



Standing Committee: Membership and Certification		membership@eoa.org
Executive Support	Aaron Cortes	president-elect@eoa.org
Chair	Aaron Cortes	president-elect@eoa.org
Technology Liaison	Mattie Payne-Mallory	payne-mallorym@morainevalley.edu
Member	Zyanya Torres (ELI 17-18)	Zyanya.Torres@tri-c.edu
IL Member	Laura Dayton	cap.dayton1@gmail.com
IN Member	Ronnell DuBose	rdubose@purdue.edu
IA Member	Gary Herrig	Gary.Herrig@niacc.edu
MI Member	Melissa Merkel	merkelmelissag@jccmi.edu
MN Member	Jennifer Brookins-King	Jennifer.Brookins-King@minneapolis.edu
MKN Member	Anna McDonald	anna.mcdonald@avila.edu
OH Member	Victoria Ampiauw	vampiauw@bgsu.edu
WI Member	Karen Smolarek	karen.smolarek@uwrf.edu
Affinity Group Liaison	Bee Vang	bee.vang@uwrf.edu

Focus: Grow membership and create a sense of belonging

Charges/Goals/Activities:

- EOA Membership be at 1,300 at any one time with in the year (i.e., identify, recruit and market membership to ALL TRIO/GEAR UP professionals within the region)
- Provide clarity and communications on the term “Institutional Membership” (i.e., when and how it can and cannot be used, limitations)
- Development of a welcoming campaign and activities for members (i.e., new members, continuing members)
- Development of a communication strategies for members and non-members (i.e., emails, postcards, personal connections)
- Create opportunities for a sense of professional belonging (i.e. Hmong TRIO Professional Network)
- Celebrate and recognize all members (i.e., recognizing members on webpage, honorary memberships, drawing attention to membership, ‘story corp’ concept)
- Monitor and certify that members are able to vote and participate in the Association
- Monitor and implement the Courtesy Guidelines as needed or requested
- Update, as see necessary, the EOA procedure manual on items needing attention

Budget Priorities:

- Postcards, postage (\$500)
- Membership give-aways, etc (\$750)
- Affinity group networks (\$500)
- Courtesy from EOA (\$200)
- Membership receptions (part of chapter/regional conferences)



Standing Committee: Research and Evaluation		evaluation@eoa.org
Executive Support	Andrew Cseter	president@eoa.org
Co-Chair	Adam Cinderich	acinderi@kent.edu
Co-Chair	Ronnell DuBose (report out to board)	rdubose@purdue.edu
Technology Liaison	Vacant (Apply)	
Member	Scott Gay (ELI 17-18)	scott.gay@kirkwood.edu
Member	Theresa Ohning	TGOHNING@USI.EDU
Member	Dr. Kathleen Greene	kgreene@ksu.edu
Member	Alex Kurowski	kurowa04@gmail.com
Member	Scott Velasquez	SEV9355@KSU.EDU
Member	Ethan Zagore	ezagore@nd.edu
Member	Nijinsky Dix	ndix@nd.edu

Focus: Demonstrate our research strengths and commitment to quality improvement

Charges/Goals/Activities:

- Collaborate with Publications and Communications to develop a TRIO/GEAR-UP Institution/Agency directory to be placed in EOA Document Library (e.g. a list of all TRIO and GEAR-UP programs funded in FY2018)
- Explore recent research activities on first-generation, limited income and underrepresented on college access and/or college success to be placed on EOA website as a reference for members (i.e., Pell Institute, highlight a few of EOA membership's relevant research; highlight a best practice)
- Collect a list of institutions who celebrate (in some way) First-Generation College Student Recognition Day on November 8th – post a list of institutions, some samples of activities, few pictures on First-Generation College Student Recognition Day on EOA webpage
- Create a landing page on EOA website "Research and Essential College Access & College Success Information" - links to clearinghouse, pell research, key relevant articles, Directory of TRIO programs is EOA
- Review previous surveys and develop a possible new survey to EOA TRIO, college access/college success professionals (both members and non-members) on the barriers to and benefits from engagement with EOA. Post a user-friendly summary of past and current finding on EOA webpage (e.g., one page infographic of survey summary from a few of our past surveys)
- Oversee the evaluation (relevance of evaluations tools, collection, distribution and result methods) of ELI training, Professional Conference, and Student Conferences
- Encourage and market TRIO professionals to submit research or best practices to the EOA National Best Practice Center
- Update, as see necessary, the EOA procedure manual on items needing attention

Budget Priorities:



2018 COMMITTEE CHARGES & MEMBERSHIP

Standing Committee: Special Concerns/Affiliations		special-concerns@eoa.org
Executive Support	Valdis Zalite	past-president@eoa.org
Co-Chair	Valdis Zalite	past-president@eoa.org
Co-Chair	Nick Sullivan	nick.sullivan@uni.edu
Technology Liaison	Kenny White	kwhite@eoa.org
ELI	Roxanne Gregg	gregga@iupui.edu
IL Member	Misty Williams	williamsm332@morainevalley.edu
IN Member	Shubitha Kever	kevers@ipfw.edu
IA Member	Cindy Virta	virtac@nicc.edu
MI Member	Rhondo Cooper	rcooper@grcc.edu
MN Member	Kelli Steggall	ksteggall@bemidjistate.edu
MKN Member	Corinne Nilsen	corinne.nilsen@wichita.edu
OH Member	Christopher Welch	Christopher.welch@sinclair.edu
WI Member	Rivi Hatt	rivi.hatt@gotoltc.edu

Focus: Create safe/confidential place to vet concerns and opportunities for association development in a positive manner (mostly made up of past chapter presidents)

Charges/Goals/Activities:

