

Lansing Exchange Youth Foundation, Inc.

P.O. Box 27471

Lansing, Michigan 48909-0471

**REQUEST FOR FUNDS**

*The Foundation will only consider Requests For Funds for programs that serve youth in the Greater Lansing Area.*

<b>Requester Identification</b>	
Person, Entity, or Organization Name	
Street Address	
City, State, and Zip Code	
PO Box, City, State, and Zip	
Office Phone Number	
Web Site	
<b>Legal Background</b>	
Entity or Organization Type (examples 501c3, 501c4, etc)	
Federal Tax ID	
State of Michigan Corporation Number	
Assumed Name	
State or County of Assumed Name Filing	
<b>Contact Information</b>	
Contact Person Name	
Mailing Address If Different From Above Requester	
Contact Phone Number	
Contact Email Address	
<b>Program Identification</b>	
Name of Program	
Date Funds will be needed	
Amount Requested	\$
Start Date of Funds Use	
End Date of Funds Use	

**Information For This Program Request For Funds**

<i>Description Of How The Program Will Operate</i>

LEFY Request Number	
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**Results that you expect to Achieve with this Program**

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**Pro Forma Budget Including Identified Received, Committed, and Pending Grants  
(Budget may be attached)**

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<i>Write Yes Or No In Response To The Following Questions</i>	<i>Answers:</i>
I represent that I am authorized to make this request.	
I or my organization will report to the Lansing Exchange Youth Foundation on the Program Results within 6 months of the End Date of Fund Use	

Date Signed	
Signature	
Printed Name of Person Signing	
Title of Person Signing	

**Information For Submission**

1. The Request For Funds may be submitted by email as a PDF file with text as part of the file. This type of file is normally prepared by "printing" to a PDF printer driver from your application.
2. One copy of the signed agreement is to be mailed to the Foundation.
3. Attachments of Documents that you wish the Foundation to consider may be sent by email PDF attachment. However, you will also need to provide 9 physical copies of these attachments if you wish them considered.
4. The email address for your submission will be provided by your Exchange Club member contact.

LEFY Request Number	
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