



CITY OF MESA
invites applications for the position of:
City Magistrate

SALARY: \$143,000.00 /Year

OPENING DATE: 02/09/18

CLOSING DATE: 03/01/18 11:59 PM

DESCRIPTION/DUTIES:

All candidates must complete the online application at <http://www.mesaaz.gov/jobs> and attach all required materials including the Supplemental Questions document, writing samples, and references.

A City Magistrate is responsible for presiding over misdemeanor and civil traffic cases filed with the Mesa Municipal Court, and presides over Orders of Protection. A City Magistrate is responsible for applying relevant Supreme Court Rules, state statutes, City ordinances, and case law when presiding over trials to the court, trials to a jury, pre-trial conferences, arraignments, motions, and other hearings. An employee in this class is also responsible for imposing sentences commensurate to the offense and within the parameters allowed by law. In addition, may be required to conduct initial appearances or arraignments in a jail court environment, in accordance with the Arizona Criminal Rules of Procedure. This class performs related duties as required.

Distinguishing Features: This classification has been designated as a non-classified, non-merit, at-will position. A City Magistrate is appointed by the City Council to a specified term. Prior to consideration for reappointment by the City Council, City Magistrates are evaluated by a Judicial Advisory Board, which makes recommendations to the City Council. This class is FLSA exempt-professional.

About the Application and Selection Process: The Judicial Advisory Board will review applications and select the most qualified applicants for an interview. The Judicial Advisory Board will conduct the interviews and make recommendations of the finalists to the City Council. The City Council may interview the finalists. The candidate selected will be appointed by the City Council to a specified term.

Letters of Recommendation for City Magistrate applicants may be forwarded directly to the City of Mesa, in care of Nicole Fazzio, HR Analyst, 20 E. Main St., Suite 130, Mesa, AZ 85201.

QUALIFICATIONS & REQUIREMENTS:

Employee Values: All employees of the City of Mesa are expected to uphold and exhibit the City's shared employee values of Knowledge, Respect, and Integrity.

Minimum Qualifications Required. Any combination of training, education, and experience equivalent to 7-9 years of experience as a lawyer, judge, or hearing officer in criminal or traffic cases, and graduation from an accredited school of law.

Special Requirements. Admission to the Arizona State Bar Association. For this position, an individual receiving a conditional offer of employment from the City of Mesa must pass a background investigation through the City of Mesa Police Department, the Arizona Department of Public Safety, and Federal Bureau of Investigation prior to commencing employment with the City of Mesa.

Preferred/Desirable Qualifications. Previous judicial experience in misdemeanor cases is preferred.

LINK TO JOB DESCRIPTION:

apps.mesaaz.gov/JobDescriptions/Documents/JobDescriptions/cs1201.pdf

The City of Mesa respects, values, and welcomes diversity in our workforce. To this end, we encourage all interested people to apply. Human Resources reserves the right to close positions without prior notification.

APPLY ONLINE AT:

<http://mesaaz.gov/Jobs/>

PO Box 1466
Mesa, AZ 85211-1466
480-644-2758
480-644-3240

Posting #06786
CITY MAGISTRATE
NF

jobs.info@mesaaz.gov