- Monitor and provide advice to strengthen chapter leadership as needed on issues/concerns which have significant impact on EOA
- Monitor and provide grievance support as necessary to the EOA executive board and/or full board on issues/concerns which have a significant impact on EOA
- Identify potential treats or opportunities in which requires action from EOA leadership
- Continue to assist the Association by identifying other like-minded college access and college success organizations which EOA should engage in a meaningful partnership
- Collect and record in EOA document library of any EOA membership presenting as ‘thought leader’ to another organization, association or publication
- Update, as seen necessary, the EOA procedure manual on items needing attention
- Provide final edit and feedback on the EOA Strategic Plan

Budget Priorities:



2018 COMMITTEE CHARGES & MEMBERSHIP

Standing Committee: Legislation and Education		legislation@eoa.org
Executive Support	Aaron Cortez	president-elect@eoa.org
Co-Chair	Karen Smolarek	karen.smolarek@uwrf.edu
Co-Chair	Victoria Ampiauw	vampiauw@bgsu.edu
Technology Liaison	Tabatha Lamb	tabatha.lamb@simpson.edu
IL Member	DeAndre Butler	DEBUTLER@JJC.EDU
IN Member	Dennis Bowling	bowlingd@purdue.edu
IA Member	Kimberly Campbell	KCAMPBELL@IOWALAKES.EDU
MI Member	Andrea Mireles	amireles@hope.edu
MN Member	Michael Bro	MICHAEL.BRO@MINNEAPOLIS.EDU
MKN Member	Chris Beggs	beggs@ucmo.edu
OH Member	Stephon Brown	sbrown6@kent.edu
WI Member	Skylor Heindel	sheindel@uwsp.edu
At-large Member	Harmony Williams	harmony.m.williams@wmich.edu

Focus: Opportunities for advocacy engagement and awareness of policies which impact first-generation college students, student coming from limited income, persons with disabilities and veterans

Charges/Goals/Activities:

- Coordinate (with Professional Development Committee) in the marketing, communication, and encouragement of EOA members to attend the COE State Leadership and Policy Seminar in Washington D.C
- Work with Chapter leadership to coordinate the process of identifying and select two members who have never previous attended the COE State Leadership Summit and Policy Seminar to attend. Each chapter will receive \$500 of support from EAO for each identified chapter member (up to \$1,000 per chapter) to use to support this initiative
- Develop communication outreach for time-sensitive action items in which members or certain chapter's need to respond
- Inform chapter leadership and administer the Paul T. Spraggins State Initiative Grant
- Collect and document ideas and best practice on advocacy and education awareness in the document library
- Create a resource page with advocacy and educational strategies and information on the EOA webpage
- Update, as see necessary, the EOA procedure manual on items needing attention

Budget Priorities:

- \$1,000 set-aside for each chapter (\$8,000 total)



2018 COMMITTEE CHARGES & MEMBERSHIP

Standing Committee: Scholarships		scholarships@eoa.org
Executive Support	Andrew Cseter	president@eoa.org
Co-Chair	Anna McDonald	anna.mcdonald@avila.edu
Co-Chair	Vacant	
Technology Liaison	Vacant (Apply)	
Member	Ryan Hanson (ELI 17-18)	RHANSON@NHCC.EDU
EOAF Liaison	Tameka Herrion	therrion@stlgives.org
IL Member	Rhetta Seymour	Rseymour@siu.edu
IN Member	Heather Bauer	HMBAUER@USI.EDU
IA Member	Heather Nissen	HEATHER.NISSEN@BRIARCLIFF.EDU
MI Member	Anna Maria Clark	aclark@grcc.edu
MI Member	Yadira Bautista	bautista@hope.edu
MN Member	Alicia Atwater	AATWATE@INVERHILLS.EDU
MKN Member	Tameka Herrion	therrion@stlgives.org
OH Member	TBD by Chapter President	
WI Member	Linda Her	herl@uwosh.edu

Focus: Provide designated regional scholarships through EOAF [including EOA commit of \$1,000 for each state (\$10,000) for Fall 2018 distribution]

Charges/Goals/Activities:

- Work with EOAF to determine scholarship types and amounts for Fall, 2018 distribution
- Develop calendar and on-line submission process for scholarship applications (e.g., must be efficient for applicants, nominators, recommenders, reviews)
- Market and clearly communicate the scholarship applications process (e.g., eligibility, criteria, deadlines, distribution)
- Provide recommendation for EOA Board approval for scholarship winners for distribution by EOAF by May 2018
- Make a RFC for \$10,000 from EOA to EOAF once winners are approved by EOA Board
- Work with EOAF to develop public relations release to scholarship winner's hometown and institution newspapers
- Work with EOAF to develop short video stories from at least three of the winners and place on EOA webpage
- Update, as see necessary, the EOA procedure manual on items needing attention

Budget Priorities:

- \$10,000 to EAO Foundation (Fall 2018 distribution)
- \$10,000 to EOA Foundation (Fall 2017 distribution)



2018 COMMITTEE CHARGES & MEMBERSHIP

Standing Committee: Public Relations and Communications		public-relations@eoa.org
Executive Support	Andrew Cseter	president@eoa.org
Co-Chair	Elizabeth Harris	eiharris@ccc.edu
Co-Chair	Vacant	
Technology Liaison	Garry Moise	gmoise@marianuniversity.edu
Member	Richard Emerson	richard.emerson@dpi.wi.gov
Member	Michael Carlisle	mcarlisl@bw.edu
Member	Tom Boylan	thomas.boylan@metrostate.edu
Member	Karrie Haak	Karrie.Haak@dpi.wi.gov
Member	Dr. Valerie Mendoza	Valerie.Mendoza@avila.edu
Member	Regan Baker	Regan.Baker@avila.edu

Focus: Monitor and develop quality communication content and be the public relations arm of the Association

Charges/Goals/Activities:

