

The Manager of Member Engagement is a leadership role in the Lockheed Martin Leadership Association reporting to the Senior Manager of Internal Connections supporting the Program Management Leadership Team. The goal of the Manager of Member Engagement is to help the Senior Manager of Internal Connections organize and execute events; specifically, Rangers Night, Boo at the Zoo, Movie Night, Top Golf and other revenue generating events. This will help set LMLA up as an integral part of our members' career development plans and ensure LMLA is in line with Lockheed Martin's vision for employee development. This leadership role's responsibilities begin with leading, coaching, delegating and supporting a team of volunteers in the execution of LMLA's value proposition. Further responsibilities for this role are outlined below:

**Manager of Member Engagement is responsible for:**

- Recruiting and leading volunteers to organize and execute events to increase member drive and involvement
- Assist creating budget for LMLA events
- Coordinating and executing quarterly events to generate revenue for LMLA
- Developing relationships with internal and external resources to secure opportunities to engage and add members.
- Leading a team to establish and execute networking programs and events from inception through completion that is inclusive for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> shift members and/or non-members.
- Ensuring programs and events exceed LMLA standards with respect to quality, cost, and schedule.
- Helping facilitate the coordination between Employee Resource Groups (ERGs), Employee Networks (ENs) and all business areas within LMLA, with the intent of leveraging internal and external resources, while supporting cross functional responsibilities in order to maximize member involvement and value.
- Ensuring the necessary processes, visibility, and governance are in place to drive successful delivery.
- Guiding volunteers to create Standard Operating Procedures for programs and events so that they can be replicable for future position holders.
- Contribute to the establishment of the Internal Connections portion of the yearly budget and event planning.

**Basic Qualifications**

- One-year commitment.
- Strong verbal and written communication skills.
- Highly passionate about leadership and personal development.
- Able to hold peers accountable in constructive manner.
- Blended leadership style that trains and guides Managers.
- Results-driven, even if that means having difficult conversations to realign performance.
- Experience training and inspiring people, ability to instill a sense of purpose and motivation.
- Well organized, resourceful and efficient; able to see opportunity and devise a solution.
- Able to creatively problem-solve in a way that maximizes your efforts and LMLA resources.
- Passionate about meeting new people and creating effective relationships that expand LMLA efforts.
- Self-motivated to make the LMLA membership a priority

**PERSONAL CHARACTERISTICS**

- Fearless – Fear of failure, what others may think, or weak results do not hold you back.
- Driven – Natural propensity to see what you started to the end and seek out new opportunities.
- Performs with Excellence – Strives to be nothing but the best and expects the same from peers.
- Consistent – Your peers know what to expect from you daily; dependable, like clockwork.
- Persuasive – Able to motivate teams and create an environment of inclusion.
- Respectful – Able to work with other ideas and find the optimal solution together.
- Heart for Others – Genuinely care for those around you and yearn for their growth.
- Servant Leadership Focused – Leads all peers with this mindset; others before myself.