

# Allen Funeral Home

address: 200 Jaybird Road  
Morristown, TN 37814  
website: allenfuneralhome.us



phone: (423) 586-4597  
fax: (423) 587-1111  
email: allenfh@musfiber.com

## *An Open Letter to our Friends and Families in the Lakeway Area*

March 19, 2020

Dear Friends,

We are concerned about the well-being of the Lakeway Area families we serve and the well-being of our staff due to the COVID-19 health crisis. We now find ourselves under a “State of Emergency.” Last week, we announced on our website the various proactive steps that we had implemented regarding cleaning and social distancing precautions. Today, we are responding to the requests of our Governor and our President’s “15 Day Guidelines” restricting public gatherings in groups of ten persons or more. We realize that these guidelines may be a hardship. However, we believe they are necessary to decrease further health risks to others and to help slow the spread of COVID-19.

Therefore, we are asking everyone to please accept the following general solutions for funerals, arrangements, and viewing in order to protect the families we serve and our staff:

- Private visitations with public or private graveside services.
- The necessity to embalm and disinfect the deceased prior to any viewing for cremations or burial until the COVID-19 crisis subsides.
- Delayed Memorial and Celebration of Life services until the crisis subsides.
- Continue to meet with families in person for at-need funeral arrangements or pre-arranged funerals when there has been no exposure to COVID-19.
- Funeral arrangements made over the telephone or computer when the deceased family members may have been exposed to COVID-19.

As always, our online Register Book is available at [allenfuneralhome.us](http://allenfuneralhome.us) and live streaming will be available in the near future. As we continue to monitor this situation, future changes will be posted on our website. We trust that with simple caution, we can all safely navigate this health crisis. Thank you in advance for your cooperation and understanding.

In Service to Others,

Robert C. Allen, President