- Monthly review and evaluation of content on the EOA website (i.e. grammar, relevant content, irrelevant content, essential missing content) and facilitate the repair, bring attention, follow-up on concerning items
- Collaborate with Publications and Communications to develop a TRIO/GEAR-UP Institution/Agency directory to be placed in EOA Document Library (e.g. a list of all TRIO and GEAR-UP programs funded in FY2018)
- Provide 'press-releases' on each EOA board member, major EOA events, EOA student leadership events, global experiences - which can be distributed to variety of media outlets
- Work with EOAF and Scholarship committee on proper press-release process of winners
- Design informational business cards for executive board, Alumni, generic information card
- Monitor and increase the content materials on all social media platform
- Educate/monitor to ensure that EOA logo and branding standards are being adhered to
- Update, as see necessary, the EOA procedure manual on items needing attention

Budget Priorities:

- Public Relations materials (\$1,500)
- Promotional materials (\$1,000)



2018 COMMITTEE CHARGES & MEMBERSHIP

Standing Committee: Professional Development		professional-development@eoa.org
Executive Support	Aaron Cortes	president-elect@eoa.org
Co-Chair	Melissa Merkel	merklemelissag@jccmi.edu
Co-Chair	Emily Raclaw (prof conference)	raclawe@gtc.edu
Technology Liaison	Vacant (Apply)	
Member	Lisa Edwards (ELI 17-2018)	LEDWARDS64@IVYTECH.EDU
Member	Cindy Cowell	cindy.cowell@finlandia.edu
IL Member	TBD by Chapter President	
IN Member	TBD by Chapter President	
IA Member	TBD by Chapter President	
MI Member	Kailee Laplander	kailee.laplander@finlandia.edu
MN Member	Mari Avaloz	AVALOZ@STOLAF.EDU
MKN Member	TBD by Chapter President	
OH Member	TBD by Chapter President	
WI Member	TBD by Chapter President	

Focus: Provide training and leadership opportunities for EOA membership

Charges/Goals/Activities:

- Develop a training webinar series on how to submit to the EOA National Best Practice Center
- Develop 2-3 short vignettes on leadership (examples):
 - As a TRIO professional, how to develop your leadership within chapter/region
 - As an EOA member, why is it important to be a leader in your chapter/region
 - As a leader, why is it important to be a leader in the region/nation
- Create a resource how 'chapter drive-in' work on the EOA website
- Develop and coordinate a 'leadership' track throughout the regional EOA professional conference in November 2018
- Monitor and collect information (structure, curriculum) on chapter's leadership opportunities for members in the document library as a resource
- Assist with the professional development activities at the annual conference
- Coordinate with Legislation and Education on marketing and encouraging members to attend the State Leadership Summit in Washington D.C (March 2018)
- Review and make recommendation to the final report on the retooling of the Institute for the Advancement of Leadership and Program Management
- Update, as see necessary, the EOA procedure manual on items needing attention

Budget Priorities:

- Video materials (\$750)



2018 COMMITTEE CHARGES & MEMBERSHIP

Standing Committee: Professional Development (subcommittee: Emerging Leaders Institute)		
Executive Support	Aaron Cortes	president-elect@eoa.org
Co-Chair	Melissa Merkel	merkelmelissag@jccmi.edu
Co-Chair	Roxanne Gregg/Mike Conley	emconley@ku.edu
Technology Liaison	Vacant (Apply)	
IL Member	TBD by Chapter President	
IN Member	Davetta Haywood	dmhaywoo@iun.edu
IA Member	Nick Sullivan	nick.sullivan@uni.edu
MI Member	Ava McDowell	amcdowell@oakland.edu
MN Member	Mari Avaloz	AVALOZ@STOLAF.EDU
MKN Member	Lacey Hites	hites@ucmo.edu
OH Member	Zyanya Torres	Zyanya.Torres@tri-c.edu
WI Member	Richard Emerson	richard.emerson@dpi.wi.gov

Focus: Implement the ELI 2018-19 selection process

Charges/Goals/Activities:

- Update the EOA Board on the 2017-2018 cohort progress
- Work with president-elect to determine ELI minimum criteria for participation in 2018-2019
- Work with president-elect to determine ELI commitment and expectations in 2018-2019
- Seek EOA board approval for number of ELI participants, ELI trainer and application process
- Implement a communication and marketing plan to encourage qualified applicants to apply for ELI cohort 2018-2019 and create awareness of ELI program
- Collect and review 2018-2019 applicants, work with Chapter leadership to recommend ELI participants, and seek EOA board approval
- Update, as see necessary, the EOA procedure manual on items needing attention

Budget Priorities:

- ELI 2017-18 programing/training supplies/lodging (\$10,000)



2018 COMMITTEE CHARGES & MEMBERSHIP

Standing Committee: Finance		finance@eoa.org
Chair	Shanna Eggers	seggers@emporia.edu
Members	Cindy Virta	virtac@nicc.edu
Members	Andrew Cseter	acseter@eoa.org
Members	Valdis Zalite	VZALITE@SEMO.EDU
Members	Aaron Cortes	acortes@neiu.edu
Members	Jennifer Brookins-King	Jennifer.Brookins-King@minneapolis.edu
Transitional	Mike Conley (Transitional)	emconley@ku.edu

Focus: Oversee financial processes to ensure accountability, transparency, and strength of finances and investments of the Association. Strengthen each Chapter’s finances through supporting, advising, and consulting the financial processes.

