

Governing Council Meeting Notes

March 16, 2020

Present: Larry Brown, Kathy Brown, Mike Conner, Janet Cruz, Carol Moynes, Karen McCune (by telephone), Rae Coleman, Barbara Bernstein. Ramona Crocker also sat in.

Recognitions:

- None

Resource Development Team

- City of Beaverton Social Services grant application has been submitted. The deadline is 3/20/20. Next step is to hear about interviews with the grant committee.

Outreach and Publicity

- The Viva Village website is being upgraded. The donation page is being changed to putting more emphasis on membership fee assistance and being able to use ACH for payments.

Volunteers

- No report

Membership

- No report

Data Management

- No report

Events

- Life Stories was held last week with 22 in attendance.

Leadership

- The novel corona virus epidemic is now spreading and affecting our daily lives. The Governing Council discussed the following issues and made the following decisions:
- Office hours will remain the same and staffing will also be the same. Volunteers may choose not to do a shift in the office and coverage will be arranged.
- All Viva Village events will be cancelled through April 30, 2020.
- The decision to hold a Viva Village meeting (e.g. work teams, GC, etc.) will be made by the team leader but must be held by teleconference or videoconference.

- We will continue to provide services, particularly urgent services like errands to the grocery store and pharmacy. As always, volunteers and members are free to refuse services. If a member calls needing transportation urgently to a medical facility and/or is ill, they should be directed to their health provider for further assistance or told to call 911.
- A message to Members and Volunteers summarizing the previous points and containing other useful information will be developed by Kathy and Barbara and others to be sent in the next 2-3 days.
- Janet and Karen will ask our Neighborhood Connections to contact all of our members on a regular basis to be sure they have some social contact. They can be asked if any services are needed, like an errand to get groceries, etc.
- We discussed the possibility of a petty cash fund to pay for groceries, etc. However, after discussion we felt it would be just as easy to have the members give the errand running volunteer cash or a check to pay for these.
- Barbara Bernstein, as our only employee, will be used to help with communications, calling volunteers and possibly members, and other valuable support.

Next Meeting: Monday, April 6, 2020 at 10 am.