

St. Finbarr Faith Formation Preparedness Plan

This document is written with the guidance from a document titled COVID-19 Preparedness Guidance: A Path for Students' Return to School Fall 2020, which is a collaboratively written document from the Catholic dioceses in Minnesota. This action plan has been reviewed and approved by Father Marreddy & Jenny Gehling.

Operational Practices

****Designated COVID-19 Point of Contact: Fr. Marreddy***

****Training of Staff: Facilitated by DRE's***

- Families will be invited to registration night on September 30, 2020 where preparedness plan will be signed & handed out.
- Families will receive this document via email and a hard copy if requested prior to the start of Faith Formation .
- Document will be on the Tri-Parish website, under the "Faith Formation" tab, prior to Faith Formation starting.
- All teachers will receive the necessary training during the teacher meeting on Monday, September 28, 2020.
- Students will receive all necessary training on the first day of FF and review will be given as needed throughout the year.

****Adaptability:***

- This plan will be evaluated and updated as needed as the year progresses. Changes made will be shared with all families.
- All questions and concerns regarding the safety and health of the students should be addressed with the DRE.

****Entrance / Dismissal Protocols:***

- Students will arrive at church no earlier than 6:50 pm.
- All students and adults coming into the church will wear a mask, which is brought from home. If mask is forgotten, one will be provided.
- All students will enter the church through the alley door, please drive from north to the south through the alley to keep traffic flow going the same way.
- All students will sanitize their hands before entering their classroom.
- All students will go directly to their classrooms upon entrance to the church.
- All students will sit in their assigned seats.
- All students will sanitize their hands when class is done.
- All students will exit the church through the front door.
- At dismissal time, students are to remain social distance from piers while waiting for their rides to arrive.
- All masks are to be worn out of the church and taken home to be cleaned or disposed of. Church property is not a garbage can.

****Physical Distancing in Church and Classroom***

- Each child will be socially distanced by 6 feet whenever possible on all church property.
- As kids enter the church, they are to remain 6 feet apart from everyone when possible. No huddling together, no handshakes, no hugs, no wrestling, no touching each other or things belonging to others, etc. Keep hands to oneself.
- All kids will be facing the same direction in the classroom. No conference table-type set up will be allowed.
- Each church activity will be evaluated to ensure that students & teachers will be safe.

****Communication and Signage***

- Signs are located in the narthex to educate students, families, and guests what the symptoms of COVID-19 are.
- Signs are located at entrance restricting entrance to COVID-19 symptomatic/exposed individuals.
- This action plan is communicated to all families through email, at registration and on the church website.
- If an adult or child experiences symptoms of COVID-19 or tests positive following attendance at a faith formation activity the DRE should be notified immediately.

***Attendance**

- Attendance will be taken by the teacher and kept on file. If the parent knows that their child will not be attending faith formation it is the parents responsibility to notify the DRE before class time.
- Students, teachers, and staff are expected to be at Faith Formation as long as they are COVID-19 symptom free and have not been exposed.
- Students who are healthy, but have been exposed to COVID-19 will be required to quarantine at home for 14 days while continuing to complete work with the assistance of a parent.
- Teachers and staff who are healthy, but have been exposed to COVID-19 will be required to quarantine at home for 14 days. A substitute will be provided for their classroom, but teacher will assist in preparing lesson plans from home.
- Any students, faculty, and staff who are experiencing COVID symptoms will not be allowed within the church.

***Preparedness for Temporary Closure**

- If the local public school district has to close due to a COVID-19 outbreak, faith formation activities and events will be suspended until Fr. Marreddy determines it is safe to resume.

***Liability Waivers**

- All 3 parishes are utilizing the Student Waiver and the Volunteer Waiver for all participants of Faith Formation.

Health and Well-Being

***Cleanliness and Disinfecting Processes**

- Tables, chairs, door handles and light switches will be disinfected by each teacher at the end of class with supplies that will be provided.
- Restrooms and other areas of the building will be cleaned by the custodian.
- Each child will be provided a pencil pouch or Ziploc bag with their own supplies to be used and kept in the classroom. These are NOT to be shared with anyone and is to be kept on the table where they sit at all times.

***Water/Food**

- Drinking fountains will not be available to use. In an emergency, the student will be given a glass of water from the kitchen. If the student needs to bring water from home, please use a thermos, not a plastic bottle that you buy at a convenience store. Kids tend to squeeze them and it can be very distracting.
- No food or candy is allowed in the classrooms.

***Facility Ventilation**

- Teachers will ensure that the classrooms are well ventilated as weather permits.
- Classroom doors will be left open to promote fresh air flow.

I have read and agree with this preparedness plan.

Student

Student

Student

Student

Parent

Date