Charges/Goals/Activities:

- Develop and monitor over-all Association budget (with emphasis on all professional and student leadership conference sub-budgets) and provide advice, adjustments and recommendations to ensure revenue over expenses remain proportional
- Develop and seek approval from the EOA Board the investment guiding principles and investment strategies for the short-term and long-term
- Develop and implement an internal audit check process of financial transaction of the Association which will be completed in January, May, August and November
- Monitor and review for proper implementation all Financial Policies and Procedures (i.e., credit card), and update as necessary
- Evaluate whether or not the annual EOA operational motions should be included in the FP&P or should be kept as a separate annual Board motions
- Provide leadership and training to chapter’s to strengthen their accountability, transparency and financial policy and procedures. Work with each Chapter to strengthen their Fiscal Policy & Policies and have Associations and each Chapter’s FP&P, tax exempt form, articles of incorporations in the EOA document library
- Collaborate with Legal Concerns and Constitution Committee to update all official document filing with the state and federal government are changed to Educational Opportunity Association



2018 COMMITTEE CHARGES & MEMBERSHIP

Standing Committee: Nominations and Elections		elections@eoa.org
Executive Support	Andrew Cseter	president@eoa.org
co-chair	Catalina Rodriguez	rodrigce@pnw.edu
co-chair	Nayshon Mosley	nmosley@csu.edu
Member	Bonnie Munguia	BMUNGUIA@BW.EDU
Technology Liaison	Melissa Melgar	melgar@stolaf.edu

Focus: To ensure fair and transparent election process for the Association executive officers

Charges/Goals/Activities:

- Seek Board approval for the detail election protocols and timeline (e.g., seeking nominations, acceptance nominations, campaigning, notifying the membership, voting) for the annual election to be held in April-May 2017
- In collaboration with Constitutional Issues and Legal Concerns and Membership and Certification Committees, determine and present an eligible slate of candidates for all offices to the Board for approval via email
- Review and present campaign guidelines to the Board and all the accepting nominees
- Ensure completion of election process by May 2018 Board meeting
- Update, as see necessary, the EOA procedure manual on items needing attention



Standing Committee: Technology		technology@eoa.org
Executive Support	Aaron Cortes	president-elect@eoa.org
co-chair	Kenny White	kwhite@eoa.org
co-chair	Melissa Melgar	melgar@stolaf.edu
Chapter Webmasters		
IL Member (Website)	Shanika Burdine	burdines@morainevalley.edu
IN Member (Website)	Beth Clemens	bclemens@ivytech.edu
IA Member (Website)	Cyndi Boertje	BOERTJEC@CENTRAL.EDU
MI Member (Website)	Jesus Solis	solisj1@gvsu.edu
MN Member (Website)	Lou Lia Wang	WANGL@STOLAF.EDU
MKN Member (Website)	Mike Conley Rashaun Henry	emconley@ku.edu rhenry@semo.edu
OH Member (Website)	Jacob White	jacob.white6118@sinclair.edu
WI Member (Website)	Dustin Wagner Garry Moise	wagnerdj@uwosh.edu gmoise@marianuniversity.edu
EOA Technology Liaisons		
Membership/Certification	Mattie Payne-Mallory	payne-mallorym@morainevalley.edu
Research/Evaluation	Vacant (Apply)	
Legislation/Education	Tabatha Lamb	tabatha.lamb@simpson.edu
Scholarship	Vacant (Apply)	
Public Relations/Comm	Garry Moise	gmoise@marianuniversity.edu
Professional Development	Vacant (Apply)	
Legislation/Education	Tabatha Lamb	melgar@stolaf.edu
Annual Conference	Vacant (Apply)	
Association Planning	Vacant (Apply)	
Legal Concerns/Const	Kenny White	kwhite@eoa.org
McNair-Scholar Conference	Vacant (Apply)	
Girls in STEM Conference	Vacant (Apply)	
Men of Excellence Conf	Vacant (Apply)	
COE Fairshare	Vacant (Apply)	
National Best Practice Cntr	Vacant (Apply)	
TRIO Achieves/Alumni	Vacant (Apply)	

Focus: Ensure the website and social media are providing effective information and communication to the membership and general population

Charges/Goals/Activities

- Maintain the Association website ClubExpress account platform
- Maintain and develop processes for effective use of the ClubExpress database
- Maintain and develop processes to expand the use of ClubExpress document library
- Maintain the Association google email account platform and explore the use ClubExpress email platform as an alternative option
- Expand the use of the EOA website as the informational hub by the using of Technology Liaisons for selected committees and ensuring all document storage
- Provide technical support for professional/student leadership conferences
- Provide technical support for EOA elections and Chapter elections

Budget Priorities: ClubExpress subscription, adobe subscriptions, equipment updates



Special Standing Committee: 2018 Annual Conference		annual-conference@eoa.org
Executive Support	Aaron Cortes	president-elect@eoa.org
Co-Chair	Emily Raclaw	raclawe@gtc.edu
Co-Chair	Vacant	
Planning	Aaron Cortes	president-elect@eoa.org
Planning	Don Singleton	DRS2@UWM.EDU
Planning	Vacant	
Board Liaison	Nancy Harrison	harrison@uwosh.edu
Technology Liaison	Vacant (Apply)	
Transitional Support	Catalina Rodriguez	rodrigce@pnw.edu
Transitional Support	Jimmie Sanders	sandersjl662@aim.com
Additional 15-18 members	TBD	

Focus: Provide a quality and meaningful professional development experience for the participants

Charges/Goals/Activities:

- Present a tentative budget for the Annual conference at the January Board meeting and submit updates as planning progresses toward event
- Present a detailed plan of action including timelines, delegation of activity responsibilities, list of possible speakers by March 2018
- Present plan to EOA Board for review, including speakers' contracts to the Board Executive Committee as needed to secure commitments
- Present a draft Annual Conference schedule, pre-cons, tracks for members. Present registration, exhibitor, ad materials and speaker contracts for the conference to the President and the Board for review at May 2018 Board meeting
- Implement all the required activities required for a successful conference
- Use EOA corporate sponsorship package template and, in collaboration with Association Planning and Development, solicit donations, sponsorships, and grants to support conference
- Work with Technology Liaison to post and update pertinent information (e.g., registration, hotel information, corporate sponsorship package, exhibits) on the EOA website by June 1
- Coordination hotel/conference logistics including meeting rooms, lodging reservations, meals (e.g., special guests, board members, conference attendees, pre-cons, EOAF, etc)
- Immediately following the conference schedule meeting with President and Treasurer to review costs and to discuss final billing and anticipated revenue over expenses
- Collaborate with the Research and Evaluation Chair to compile evaluation results and present a post-conference report to the EOA Board at the first meeting in Jan 2019
- Ensure the revenue over expenses meet or exceed \$60,000
- Update, as see necessary, the EOA Conference procedure manual on items needing attention

