

Is your court interested in

- A user friendly data quality system in CM/ECF?
- Improving the skills of data quality clerks?
- Access to reports that will track performance of docketing and data quality clerks?
- Identifying areas where additional training might be needed?

If you answered yes to any of these questions, QuEST might be exactly what you are looking for. QuEST is a customizable, web-based data quality and reporting system that can be used by courts of any size.

QuEST

Quality
Electronic
System
Tracking



**United States District Court
Northern District of Ohio**

Sandy Opacich, Clerk



How Does It Work?

Deputy Clerks perform a first level review of filings made by court staff and attorneys, make corrections and submit their findings.

Data Quality Analysts review a random sample of entries submitted by first level Deputy Clerks, document their findings and send individual reports of their findings to the Deputy Clerks.

Based on the data entered by the first and second level reviews, QuEST is able to create multiple reports for a specified time period, including reports for individual employees, groups of employees, by divisional office, and/or for the entire district.

Not only does QuEST aid in the evaluation of performance and identification of training needs, it also results in more uniform and accurate docket sheets.

Where can I Find Documentation?

Information can be found on the intranet site for the U.S. District Court, Northern District of Ohio at

<http://intranet.ohnd.circ6.dcn/home/operations/data-quality>

There you will find a section on QuEST, where we have posted all of the documentation from the demonstration, including but not limited to:

QuEST Manual for Level 1 Data Quality

QuEST Manual for Level 2 DQA

Data Quality Standards

Data Quality Performance Manual

QuEST Systems Administrator's Guide

Special Thank You

We would like to acknowledge the Middle District of Louisiana, and their product, Equip, which inspired our district in the development of QuEST.

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