

THREE RIVERS REGIONAL LIBRARY SYSTEM
Budget Draft

FISCAL YEAR 2021-2022

Budget Narrative

State funding for Three Rivers increased by just over \$30,000 last year. The State Library is predicting that it will decrease by \$7,000 this year.

Personal Services

We are showing a decrease of 9.4% for insurance.

Staff raise options are shown at the bottom of the sheet for Board consideration.

The large concern is the mandated salary\wage rates to bring the minimum wage to \$15 and hour.

Professional Services

The cost of the annual audit will increase by \$500.

Operating Expenses

We were able to fine tune several lines in this area downward with an overall reduction of 2%.

Capital Outlay

We will have a 10% decrease in the machinery & Equipment line. The Board may consider continuing granting member libraries with funds for Special Projects.

Books, Publications and Library Materials

\$200 reduction for materials purchased for 3Rivers.

Three Rivers Regional Library System
Budget FY 2021-2022

Revenue

Account	Title	FY 2021-2022 Budget Proposed
334710	Gilchrist Materials	
334710A	Gilchrist Materials Carry Forward	\$ -
334720	Dixie Materials	
334720A	Dixie Materials Carry Forward	\$ 8,829.00
334730	Lafayette Materials	
334730A	Lafayette Materials Carry Forward	\$ 27,369.00
334735	Taylor Materials	
334735A	Taylor Materials Carry Forward	\$ 19,454.00
TOTAL AID TO LIBRARIES		\$ 36,198.00
334790	State Aid Library Grant	\$ 328,387.00
TOTAL INTERGOVERNMENTAL		\$ 364,585.00
361100	Interest on Investments	\$ 5,500.00
TOTAL INTEREST EARNINGS		\$ 5,500.00
369500	Library Fee & Fines	
TOTAL 3 RIVERS REVENUES		\$ 333,887.00
399800	Estimated Uncollected Revenue	\$ -
399908	Balance Forward (Budget)	\$ 553,716.00
TOTAL OTHER INTERNAL SERVICES		\$ 553,716.00
TOTAL REVENUE		\$ 370,085.00

Three Rivers Regional Library System

Proposed Budget FY 2021 - 2022

Expenditures

Account					
Personal Services					
		2020-2021	2021-2022	Difference	% Change
511000	Executive Salaries	\$ 55,539.00	\$ 55,539.00	\$ -	0.00%
512000	Regular Salaries	\$ 100,041.00	\$ 100,041.00	\$ -	0.00%
513000	Other Salaries				
521000	FICA & Medicare	\$ 11,898.00	\$ 11,898.00	\$ -	0.00%
522000	Retirement Contributions	\$ 15,553.00	\$ 15,553.00	\$ -	0.00%
523000	Life & Health Insurance	\$ 31,289.00	\$ 28,354.00	\$ (2,935.00)	-9.38%
524000	Worker's Compensation	\$ 600.00	\$ 600.00	\$ -	0.00%
Total Personal Services		\$ 214,920.00	\$ 211,985.00	\$ (2,935.00)	-1.37%
Professional Services					
531100	Admin & Financial Svcs.	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
531200	Legal Services	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
531281	Online Catalog	\$ 2,420.00	\$ 2,420.00	\$ -	0.00%
531300	Computer Consultant Svcs.			\$ -	#DIV/0!
531370	Prof Svcs / Drug Screen	\$ 150.00	\$ 150.00	\$ -	0.00%
531500	EDP Maint. & Licensing	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
532000	Accounting & Auditing	\$ 7,000.00	\$ 7,500.00	\$ 500.00	7.14%
Total Professional Services		\$ 40,570.00	\$ 41,070.00	\$ 500.00	1.23%
Operating Expenses					
540000	Travel & Per Diem	\$ 6,000.00	\$ 5,000.00	\$ (1,000.00)	-16.67%
541200	Postage	\$ 300.00	\$ 250.00	\$ (50.00)	-16.67%
541202	DILLI Interlibrary Loan	\$ 3,400.00	\$ 3,400.00	\$ -	0.00%
541300	Communications / Telephone	\$ 8,500.00	\$ 8,500.00	\$ -	0.00%
543000	Utility Services				
544000	Lease Office Space	\$ 12,000.00	\$ 12,000.00	\$ -	0.00%
544100	Rentals & Leases	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
545000	Insurance	\$ 9,600.00	\$ 9,600.00	\$ -	0.00%
546000	Repair & Maintenance	\$ 600.00	\$ 600.00	\$ -	0.00%
547000	Printing	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
549000	Other Current Charges	\$ 100.00	\$ 100.00	\$ -	0.00%
551000	Office Supplies	\$ 2,400.00	\$ 2,000.00	\$ (400.00)	-16.67%
551100	Library Supplies	\$ 2,000.00	\$ 1,800.00	\$ (200.00)	-10.00%
551200	Adult & Youth Programming Supplies	\$ 7,000.00	\$ 7,000.00	\$ -	0.00%
552000	Operating Supplies	\$ 1,000.00	\$ 800.00	\$ (200.00)	-20.00%
552110	Oper Supp/Fuel & Lube	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
552410	Oper Supp/Equipment under \$1000	\$ 7,000.00	\$ 7,000.00	\$ -	0.00%
554100	Membership, Dues & Training	\$ 2,200.00	\$ 2,200.00	\$ -	0.00%
554110	Meeting/Workshop Regist.	\$ 500.00	\$ 500.00	\$ -	0.00%