Budget Priorities: Ensure the revenue over expenses meet or exceed \$60,000



2018 COMMITTEE CHARGES & MEMBERSHIP

Special Standing Committee: Association Planning/Development		association-planning@eoa.org
Chair	Andrew Cseter	president@eoa.org
Member	Annette Horvat	parliamentarian@eoa.org
Member	Vadis Zalite	past-president@eoa.org
Member	Aaron Cortes	president-elect@eoa.org
Member	Cindy Virta	treasurer@eoa.org
Member	Ce Merrigan	secretary@eoa.org
IL Member	Dr. Nayshon Mosley	illinois-president@eoa.org
IN Member	Catalina Rodriguez	indiana-president@eoa.org
IA Member	Nick Sullivan	iowa-president@eoa.org
MI Member	Robert Ross	michigan-president@eoa.org
MN Member	Janet Tauer	minnesota-president@eoa.org
MKN Member	Julie Cayton	mokanne-president@eoa.org
OH Member	Bonnie Munguia	ohio-president@eoa.org
WI Member	Nancy Harrison	wisconsin-president@eoa.org
IL Member	Laura Dayton	illinois-president-elect@eoa.org
IN Member	Ronnell DuBose	indiana-president-elect@eoa.org
IA Member	Gary Herrig	iowa-president-elect@eoa.org
MI Member	Melissa Merkel	michigan-president-elect@eoa.org
MN Member	Jennifer Brookins-King	minnesota-president-elect@eoa.org
MKN Member	Anna McDonald	mokanne-president-elect@eoa.org
OH Member	Victoria Ampiauw	ohio-president-elect@eoa.org
WI Member	Karen Smolarek	wisconsin-president-elect@eoa.org

Focus: Develop a Strategic Plan for the Association

Charges/Goals/Activities:

- Solidify guiding principles and scope of the Associations Strategic Plan
- Build a consensus on a planning and implementation strategy
- Develop a strategic plan for the Association by November 2018 Annual General Assembly
- Maintain and Update the Associations Policy and Procedure Manual



Special Standing Committee: Legal Concerns/Constitutional Issues		legal-concerns@eoa.org
Chair	Valdis Zalite	past-president@eoa.org
member	Annette Horvat	ahorvat@eoa.org
member	Andrew Cseter	president@eoa.org
member	Aaron Cortes	president-elect@eoa.org
member	Ce Merrigan	secretary@eoa.org
member	Cindy Virta	treasurer@eoa.org
Technology Liaison	Kenny White	technology@eoa.org

Focus: Ensure the integrity and proper use of Association Constitution is adhered to and Chapter's constitutions are vetted and in alignment

Chargers/Goals/Activities:

- Ensure association is following constitution, by-laws and established policies and procedures
- Ensure each Chapter's approved constitution are in the document library
- Scrutinize any Chapter's request to change constitution and seek EOA Board approval if Chapter modify their constitution
- Ensure that all Association documents (i.e. Articles of Incorporation, official documents) are stored in the document library
- Collaborate with Finance Committee to update all official document filing with the state and federal government are changed to Educational Opportunity Association



Special Standing Committee: McNair-Scholars Research Student Conference Friday, October 19 to Sunday, 21, 2018 Renaissance Schaumburg Convention Center Hotel Schaumburg, Illinois		mcnair-conference@eo.org
Executive Support	Andrew Cseter	president@eo.org
co-chair	Vacant	
co-chair	Vacant	
Planning member	Vacant	
Planning member	Aaron Cortes	
Transitional Advisor	Kari Azevedo	kazevedo@ucmo.edu
Member	Vacant	
Technology Liaison	Vacant (Apply)	
Sub-committee members (6-7 more)	TBD	

Focus: Provide a professional quality experience for McNair-Scholars

Charges/Goals/Activities:

- Present a tentative budget for the McNair-Scholars Conference at the January Board meeting and submit updates as planning progresses toward event
- Present a detailed plan of action including timelines, delegation of activity responsibilities, list of possible speakers by March 2018
- Present plan to EOA Board for review, including speakers' contracts (i.e., Mr. Carl McNair, Don Asher) to the Board Executive Committee as needed to secure commitments
- Present a draft scheduled, registration process, graduate school fair, ad materials and speaker contracts for the conference for board review May 2018 Board meeting
- Implement all the required activities required for a successful conference
- Use EOA corporate sponsorship package template and, in collaboration with Association Planning and Development, solicit donations, sponsorships, and grants to support conference
- Work with Technology Liaison to post and update pertinent information (e.g., registration, hotel information, graduate school package, other exhibits) on the EOA website by April 1
- Coordination hotel/conference logistics including meeting rooms, participant lodging reservations, transportation coordination, meals (e.g., special guests, speakers, conference attendees, graduate school reps)
- Immediately following the conference schedule meeting with President, Treasurer to review costs/to discuss final billing/anticipated revenue over expenses
- Collaborate with the Research and Evaluation Chair to compile evaluation results and present a post-conference report to the EOA Board at the first meeting in Jan 2019
- Ensure the revenue over expenses meet or exceed \$40,000



Budget Priorities: Ensure the revenue over expenses meet or exceed \$40,000

Special Standing Committee: Girls in STEM Student Conference		girls-in-stem@eoaa.org
Friday, May 18, 2018 to Sunday, May 20, 2018		
Bowling Green State University Bowling Green, Ohio		
Executive Support	Aaron Cortes	President-elect@eoaa.org
co-chair	Shelley Wilbert	shellew@bgsu.edu
co-chair	Cierra Kelly	ckelly@bgsu.edu
Planning member	Bowling Green staff	
Planning member	Victoria Ampiauw (board liaison)	vampiauw@bgsu.edu
Transitional Advisor	Primavera Jimenez	jimen1pe@cmich.edu
Transitional Advisor	Roxanne Gregg	gregga@iupui.edu
Member	Harmony Williams (ELI 2017-18)	harmony.m.williams@wmich.edu
Technology Liaison	Vacant (Apply)	
Sub-committee members (6-7)	TBD	

Focus: Provide a professional quality experience for Girls in STEM to foster enthusiasm for STEM careers in young girls within underrepresented populations in grades 9th - college.

