, of course, contact them individually to help. Kathy will put something out to volunteers explaining that.

Membership

New memberships are on hold because we are unable to do in home interviews. There are two interested but they are understanding of the need to wait.

The member meeting is on hold, but the team is working on an agenda so as to be ready when it can be rescheduled.

The question was revisited regarding extending the membership year for the time when events and services have been eliminated or reduced. It was decided to discuss this again at the next meeting when we may know more of the extent.

Data Management

Carol had previously sent out information on changes in Club Express on donations. She recommended adding another fund for Membership Assistance and utilizing the new ability for recurring donations for members by credit card. Both were approved.

Events

A short discussion of what it will look like when events are reinstated. It was agreed we need to wait for more information before any decisions.

Further discussion on Connectors and the fact that members seem to be doing well. It was brought up that volunteers could do curbside chats and this will be discussed with Connectors.

The topic of Zoom for video conferencing was discussed. Villages NW is currently paying the fee for those villages requesting Zoom, of which Viva Village is one. Documentation on use has been developed. You need a user ID and password to organize a meeting. It was felt that the Governing Council and 3 or 4 others who are team leads will be given the ability to set up meetings. Barbara has offered to set up meetings for those who would like her help. Meetings must be Village related. Only one meeting can be held at a time, and they need to be scheduled on the office calendar.

General

A discussion took place regarding the use of the Program Coordinator during this time. Barbara graciously offered flexibility in her employment during this time. Mike and Kathy will work together to find additional assistance she can provide. The decision was to keep her on for 20 hrs. per week and add to her duties.

Next meeting: April 20 at 10 am.