

SNO-JETS SKI CLUB TRIP POLICY

Revised 4 Aug 2020

TRIP OPENING ANNOUNCEMENTS: After trip details are confirmed by the VP of Trips and reviewed and agreed upon by the Executive board, trip information and the trip opening date will be announced to the general membership via Sno-Jets website email distribution. The official trip opening date will not occur until at least 7 days after the trip announcement.

TRIP POLICY ACKNOWLEDGEMENT: All members who wish to participate in club trips must review this trip policy and agree to the terms and conditions of payment and refunds. Agreement is acknowledged via signature on the Quick Release Waiver when signing up for a trip on our club website or by filling out all details in the Trip Policy Acknowledgement section of this form. This Trip Policy is posted on the club website under Document Library - Club Policies.

TRIP SIGNUP PROCESS: Initial trip signups will take place on a date/time specified in the trip announcement email. Club members will have first priority for signup and signups will be based on a first-come, first served basis. Placement on the trip or wait list will be based on the time signup is completed and the trip deposit and trip policy acknowledgements are received.

TRIP PAYMENTS: Unless a deposit is required to reserve a slot on a trip, the full trip amount is required at sign-up for trips costing \$350 or less. For trips over \$350, a minimum deposit of 50% of the trip cost will be due at signup and the final balance must be received in full by the date set by the VP-Trips, which will be based on when vendors require full payment from the Club. If full payment (or a completed Trip Policy Acknowledgement letter) is not received by the final due date, trip reservations will be cancelled by the Club and the space will be offered to individuals on the waiting list.

ROOM ASSIGNMENTS: Unless single occupancy rooms are available for a trip, double occupancy is standard on all trips. The Trip Captain will do all room assignments based on room availability, bed types available and order of member signups. Each person will be assigned their own bed (unless couples wish to share a bed). Women will be roomed with women and men will be roomed with men. Sleeper sofas will not be assigned as they are reserved in case of snoring issues or other issues of distraction. We try to honor roommate and rooming requests but these are not always guaranteed. A draft rooming list will be sent out approx. 3 weeks prior to the trip start. If someone has an issue with the rooming assignments, they should contact the Trip Captain as soon as possible to see if changes can be made.

WAIT LISTS: After a trip becomes full, members may sign up on a waiting list and wait for cancellation spots. A deposit is required to be placed on the waiting list (\$25 for weekend trips and \$15 for day trips). Individuals may remove themselves from the waiting list at any time prior to being offered a space by emailing the Trip Captain/VP of Trips as well as cancelling themselves through the website. Once a wait list space is offered, online payment is expected within 24 hours of written notification for the remainder of the deposit or the full balance, whichever is due at that time. If someone on the wait list declines an offer to be on the trip, they forfeit their wait list deposit.

CANCELLATION REQUESTS: No person is allowed to sell his or her space – the wait lists have first priority. If a member wishes to cancel their trip reservation, an email should be sent to the Trip Captain/VP of Trips NLT 7 days prior to the trip start. Cancellations inside the 7 days prior to the trip start will not be allowed except for health reasons. If a waiting list exists, the cancelled space will go to the next person on the waiting list. If there is no waiting list, the member is responsible for finding a replacement (of the same gender or if accepted by the

Trip Captain) or no refund will be made. The refund amount for cancellations due to medical issues (with a doctor's note) or due to a death in the immediate family, will be up to the Board's discretion if a replacement is not found.

REFUNDS: Once a payment is made, \$25 is non-refundable for weekend trips, \$15 for day trips. A full refund will be provided to individuals on the wait list if the individual is not offered a space on the trip within 7 days of the trip start. Refunds will not be issued until after completion of the trip. If a trip is completely cancelled, all payments will be fully refunded within 7 days of the trip cancellation announcement.

NON-MEMBERS: If a trip does not fill, it may be offered to non-members or guest of members any time after 2 weeks of trip opening based on the VP of Trip's discretion. Non-members will have to comply with the same trip policies as members and non-members may be charged an additional fee for each trip.

COVID-19/HEALTH PRECAUTIONS: All trip participants agree to abide by any/all state health policies related to COVID-19 or any other public health concern. Sno-Jets request that trip participants also agree to the following additional requests:

- a. Participant agrees to fully waive and release the Sno-Jets Ski Club and its members from any and all claims for personal injury, illness or death that may result from potential exposure to any illness, including but not limited to Coronavirus.
- b. Participant agrees to cancel from any event/trip if, within 30 days prior to the trip, they have:
 - Been diagnosed with COVID-19, or
 - Have come into contact with someone that has been diagnosed with COVID-19, and
 - Is currently experiencing symptoms of COVID-19 (such as fever equal to or above 100.4).
- c. Participant agrees to daily temperature checks by fellow Sno-Jets members to ensure they have a temperature < 100.4 degF while on a Sno-Jets overnight trip. If an individual's temperature is 100.4 degF or above, they agree to self-isolate immediately to prevent exposure to fellow trip participants.
- d. Participant agrees to follow social distancing guide lines and wear face masks as required by law. If someone is uncomfortable with situations where masks may not always be worn, the participant can opt out of social events, request their own room (at additional cost) for overnight trips, or fully cancel from the activity.
- e. Participant agrees to abide by any and all vendor/lodging specific rules that may exist in addition to state mandates and Sno-Jets Ski Club policies based on the location of the Sno-Jets event/activity.

TRIP POLICY ACKNOWLEDGEMENT:

I hereby acknowledge and agree to the terms of this trip and the trip policy dated 4 Aug 2020.

Sno-Jets Trip Location: _____ Trip Dates: _____

Signature: _____

Printed Name: _____ Date: _____