554200	On-Line Fees & Expenses	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
Total Operating Expenses		\$ 93,600.00	\$ 91,750.00	\$ (1,850.00)	-1.98%

Capital Outlay

564000	Machinery & Equipment	\$ 3,900.00	\$ 3,500.00	\$ (400.00)	-10.26%
564101	Special Projects	\$ -	\$ 518,448.00	\$ 518,448.00	#DIV/0!
564101A	Special Projects - Dixie	\$ 15,000.00		\$ (15,000.00)	-100.00%
564101B	Special Projects - Gilchrist	\$ 15,000.00		\$ (15,000.00)	-100.00%
564101C	Special Projects - Lafayette	\$ 15,000.00		\$ (15,000.00)	-100.00%
564101D	Special Projects - Taylor	\$ 15,000.00		\$ (15,000.00)	-100.00%

Total Capital Outlay		\$ 63,900.00	\$ 521,948.00	\$ 458,048.00	716.82%
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Books, Publications and Library Materials

566100	Regional Library Material	\$ 750.00	\$ 550.00	\$ (200.00)	-26.67%
566103	Regional Mater/Reference	\$ 300.00	\$ 300.00	\$ -	
566200	Books, Pub/Dixie	\$ 24,000.00		\$ (24,000.00)	#REF!
566200A	Dixie Carry Forward	\$ 8,829.00	\$ 8,829.00	\$ -	
566300	Books, Pub/Gilchrist	\$ 15,000.00		\$ (15,000.00)	#REF!
566300A	Gilchrist Carry Forward			\$ -	
566400	Books, Pub/Lafayette	\$ 22,000.00		\$ (22,000.00)	#REF!
566400A	Lafayette Carry Forward	\$ 27,369.00	\$ 27,369.00	\$ -	
566500	Books, Taylor	\$ 20,448.00		\$ (20,448.00)	#REF!
566500A	Taylor Carry Forward	\$ 19,454.00	\$ 19,454.00	\$ -	
Total Books, Pub		\$ 138,150.00	\$ 56,502.00	\$ (81,648.00)	

Other

595010	Reserve for Contingency	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%
Total Other		\$ 20,000.00	\$ 20,000.00	\$ -	0.00%
Total TRRLS Budget		\$ 551,140.00	\$ 943,255.00	\$ 392,115.00	71.15%

Actual 3Rivers Exp. Less Spec. Proj. & County Materials	\$374,040.00	\$ 369,155.00	\$ (4,885.00)	-1.31%
State & Interest Income	\$341,055.00	\$ 333,887.00	\$ (7,168.00)	-2.10%
Difference	-\$32,985.00	\$ (35,268.00)		
Amount Balance Forward	\$509,366.00	\$ 553,716.00	\$ 44,350.00	9%
BF +/- Diff. = Special Projects		\$ 518,448.00		

