

# HADLEY DAVIS FUNERAL HOME

## TO DO LIST

DECEASE NAME: \_\_\_\_\_

CHURCH: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Miami Gardens:  
16505 NW 27<sup>th</sup> AVE.  
MIAMI GARDENS, FL 33054  
PH: (305) 816-6862 | FAX: (305) 816-6712

Miami 62 Street  
2321 NW 62<sup>nd</sup> ST.  
MIAMI, FL 33147  
PH: (305) 638-5030 | FAX: (786) 953-7020

**EMAIL-hadleydavisfuneralhome@gmail.com**

**Friday viewing: Immediate Family: 2:00PM-7:00PM | Public 3:00PM-7:00PM**

**ANY EMAIL SENT: PLEASE ADD DECEASE NAME IN SUBJECT LINE AND CALL AND CONFIRM: THAT HADLEY DAVIS FUNERAL HOME RECEIVE E MAIL**

1. NEWSPAPER DEATH NOTICE PHOTO E MAIL OR HAND DELIVER **"ASAP"**
2. **OBITUARY E MAIL IN J-PEG OR BRING USB / OR HAND DELIVER "ASAP"**
3. 50 PHOTO'S FOR DVD TRIBUTE (E MAILED OR HAND DELIVERED)
4. **ALLDVD PHOTO'S SENT TOGETHER IN ONE E MAIL BY ONE PERSON**
5. CLOTHING **"NO LINEN OR SHEER"**
6. TAKE CARE OF ALL FINANCIAL BALANCE IN FULL
7. **NO PERSONAL CHECKS OR CREDIT CARD OR DEBIT CARDS ACCEPTED**
8. **CASH OR CASHIER CHECK OR MONEY ORDERS**

### MALE CLOTHING

1. DRESS SUIT, SHIRT, TIE **(LONG SLEEVES A MUST) NO LINEN OR SHEER**
2. ROUND NECK T SHIRT
3. UNDERWEAR (BRIEF OR BOXER) -SOCKS
4. MEN GLOVES (COTTON OR NYLON)
5. HAT (OPTIONAL)
6. LEISURE CLOTHING **(LONG SLEEVES SHIRT AND PANTS & BELT)**
7. NO SHOES (ONLY IF DECEASE IS IN FULL COUCH CASKET)

### FEMALE CLOTHING

1. DRESS OR SUIT **(LONG SLEEVES A MUST) NO LINEN OR SHEER**
2. BRA - PANTIES- KNEE HI STOCKINGS- SATIN GLOVES
3. WIG
4. HAT (OPTIONAL)
5. ACCESSORIES (CUSTOM JEWELRY)
6. LEISURE CLOTHING **(LONG SLEEVES SHIRT AND PANTS & BELT)**