Conference Goals:

- Increasing the awareness of STEM majors and careers for young women who are often times under-represented in STEM areas
- Empowering young women with a declared interest in STEM studies by engaging them in confidence building activities and mentoring moments in an effort to support their dreams of post-secondary graduation and meaningful work in a STEM Career
- Building a network of young women who will support one another in STEM majors, degree attainment and careers well beyond the event
- Showcase universities within the region who have TRIO support systems, strong STEM degree programs and solid STEM industry partners to create intentional pipelines to STEM careers

Charges/Goals/Activities:

- Present a tentative budget for the Girls in STEM Conference at the January Board meeting and submit updates as planning progresses toward event
- Present a detailed plan of action including timelines, delegation of activity responsibilities, list of possible contracted speakers by March 2018
- Present a draft scheduled, registration process, ad materials and speaker contracts for the conference for board review March 2018 Board meeting
- Implement all the required activities required for a successful conference
- Use EOA corporate sponsorship package template in collaboration with Association Planning/Development, solicit donations, sponsorships, and grants to support conference
- Work with Technology Liaison to post/update pertinent information (e.g., registration, residential information, other exhibits) on the EOA website by February 9th
- Evaluate the conference participant's learning and satisfaction; and logistics for quality improvement
- Keep board up-to-date financial concerns, obtained sponsorship. Ensure all expenses are submitted within 45 days following
- Ensure the revenue over expenses meet or exceed \$25,000



2018 COMMITTEE CHARGES & MEMBERSHIP

Budget Priorities: Ensure the revenue over expenses meet or exceed \$25,000

Special Standing Committee: Men of Excellence Student Conference Thursday May 31, 2018 to Saturday June 2, 2018 University of Northern Iowa Cedar Falls, Iowa		men-of-excellence@eoaa.org
Executive Support	Andrew Cseter	president@eoaa.org
co-chair	Matthew Moore	M2moore@uni.edu
co-chair	Dr. Wilfred Johnson	Wilfred.Johnson@uni.edu
Planning member	Vacant	
Planning member	Nick Sullivan (Board Liaison)	NICK.SULLIVAN@UNI.EDU
Transitional Advisor	Thomas Jefferson	TAJEFFER@KENT.EDU
Member	Vacant	
Technology Liaison	Vacant (Apply)	
Sub-committee members (6-7 more)	TBD	

Focus: Provide a professional quality experience for Men of Excellence conference to foster responsibility on personal and college planning along with life skill development.

Charges/Goals/Activities:

- Present a tentative budget for the Men of Excellence Conference at the January Board meeting and submit updates as planning progresses toward event
- Present a detailed plan of action including timelines, delegation of activity responsibilities, list of possible contracted speakers by March 2018
- Present a draft scheduled, registration process, ad materials and speaker contracts for the conference for board review March 2018 Board meeting
- Implement all the required activities required for a successful conference
- Use EOA corporate sponsorship package template and, in collaboration with Association Planning and Development, solicit donations, sponsorships, and grants to support conference
- Work with Technology Liaison to post and update pertinent information (e.g., registration, residential information, other exhibits) on the EOA website by February 9th
- Evaluate the conference participant’s learning and satisfaction; and logistics for quality improvement
- Keep board up-to-date financial concerns, obtained sponsorship. Ensure all expenses are submitted within 45 days following
- Ensure the revenue over expenses meet or exceed \$25,000

Budget Priorities:

- Ensure the revenue over expenses meet or exceed \$25,000



2018 COMMITTEE CHARGES & MEMBERSHIP

Ad- Hoc: COE Fair Share		coe-fair-share@eoa.org
Executive Support	Andrew Cseter	president@eoa.org
Co-Chair	Wade Warner	wade.warner@century.edu
Co-Chair	Scott Velasquez (ELI 17-18)	SEV9355@KSU.EDU
Member	Laura Dayton (Board Liaison)	cap.dayton1@gmail.com
IL Member	Laura Dayton	cap.dayton1@gmail.com
IN Member	Rosa Villarreal	
IA Member	Kristin Lewis	
MI Member	Cindy Cowell	cindy.cowell@finlandia.edu
MN Member	Wade Warner	wade.warner@century.edu
MKN Member	Vaughn Robertson	Vaughn.robertson@unl.edu
OH Member	Thomas Jefferson	TAJEFFER@KENT.EDU
WI Member	Nancy Harrison	harrison@uwosh.edu

Focus: Meet COE Fair Share goal

Charges/Goals/Activities:

- Implement COE’s campaign strategies across the Chapters to meet and/or exceed 100% of the Association’s Fair Share goal
- Participate in COE Fair Share conference calls
- Design a plan to have states reach their Fair Share goal
- Develop initiatives to increase personal contributions by members in each chapter over last year’s total

Budget Priorities:

- Incentive (\$1,000)



2018 COMMITTEE CHARGES & MEMBERSHIP

Ad-Hoc Committee: COE Study Abroad		coe-study-abroad@eoa.org
Executive Support	Andrew Cseter	president@eoa.org
Co-Chair	Shelly Siegel	SSiegel@nhcc.edu
Co-Chair	Ryan Hanson (ELI 17-18)	rhanson@nhcc.edu
Member	Gary Herrig (Board Liaison)	Gary.Herrig@niacc.edu
Member	Vacant	
Technology Liaison	Vacant (Apply)	