**THREE RIVERS REGIONAL LIBRARY SYSTEM
SALARY ANALYSIS
2022 BUDGET**

	2020-2021	No Increase / Prior Year Budget	Diff	
EXECUTIVE SALARIES	\$ 55,539.00	\$ 55,432.00	\$ (107.00)	decrease in health insurance Includes FRS increases
REGULAR SALARIES	\$ 100,041.00	\$ 101,046.00	\$ 1,005.00	
OTHER SALARIES	\$ -	\$ -	\$ -	
FICA/MEDICARE	\$ 11,898.00	\$ 11,971.00	\$ 73.00	
RETIREMENT	\$ 15,553.00	\$ 16,931.00	\$ 1,378.00	
LIFE & HEALTH INSURANCE	\$ 31,289.00	\$ 28,354.00	\$ (2,935.00)	
WORKERS COMP	\$ 600.00	\$ 250.00	\$ (350.00)	
TOTAL	\$ 214,920.00	\$ 213,984.00	\$ (936.00)	

1% Increase

	2020-2021	1%	Diff
EXECUTIVE SALARIES	\$ 54,450.00	\$ 55,986.00	\$ 1,536.00
REGULAR SALARIES	\$ 98,079.00	\$ 102,057.00	\$ 3,978.00
OTHER SALARIES	\$ -	\$ -	\$ -
FICA/MEDICARE	\$ 11,668.00	\$ 12,090.00	\$ 422.00
RETIREMENT	\$ 12,919.00	\$ 17,100.00	\$ 4,181.00
LIFE & HEALTH INSURANCE	\$ 29,949.00	\$ 28,354.00	\$ (1,595.00)
WORKERS COMP	\$ 2,500.00	\$ 253.00	\$ (2,247.00)
TOTAL	\$ 209,565.00	\$ 215,840.00	\$ 6,275.00

2% Increase

	2020-2021	2%	Diff
EXECUTIVE SALARIES	\$ 54,450.00	\$ 56,541.00	\$ 2,091.00
REGULAR SALARIES	\$ 98,079.00	\$ 103,067.00	\$ 4,988.00
OTHER SALARIES	\$ -	\$ -	\$ -
FICA/MEDICARE	\$ 11,668.00	\$ 12,210.00	\$ 542.00
RETIREMENT	\$ 12,919.00	\$ 17,270.00	\$ 4,351.00
LIFE & HEALTH INSURANCE	\$ 29,949.00	\$ 28,354.00	\$ (1,595.00)
WORKERS COMP	\$ 2,500.00	\$ 255.00	\$ (2,245.00)
TOTAL	\$ 209,565.00	\$ 217,697.00	\$ 8,132.00

3% Increase

	2019-2020	3%	Diff
EXECUTIVE SALARIES	\$ 54,450.00	\$ 57,095.00	\$ 2,645.00
REGULAR SALARIES	\$ 98,079.00	\$ 104,078.00	\$ 5,999.00
OTHER SALARIES	\$ -	\$ -	\$ -
FICA/MEDICARE	\$ 11,668.00	\$ 12,330.00	\$ 662.00
RETIREMENT	\$ 12,919.00	\$ 17,439.00	\$ 4,520.00
LIFE & HEALTH INSURANCE	\$ 29,949.00	\$ 28,354.00	\$ (1,595.00)
WORKERS COMP	\$ 2,500.00	\$ 258.00	\$ (2,242.00)
TOTAL	\$ 209,565.00	\$ 219,554.00	\$ 9,989.00

\$1 Increase

	2019-2020	\$1	Diff
EXECUTIVE SALARIES	\$ 54,450.00	\$ 57,512.00	\$ 3,062.00
REGULAR SALARIES	\$ 98,079.00	\$ 107,286.00	\$ 9,207.00

OTHER SALARIES	\$	-	\$	-	\$	-
FICA/MEDICARE	\$	11,668.00	\$	12,607.00	\$	939.00
RETIREMENT	\$	12,919.00	\$	17,831.00	\$	4,912.00
LIFE & HEALTH INSURANCE	\$	29,949.00	\$	28,354.00	\$	(1,595.00)
WORKERS COMP	\$	2,500.00	\$	264.00	\$	(2,236.00)
TOTAL	\$	209,565.00	\$	223,854.00	\$	14,289.00