**Daily Action Plan**

*Fill out each night & place in your date book on clipboard*

**6 Most Important Things To Do List - MK**

1. 
2. 
3. 
4. 
5. 
6. 

**6 Most Important Things To Do List - Other**

1. 
2. 
3. 
4. 
5. 
6. 

**Customers to Coach**

Name 1- 
Name 2- 
Name 3- 
Name 4- 
Name 5- 

**Customers to Contact**

Name 1- 
Name 2- 
Name 3- 
Name 4- 
Name 5- 

**Perspective Recruits**

Name 1- 
Name 2- 
Name 3- 
Name 4- 
Name 5- 

**Invite guests to meeting/conference call**

Name 1- 
Name 2- 
Name 3- 
Name 4- 
Name 5- 

**Income Producing Activities**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity Description</th>
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<tbody>
<tr>
<td>6am</td>
<td>8am Skin Care Class/Beauty show (3 attending/$100+ in sales)</td>
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<tr>
<td>7am</td>
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<tr>
<td>8am</td>
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<tr>
<td>9am</td>
<td>2 facials (1 or 2 attending/$100 in sales)</td>
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<tr>
<td>10am</td>
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<tr>
<td>11am</td>
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<tr>
<td>12 noon</td>
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</tr>
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<td>1pm</td>
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<td>10pm</td>
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</tbody>
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**Part-Time Consultant**

5 per wk or 1 per day (5 hrs/wk)

**Full-Time Consultant**

10 per wk or 2 per day (10 hrs/wk)

**FREE Car Consultant**

12 per wk or 2-3 per day (10-12 hrs/wk)

**Director**

15 per wk or 3-5 per day (15-25 hrs/wk)

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Notes/Planning/To Do's:

Write personal and other Team Members to Contact on the back.

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**Daily Action Plan:** Create my weekly plan sheet every Saturday and submit Weekly Accomplishment Sheet for that week.

**Have I taken my Mental Bath today?**

- B- Bookings
- A- Affirmations
- T- Listen to Tape/CD's
- H- Hotline have I talked to my director on voicecom?

**Optional:**

- E- Exercise
- D- Devotion