Focus: Encourage EOA students to participate in COE Keith Sherin Global Leaders program in Salamanca, Spain and other sponsored abroad opportunities

- Use the EOA website and communication to market and advertise the COE Study Abroad opportunity throughout the EOA region
- Coordinate the dissemination of EOA approved funds to assist selected participants as funds go directly to COE and scholarship winners costs are reduced by that amount
- Update website listing all COE study abroad participants – feature a few participants experience on the EOA website

Budget Priorities:

- EOA Student abroad scholarship maximum \$1,000 per EOA participant (estimating 7 participants for total \$7,000)



2018 COMMITTEE CHARGES & MEMBERSHIP

Ad-Hoc: EOA & EOAF Shared Governance		foundation@eoa.org shared-governance@eoa.org
co-chairs	Andrew Cseter	president@eoa.org
co-chairs	Deon Brown	d-brown2@neiu.edu
Members	Valdis Zalite	past-president@eoa.org
Members	Aaron Cortes	president-elect@eoa.org
Members	Louise Esveld	EsveldL@central.edu
Members	Lee Stephenson	leestephenon18@gmail.com

Focus: Develop a positive relationship with productive outcomes between the EOA and EOAF

Charges/Goals/Activities:

- Update and implement the MOU, including meeting quarterly
- Communicate a fiscal plan to sustain funding for the operations of the foundation
- Communicate to the EAO membership the internal fundraising history, updated strategies and expectations from the EOA membership to enhance the foundation
- Collaborate on the funding strategies, including expectations of the EAO membership and the EOA Board of Directors to enhance the foundation
- Vetting the EOAF board structure and EOAF constitution for approval prior to the General Assembly meeting

Budget Priorities:

- Meeting travels (\$3,000) for EOA president, past-president, president-elect



2018 COMMITTEE CHARGES & MEMBERSHIP

Ad-hoc: Institute for the Advancement of Leadership Program Management (Structure/Delivery Plan)		institute@eoa.org
Executive Support	Andrew Cseter	president@eoa.org
co-chair		
co-chair	Vacant	
Member	Janet Tauer	Janet.Tauer@minneapolis.edu
Member	Dr Jonathan McKenzie	drjmckenzie@familycentered.org
Member	Anna McDonald (Board Liaison)	Anna.McDonald@avila.edu
Member	Vacant	
Consultant	Riley O Halloran (???)	

Focus: To revisit and evaluate the Institute for the Advancement of Leadership Program Management primary structure and delivery system of training

Charges/Goals/Activities:

- Develop a philosophy and structure strategy of the Institute (i.e. purpose, target audience) for board approval by March, 2018
- Develop a philosophy for delivery options of the Institute training May, 2018
- Develop an over-all five year business plan the Institute (including structure, purpose, delivery system, finance plan) by August, 2018
- Develop an implementation plan of the business plan for year one (2018-2019)

Budget Priorities:

- Consultant/Meeting travels (\$3,000)



2018 COMMITTEE CHARGES & MEMBERSHIP

Ad-Hoc: National Best Practices Center		edpractices@eoa.org
Executive Support	Aaron Cortes	president-elect@eoa.org
co-chair	Vacant (job description coming)	
co-chair	Robert Ross	Robert.Ross@muskegoncc.edu
Technology Liaison	Vacant (Apply)	
Member	Vacant	
Member	Dr. David Arendale	ARENDALE@UMN.EDU
Member	Vacant	

Focus: Enhance the sustainability of the National Best Practice Center and encourage membership participation on submitting to the Center

Charges/Goals/Activities:

- Develop a philosophy and structure strategy for the Center (i.e. purpose, target audience) for board approval by March, 2018
- Develop a philosophy for scope of research and best practices options of the Center
- Implement a personnel and advisory board for the Center
- Implement an opportunity for ‘as-is’ section for the Center
- Enhance the visibility of the National Best Practice Center



2018 COMMITTEE CHARGES & MEMBERSHIP

Ad-hoc: TRIO Achievers and Alumni Development		alumni@eoa.org
Executive Support	Valdis Zalite	past-president@eoa.org
co-chair	Melissa Merkel	merkelmelissag@jccmi.edu
co-chair	Ava McDowell	amcdowell@OAKLAND.EDU
Member	Julie Cayton	JCAYTON1@EMPORIA.EDU
Member	Shatoya Black (ELI 17-18)	shatoyablack@yahoo.com
IL Member	Anita Rosso	arosso@depaul.edu
IN Member	Lisa Edwards	ledwards64@ivytech.edu
IA Member	Jodi Kremer	kremerj9@nicc.edu
MI Member	Linda Jacobs (maybe?)	ljacobs@adrian.edu
MN Member	TBD by Chapter President	
MKN Member	Todd Allen	lallen@trcc.edu
OH Member	TBD by Chapter President	
WI Member	Sharon Pink	pink@uwplatt.edu

Focus: To identify and select EOA TRIO Achievers and increase alumni identification

Charges/Goals/Activities:

- Solicit nominations and select TRIO Achievers to be recognized at the 2018 EOA Annual Conference
- Coordinate with the Annual Conference chair to plan and host the TRIO Alumni reception and TRIO Achievers recognition at banquet
- Assist the conference chair in coordinating travel arrangements and lodging for TRIO Achievers
- Initiate publications of TRIO Achiever's accomplishments on EOA web site, Facebook, Twitter, and in Achiever's local area media; send published articles to COE to place link on their website; send articles to relevant elected officials; video tape speeches to place on EOA website
- Collaborate with Chapters to encourage membership to submit TRIO Achievers applications to EOA and to COE for the National TRIO Achievers selection
- Involve and mobilize TRIO alumni to advance advocacy at state, regional, and national levels
- Implement a marketing plan about the COE TRIO Alumni Leadership Forum to alumni
- Develop a marketing and implementation plan to have alumni register with www.trioalumni.org for the goal of having only place where information is stored
- Work with MN Chapter to co-coordinate an Alumni event in May, 2018 and with WI Chapter to co-coordinate an Alumni event in August or November 2018
- **NOTE: April 27, 2018 deadline for National COE TRIO Achiever Nomination**

