

there can be *no* secrets

Cheshire Vulnerable Adult Protection checklist

COMMUNITY SERVICES FACTSHEET

Principles

Inter Agency Working

Avoid Collusion

Consultation with Line Management at all Stages

Definition Of Vulnerable Adult

'Who is or may be in need of community care services by reason of mental or other disability, age or illness; and who is or may be unable to take care of him or herself, or unable to protect him or herself against significant harm or exploitation.'

Who Decides 1997

Nature Of Allegation (S)

Physical, Psychological, Neglect, Domestic Violence, Legal / Finance, Social, Institutional, Sexual, Discriminatory.

Forms Of Abuse

Physical Abuse including hitting, slapping, pushing, kicking, misuse of medication, restraint, or inappropriate sanctions;

Sexual Abuse including rape and sexual assault or sexual acts to which the vulnerable adult has not consented, or could not consent or was pressurised into consenting;

Psychological/Social Abuse

including emotional abuse, threats of harm or abandonment, deprivation of contact, humiliation, blaming, controlling, intimidation, coercion, harassment, verbal abuse, isolation or withdrawal from services or Supportive Networks;

Domestic Abuse is emotional, physical or psychological abuse by partner/other family member;

Financial/Legal including theft, fraud, exploitation, pressure in connection with wills, property or inheritance or financial transactions, or the misuse or misappropriation of property, possessions or benefits;

Neglect including ignoring medical or physical needs, failure to provide access to appropriate health, social care or educational services, the withholding of the necessities of life, such as medication, adequate nutrition and heating;

Discriminatory Abuse including racist, sexist, that based on a person's disability, and other forms of harassment, slurs or similar treatment;

Institutional Abuse includes any of the above and poor or unsatisfactory professional practice, or pervasive ill treatment or gross misconduct.

Although this list is comprehensive, all allegations, concerns or disclosures of abuse must be checked out.



Works

Fact Finding

CRRIS

Other Recording

Other Agency Information

Process

- Is the alleged victim in immediate danger?
- Do the police need to be informed immediately (to protect the person and to preserve evidence)?
- Does the alleged victim require medical attention
- Do inspection and registration unit need to be contacted
- Do other procedures come into force eg disciplinary

Assessment

- Has the alleged victim (and carer) been seen?
- Where? When? By Whom?
- What are the alleged victims' wishes?
- Is the alleged victim safe?
- Do they want to remain or move to somewhere else?
- What is the likely risk if they choose to remain where they are?
- Are they mentally capable of making an informed choice?
- Has the alleged perpetrator been seen?
- Have they given an explanation for the alleged abusive action?
- Is the explanation compatible with what allegedly happened?
- Is there an acceptance of responsibility for the abuse by the alleged abuser?

- Where is the alleged abuser (can he/she be removed)?
- What are the views of other significant persons involved in the case?
- Have they been notified where necessary?
- Police, medical practitioners, nursing professionals, ambulance personnel, inspection officers, hospital, domiciliary agencies, social services contracting, access team, home care, day and residential services, home proprietors/managers
- Record all information
- Trigger Form completed, sent to Access Team or relevant Fieldwork Team Leader, Community Services
- Body Chart (as above)
- Is a medical examination needed? If so, liaise with the police
- Strategy discussion / meeting
- Investigation
- Social Work Report / Risk Management Plan
- Professional meeting
- Case conference
- Monitor
- Review
- Confirm dates and timescales
- Collate reports from other agencies

The alleged victim must be kept informed of each stage of the process and offered options and choices.

All actions, whatever they are, to be recorded in full, with named people and timescales.

This fact sheet is available in alternative formats, including large print, Braille, tapes and other languages, on request from Cheshire County Council Media and Promotions Team, County Hall, Chester, CH1 1SF. Phone 0845 11 333 11 www.cheshire.gov.uk info@cheshire.gov.uk

More information can be obtained from your local Community Service office:

Chester

Goldsmith House
Hamilton Place
Chester CH1 1SE
01244 603400
Internal phone 5934
Fax 01244 603130

Opening times
Mon – Thu 8.30am – 5.00pm
Fri 8.30am – 4.30pm

Ellesmere Port

County Offices
Coronation Road
Ellesmere Port CH65 9AA
0151 357 4500
Internal phone 5904
Fax 0151 357 4646

Opening times
Mon – Thu 8.30am – 5.00pm
Fri 8.30am – 4.30pm

Vale Royal

County Offices
Watling Street
Northwich CW9 5ET
01606 814900
Internal phone 4900
Fax 01606 815052

Opening times
Mon – Thu 8.30am – 5.00pm
Fri 8.30am – 4.30pm

Vale Royal

or Wyvern House
The Drummer
Winsford CW7 1AU
01606 815600
Internal phone 5600
Fax 01606 815601

Opening times
Mon – Thu 9.00am – 5.00pm
Fri 9.00am – 4.30pm

Crewe

Delamere House
Delamere Street
Crewe CW1 2LL
01270 505100
Internal phone 5100
Fax 01270 505352

Opening times
Every weekday
9.00am – 5.00pm

Congleton

Riverside Mill
Mountbatten Way
Congleton CW12 1DG
01625 534700
Internal phone 5457
Fax 01625 410746

Appointment only at
Congleton Library
Tue and Thu 10.00am – 1.00pm

Wilmslow

County Offices
Chapel Lane
Wilmslow SK9 1PU
01625 534700
Internal phone 4737
Fax 01625 410746

Appointment only
Mon and Wed
9.00am – 12.00pm

Macclesfield

The Library
Jordangate
Macclesfield SK10 1EE
01625 534700
Internal phone 4909
Fax 01625 410746

Opening times
Mon – Thu, 9.30am – 5.00pm
Fri 9.30am – 4.30pm

The Saturday Access Service and Emergency Duty Team

01606 76611
Fax 01606 815776

Cheshire County Council General public enquiries

and information
0845 11 333 11
www.cheshire.gov.uk

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