

2018 South Dakota Funeral Directors Association

119th Annual State Convention

May 2, 3, & 4, 2018

Best Western PLUS Ramkota Hotel & Convention Center ~ Sioux Falls, SD

Exhibitor Space Reservation Form

Please return by April 1, 2018

Please reserve _____ total square feet for our company in the following size booth:

_____ 10 x 10 _____ 10 x 15 _____ 10 x 20 _____ 10 x 25
_____ 10 x 30 _____ Other

Please indicate your 1st, 2nd and 3rd choices for exhibit booth space (see map enclosed):

1st _____ 2nd _____ 3rd _____

Banquet Tickets are \$20 each / # _____ of tickets.

Our check for \$ _____ (for exhibit booth fee & banquet ticket(s) is enclosed.

Cost: \$5.00 per square foot for 100 square feet (10' x 10' Booth)
\$4.50 per square foot for booths 150 to 500 square feet
\$4.25 per square foot for booths over 500 square feet

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone () _____ Email _____

Signed by Authorized Representative _____

Name(s) of Booth Workers (*please print legibly*) _____

DO YOU HAVE ANY SPECIAL REQUESTS? (Please specify, i.e. electricity, lighting, etc). All booths are carpeted and will come with 1 – 6 foot table and 2 chairs unless requests are made. **NO BOOTH SIGN WILL BE PROVIDED. PLEASE BRING YOUR OWN DISPLAY SIGN. BRING YOUR OWN EXTENSION CORDS if you need them!**

Please Return Form To: South Dakota Funeral Directors Association
25654 431st Avenue
Spencer, SD 57374
Phone: (605) 246-9466 ~ Email: tkerr@triotel.net

**BE SURE TO MARK YOUR 1ST, 2ND, AND 3RD CHOICES FOR LOCATION
ON THE EXHIBIT FLOOR AND ENCLOSE YOUR PAYEMENT.**

RETURN THIS FORM BY APRIL 1, 2018!

(over)

SOUTH DAKOTA FUNERAL DIRECTORS ASSOCIATION 2018 CONVENTION CHECKLIST

_____ I plan to exhibit at the 2018 convention. My completed registration form, number of banquet tickets needed and check for \$_____ are enclosed.

_____ I am unable to attend the convention, but I am enclosing a check for \$ _____ to be used to sponsor events as needed. I understand that I will receive recognition in the newsletter, in the convention program book, and at the convention during the time of any events I have sponsored.

_____ I wish to place a special, one full page ad in the convention issue of the SDFDA NEWSLINE Newsletter for \$150.00 (Camera ready). Advertisement must be received by April 1, 2018 and emailed to the SDFDA Office in a jpg format.

_____ I wish to sponsor a break, reception or meal (either in part or in full). Please contact me with the sponsorship amount.

_____ I wish to sponsor part or all of a speaker. Please contact me.

_____ I would like to donate a door prize.

Company Name _____

Contact Person _____

Email: _____

Brief Description of what your company sells/manufacturers or what your organization does:

PLEASE RETURN THIS FORM BY APRIL 1ST TO:

South Dakota Funeral Directors Association

25654 431st Avenue

Spencer, SD 57374-5800

Phone: (605) 246-9466 ~ Email: tkerr@triotel.net