# 2017 Discretionary Grant Application Program Implementation Work Plan

Using the table below, please outline the activities that will be most important in achieving your proposed objectives. Your completed Work Plan will show us: (1) what you are doing and when, (2) who is responsible for implementing the project, (3) costs associated with each proposed objective, and (4) the results you expect from each of your activities. **You may add or delete rows as necessary.**

## Objective
- The direct, tangible, and measurable result you are seeking to achieve (one objective per row).

## Action
- How the project will be put into action to achieve each objective (you may enter more than one activity per row, as each objective may have multiple activities associated with it).

## Timeframe
- The start date and end date of the period during which each activity will occur.

## Responsible Person
- The person who is accountable for each project activity.

## Financial Projection Use of CFMT Grant Funds
- What are the costs associated with this objective and what will the requested grant funds be used for to achieve this objective?

## Financial Projection Your Organization’s Contribution
- What is your organization contributing toward the costs associated with this objective?

## Proposed Measures of Success
- How the project will be assessed in reaching the objective.

## Outcomes
- What will be different if you successfully implement this project?

<table>
<thead>
<tr>
<th>Objective</th>
<th>Action</th>
<th>Timeframe</th>
<th>Responsible Person</th>
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<tbody>
<tr>
<td>Increase access to fresh produce to 200 food-insecure children and youth in Adcock, Hester, and Perdue Counties.</td>
<td>A. Secure a partnership with Farm Share Fresh to purchase fresh produce for weekly distribution to children. B. Recruit volunteer drivers &amp; food agents to create new routes and monitor for gaps in service. C. Distribute fresh produce to children in Adcock, Hester and Perdue Counties.</td>
<td>A. December 1-31, 2017 B. January 1-31, 2018 C. February 1-May 31, 2018</td>
<td>A. Nelly Bacon, Provision Director B-C. Rosemary Clementine &amp; Queen Sugar, Volunteer Managers</td>
<td>$5,000 to purchase fresh produce for four months.</td>
<td>$5,000 Provision Director and $5,000 for Volunteer Managers</td>
<td>Distribute fresh produce bags weekly (Adcock 100, Hester 50, Perdue 50) to 200 children and youth. Expand of new service routes.</td>
<td>*Families will have easier access to fresh produce. *Create a Rapid Response Squad to fill gaps in service as observed by volunteers. *Expansion of new service routes.</td>
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<tr>
<td>Increase knowledge of families about healthy eating and healthy lifestyles.</td>
<td>A. Creation of a simple cookbook for parents and children. B. Provide two cooking classes a month (1 adult and 1 children) using the monthly produce choices. C. Implement simple, daily exercise program and health screenings for all participants.</td>
<td>A. January 1-31, 2018 B-C. February 1-May 31, 2018</td>
<td>A-C. Navy Bean Martin, Nutritionist, Tippy Top Shaper, Fitness Trainer, and Nelly Bacon, Provision Director</td>
<td>$1,000 for contract certified nutritionist $1,000 for contract fitness trainer $500 for cooking class materials</td>
<td>$10,000 Provision Director</td>
<td>*35 of 50 families gain increased knowledge about food preparation and safety. *35 of 50 families improve health and wellness. *35 of 50 families increase intake of fruits and vegetables. *Increased knowledge of new food choices will expand healthier meal options for families. *Adaptation of new behavior changes improves the quality of life for families.</td>
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You may add rows to this chart as needed.