



NJACCHO Business Meeting

April 15, 2021

DRAFT Minutes

1. Call to Order and Approval of Minutes – Stephanie Gorman
 - a. Meeting called to order at 12:16pm
 - b. Minutes were reviewed
 - i. Motion to approved the minutes made by Peter Tabbot, seconded by Lisa Gulla.
 - ii. Correction to minutes, spelling of Peter Tabbot’s name in the minutes approval section.
 - iii. All in favor, no nays or abstentions.

2. President’s Report – Marconi Gapas
 - a. COVID Grant
 - i. There was a reallocation of \$325,803.33 at end of initial grant period of which all but \$17,264.54 was utilized. With permission from the NJDOH, we moved \$10,408 of unused funds from other line items into the funds available for LHDs.
 - ii. We then calculated a 2nd reallocation of \$27,672.54 (\$17,264.54 + \$10,408) for the 25 LHDs that used all of their 1st reallocation funds.
 - iii. All but \$119.33 of the funds were expended. In total, we made reimbursements in the amount of \$4,821,529.67, which is a little more than 100% of what was initially allocated to the LHDs.
 - iv. On April 7th the 3rd quarter and final grant reimbursement reports and purchase expense notes were uploaded into SAGE. The final expenditure report and any other necessary items will be submitted on or before 4/28.
 - b. NJDOH Letter of Concurrence
 - i. NJDOH reached out to NJACCHO about providing a letter of concurrence for the Preparedness Grant.
 - ii. A call was held with Karen Fox and Carl Michael about the letter. They provided a general draft budget for the grant.
 - iii. NJACCHO asked for more information about the budget and grant activities. It was provided.
 - iv. The NJACCHO executive board voted to approve the letter of concurrence.
 - c. Advocacy Efforts
 - i. Marconi testified on 3/22/21 before the Senate Budget Committee using the PHACE developed documents.
 - ii. NJACCHO has revised the one-page document on sustainable funding. It will be sent after the meeting and we request you forward to your local legislatures.

3. Treasurer's Report – 3/1/21 – 3/31/21 – Margy Jahn

i. **General Checking:**

Starting Balance: \$ 139,968.41
Deposits: \$ 0.00
Deductions: \$ 2,205.30
Ending Balance: \$ **137,763.11**

Grant Checking:

Starting Balance: \$1,091.689.22
Deposits: \$ 8,085.58
Deductions: \$ 893,918.32
Ending Balance: \$ **205,856.48**

Motion to approve the treasurer's report made by Frank Wippert , seconded by Stephanie Gorman. All voted in favor, no nays or abstentions.

4. NJACCHO Program Update – Stephanie Gorman

a. Program Dates are Tentative

i. Thursday, June 17th (virtual)

1. Please send ideas to Stephanie

ii. Thursday, September 16th (virtual)

1. Network for Public Health Law on Marijuana and Tobacco

iii. Wednesday, November 17th- League of Municipalities

1. League of Municipalities – Annual Meeting

2. Sessions will be shortened to allow for social distancing

5. Membership Update – Linda Brown

a. There are currently 62 renewals to date with most being organizational memberships.

b. Please return your staff form to Linda Brown if you have an organizational membership.
This will be important for the migration to the new website.

6. PHEP Update – Adam Perper

a. The third quarter progress report for the PHEP grant was submitted.

b. Currently working on the NJACCHO business continuity plan.

c. If you have information to post, please send to Adam or Linda.

7. PHACE Update – Kevin Sumner

a. Advocacy Efforts

i. Paul Roman from the NJLBOH testified for Public Health funding at the Senate Budget Hearing

ii. NJEHA is worked on a campaign for National Public Health Week to highlight LHDs.

- iii. Don Weinbaum from NJPHA worked on a proclamation for National Public Health Week.
 - b. The Bloustein School is working an assessment of PH infrastructure in NJ. They will be comparing it to other states.
- 8. NACCHO Update – Kevin Sumner
 - a. The American Rescue Plan requires that 60% of funding go to CBOS, Community Health Centers and LHDs. It is very unclear where and how these monies are coming into the states and which is funding which grant.
 - b. NACCHO Elections are coming up.
 - c. Advocacy is needed at the local and the national level.
- 9. Open Forum
 - a. Discussions
 - i. Chris M brought up the topic of public health burnout. Individuals are retiring early.
 - ii. Pat D. discussed how we are always on and it is so hard to take time off.
 - iii. Kevin S. suggested we look at some of the national data
 - iv. Annie M. suggested we get some public health material added to the healhealthcare.org website.

Motion to adjourn made by Chris Merkel and second by Stephanie Gorman.

All voted in favor and no nays and abstentions.

Meeting was adjourned at 12:52.

Submitted by Holly Funkhouser Cucuzzella.