

Education, Race and Hispanic Origin Worksheets

The following information and these worksheets are to be provided to the Informant for completion prior to entering the information into the EDRS.

Race and Hispanic Origin

Both federal and State law require us to collect specific information about Hispanic heritage and Race, and we ask that you assist us in this effort. The worksheets we provide contain the specific federal and state categories that are used for state and national statistics, and you should select the one or ones that best reflect the decedent's heritage. The information you select will normally print on the Death Certificate. However, the forms also provide you the opportunity to write in more specific information about Race or Hispanic Origin if that information would be more appropriate to print on the certificate.

PRIVACY NOTIFICATION

Civil Code Section 1798.9 et sec. requires each state agency to provide notice to individuals completing these forms. The information is being requested by: CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, OFFICE OF VITAL RECORDS, MS 5103, P.O. BOX 997410, Sacramento, CA 95899-7410. The information requested on this certificate is authorized and required by Divisions 7 and 102 of the Health and Safety Code, and related provisions within the Civil Code, Code of Civil Procedure, and Government Code.

The principal purpose for this record is:

1. To establish a permanent record that is legally recognized as prima facie evidence of the facts stated therein for each death occurring in the State of California.
2. To provide information, to health authorities and other qualified persons with a valid education or scientific interest, for demographic and epidemiological studies and for health and social purposes.
3. To provide information to the National Center for Health Statistics for compiling national statistical reports, and to state and federal agencies for file clearance purposes.
4. To provide individuals with certified copies from the records to serve their personal needs, such as applying for social security or death benefits.

The record shall be open for examination during regularly scheduled office hours, except when access is specifically prohibited by statute or regulations.

LEGAL REQUIREMENTS FOR FILING CERTIFICATE OF DEATH

Each death shall be registered with the local registrar of birth and deaths within eight calendar days after death and prior to any disposition of the human remains.

The medical and health section data and the time of death shall be completed and attested to by the physician last in attendance, or his/her designee, provided such physician is legally authorized to certify and attest to these facts, or by the coroner in those cases in which he is required to complete the medical and health section data and certify and attest to these facts.

The medical and health section data and the physician or coroner's certification shall be completed by the physician within 15 hours after the death, or by the coroner within three days after examination of the body.

Initial here: _____

Hispanic Origin Worksheet

Instructions for Completing Spanish/Hispanic/Latino Origin Information (Fields 14/15)

Please answer the question below by checking the appropriate circle.

Was the Decedent Spanish or Hispanic or Latino?

Yes

No

If "Yes" was chosen, enter information about the decedent's country of origin or ancestry below, or enter Unknown.

More than one country of origin or ancestry may be entered within the limits of the space provided on the Death Certificate. Approximately 49 characters will print in the space on the Certificate. Examples of country of origin or ancestry include "Nicaraguan", "Guatemalan", "Mexican" etc. Please separate multiple entries with a comma.

Initial here: _____

Instructions for completing Field 16

Up to 3 races may be entered on the death certificate. Please check the correct box to specify the decedent's race. Unless otherwise specified, the race you check will print on the certificate. If you want a different description of the decedent's race to print on the certificate, enter it in the space provided.

Race 1

For Race 1, you must select one of the following boxes:

White

- White _____
- Caucasian _____

Black or African American

- Black _____
- African American _____

Hispanic

- Mexican _____
- Mexican American _____
- Other Hispanic, specify _____

American Indian or Alaskan Native

- Alaska Native _____
- Eskimo _____
- Aleut _____
- Native American _____
- American Indian _____

(includes North America and South America)

Asian

- Chinese _____
- Japanese _____
- Filipino _____
- Korean _____
- Vietnamese _____
- Asian Indian _____
- Cambodian _____
- Thai _____
- Laotian _____
- Hmong _____
- Other Asian, specify _____

Native Hawaiian or Other Pacific Islander

- Native Hawaiian _____
- Guamanian _____
- Samoan _____
- Other Pacific Islander, specify _____

Other

Other. All people should fit one of the above categories. However, if none seems correct, enter the race in the space provided.

Race 2 and Race 3

If Race 2 or 3 is to be listed, you must select one of the following boxes for each. Indicate race 2 or 3 by placing the number in the box.

White

- _____
- _____

Black or African American

- _____
- _____

Hispanic

- _____
- _____
- _____

American Indian or Alaskan Native

- _____
- _____
- _____
- _____

Asian

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Native Hawaiian or Other Pacific Islander

- _____
- _____
- _____

Other

Please complete above and sign here:

Note. The maximum number of characters that will fit within the field on the Certificate is approximately 39 characters for all 3 race fields combined.