A gentle guide for families

Please complete what you know. You do not need to have every answer today.

We are very sorry for your loss. To prepare your loved one's official New Jersey death certificate, our funeral directors must collect certain personal and family details. The State uses this information to create an accurate legal record of death.
A certified death certificate may be needed for insurance, estates, benefits, and other matters.
This worksheet is NOT a death certificate and does not replace official state registration.

1 About your loved one

These details identify the correct person on the state record.

Full legal name (first, middle, last, suffix)

Name at birth, if different

Other legal names / aliases, if applicable (not nicknames)

Date of birth (MM/DD/YYYY)

Age at last birthday

Date of death (if known)

Sex for death certificate (if known)

Social Security number (if known; see privacy note on last page)

City of birth

State or country of birth

2 Usual residence

The state records where your loved one normally lived, not just where death occurred.

Street address and apartment/unit

Municipality / city

County

State / country

ZIP code

Family and personal history

Please use full legal names where possible.

3 Family relationships

Parent names and marital information help establish an accurate permanent vital record.

Father / parent full name (first, middle, last, suffix)

Mother / parent full name BEFORE first marriage (birth surname)

Marital / civil union / domestic partnership status at death

Surviving spouse or partner full name, if applicable

Surviving spouse / partner name at birth, if different

4 Education and work

These details are used for public-health and statistical records, not to judge anyone.

Highest level of education completed (degree or grade)

Usual occupation / job held longest (be specific)

Industry / type of business for longest-held job

Employed at any time in past year?

Name of last employer

5 Military service

Service history helps record veteran status and may assist with military honors or benefits.

Ever served in U.S. Armed Forces?

Died while on active duty?

War/conflict and approximate service dates, if applicable

Additional details and return instructions

Your funeral director will confirm any details that are uncertain.

6 Place of death

This identifies where the death occurred; the funeral home can help verify it.

Facility / place of death

City / municipality and county

7 Person providing this information

The state identifies the informant who supplied the personal details.

Your full legal name

Relationship to your loved one

Telephone number

Mailing address (street, city, state, ZIP)

Email address (optional)

8 Funeral / final disposition information (if known)

We will review and confirm the final arrangements with you.

Burial / cremation / entombment / other

Cemetery / crematory (if known)

Questions or information you are unsure about

It is perfectly okay to write unknown or ask us for assistance.

Notes for the funeral director

IMPORTANT PRIVACY NOTE: This form may contain sensitive personal information, including a Social Security number. Do not email an unencrypted completed copy or upload it through an ordinary website contact form. Please ask us for a secure submission method, or provide sensitive details directly to your funeral director by phone or in person.
Thank you for allowing Gosselin Funeral Home to assist your family.