Budget Priorities:

- Regional Alumni Events (\$1,000)
- TRIO Achievers (\$5,000)



2018 COMMITTEE CHARGES & MEMBERSHIP

Ad-hoc: Future Professional Conference Site		
Executive Support	Valdis Zalite	past-president@eoa.org
co-chair	Shubitha Kever	KEVERS@IPFW.EDU
co-chair	Ce Merrigan	cmerrigan@eoa.org
Member	Aaron Cortes	President-elect@eoa.org
Member	Kurt Roberts	krberts@iastate.edu
Member	Carla Haliburton	CHALLIBU@CSCC.EDU
Consultant	Kim Kossl	kkossl@HelmsBriscoe.com

Focus: Select a quality site for EOA Professional Conference to meet the needs of the membership

Charges/Goals/Activities:

- Select hotel/conference site for EOA Professional Conference 2020 with considerations based on geographic history, cost, participants, dates (congressional/presidential elections)
- Scrutinize a contract for board approval and signature of the president
- If feasible, make a recommendation for a conference site options for 2021

Budget Priorities:

- Travel for site development (\$5,000)



2018 COMMITTEE CHARGES & MEMBERSHIP

Ad-hoc: Future conference site for McNair-Scholars Research Conference		
Executive Support	Andrew Cseter	president@eoa.org
co-chair	Donte McFadden	donte.mcfadden@marquette.edu
co-chair	Vacant	
Member	Vacant - TBD	
Member	Carmen Aguilar	AGUILAR@UWM.EDU
Member	Michael Jeffries	mjeffrie@illinois.edu
Member	Valdis Zalite	past-president@eoa.org
Consultant	Kim Kossl (?)	

Focus: Select a quality site for EOA National McNair-Scholars Research Conference

Charges/Goals/Activities:

- Explore and develop a future site location strategy for the McNair-Scholars Research Conference (e.g., hotel/conference, resort, institutional setting, multiple years at same location)
- Recommend a site selection for October 2019 (maybe beyond)

Budget Priorities:

- Travel for site development (\$3,000)



2017-2018 EOA Executive Board of Directors and Finance Chair			
Past President	Valdis Zalite	vzalite@semo.edu	past-president@eoa.org
President	Andrew Cseter	acseter@eoa.org	president@eoa.org
President-Elect	Aaron Cortes	acortes@neu.edu	president-elect@eoa.org
Treasurer	Cindy Virta	virtac@nicc.edu	treasurer@eoa.org
Secretary	Ce Merrigan	ce.merrigan@gmail.com	secretary@eoa.org
Parliamentarian	Annette Horvat	ahorvat@eoa.org	parliamentarian@eoa.org
Finance Chair	Shanna Eggers	seggers@emporia.edu	finance@eoa.org

2017-2018 Chapter Presidents			
IL	Dr. Nayshon Mosley	nmosley@csu.edu	illinois-president@eoa.org
IN	Catalina Rodriguez	rodrigce@pnw.edu	indiana-president@eoa.org
IA	Nick Sullivan	NICK.SULLIVAN@UNI.EDU	iowa-president@eoa.org
MI	Robert G. Ross	robert.ross@muskegoncc.edu	michigan-president@eoa.org
MN	Janet Tauer	Janet.Tauer@minneapolis.edu	minnesota-president@eoa.org
MKN	Julie Cayton	JCAYTON1@EMPORIA.EDU	mokanne-president@eoa.org
OH	Bonnie Munguia	BMUNGUIA@BW.EDU	ohio-president@eoa.org
WI	Nancy Harrison	HARRISON@UWOSH.EDU	wisconsin-president@eoa.org

2017-2018 Chapter Presidents-Elect			
IL	Laura Dayton	cap.dayton1@gmail.com	illinois-president-elect@eoa.org
IN	Ronnell DuBose	rdubose@purdue.edu	indiana-president-elect@eoa.org
IA	Gary Herrig	Gary.Herrig@niacc.edu	iowa-president-elect@eoa.org
MI	Melissa Merkel	merklemelissag@jccmi.edu	michigan-president-elect@eoa.org
MN	Jennifer Brookins-King	Jennifer.Brookins-King@minneapolis.edu	minnesota-president-elect@eoa.org
MKN	Anna McDonald	anna.mcdonald@avila.edu	mokanne-president-elect@eoa.org
OH	Victoria Ampiauw	vampiauw@bgsu.edu	ohio-president-elect@eoa.org
WI	Karen Smolarek	karen.smolarek@uwrf.edu	wisconsin-president-elect@eoa.org

2017-2018 Emerging Leaders Institute Class of 2018		
co-Trainer	Roxanne Gregg	gregga@iupui.edu
co-Trainer	Mike Conley	emconley@ku.edu
IL	Shatoya Black	S.Black@RockValleyCollege.edu
IN	Lisa Edwards	ledwards64@ivytech.edu
IA	Scott Gay	scott.gay@kirkwood.edu
MI	Harmony Williams	harmony.m.williams@wmich.edu
MN	Ryan Hanson	rhanson@nhcc.edu
MKN	Scott Valasquez	sev9355@ksu.edu
OH	Zyanya Torres	zyanya.torres@tri-c.edu
WI	Skylor Heindel	sheindel@uwsp.edu

Edits/additions: president@eoa.org

red indicates edits since Jan 20, 2018

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