

The Senior Manager of Leadership Events is a leadership role in the Lockheed Martin Leadership Association reporting to the Director of Programs supporting the Program Management Leadership Team. The goal of the Senior Manager of Leadership Events is to help the Programs Director organize and execute events; specifically focusing on Table for 10, Corporate Night, and Leadership Speakers. This will help set LMLA up as an integral part of our members' career development plans and ensure LMLA is in line with Lockheed Martin's vision for employee career development. This leadership responsibilities begin with leading, coaching, delegating and supporting a team of managers in the execution of LMLA's value proposition. Further responsibilities for this role are outlined below:

Senior Manager of Leadership Events is responsible for:

- Developing relationships within LM to secure opportunities of growth for members.
- Leading a team to establish and execute leadership programs and events from inception through completion.
- Ensuring programs and events exceed LMLA standards with respect to quality, cost, and schedule.
- Helping facilitate the coordination between all business areas within LMLA, and internal and external resources, specific to supporting cross functional responsibilities and maximizing member involvement.
- Ensuring the necessary processes, visibility, and governance are in place to drive successful delivery.
- Guiding managers to create Standard Operating Procedures for programs and events so that they can be replicable for future position holders.
- Contribute to the establishment of the Leadership Events portion of the yearly budget and event planning.
- Write subsequent manager roles and participate in the interview and selection process.
- Maintain expectations of managers including but not limited to budget, schedule, and event planning and reporting.

Basic Qualifications

- A one-year commitment
- Strong verbal and written communication skills.
- Highly passionate about leadership and personal development.
- Able to hold peers accountable in constructive manner.
- Blended leadership style that trains and guides Managers.
- Results-driven, even if that means having difficult conversations to realign performance.
- Experience training and inspiring people, ability to instill a sense of purpose and motivation.
- Well organized, resourceful and efficient; able to see opportunity and devise a solution.
- Able to creatively problem-solve in a way that maximizes your efforts and LMLA resources.
- Passionate about meeting new people and creating effective relationships that expand LMLA efforts.
- Self-motivated to make the LMLA membership a priority

PERSONAL CHARACTERISTICS

- Fearless – Fear of failure, what others may think, or weak results do not hold you back.
- Driven – Natural propensity to see what you started to the end and seek out new opportunities.
- Performs with Excellence – Strives to be nothing but the best and expects the same from peers.
- Consistent – Your peers know what to expect from you daily; dependable, like clockwork.
- Persuasive – Able to motivate teams and create an environment of inclusion.
- Respectful – Able to work with other ideas and find the optimal solution together.
- Heart for Others – Genuinely care for those around you and yearn for their growth.
- Servant Leadership Focused – Leads all peers with this mindset; others before myself.