



**MEETING MINUTES  
LAFAYETTE COUNTY  
PUBLIC LIBRARY  
Mayo, FL  
June 11, 2020**

**Board Members:**

James Gross (called in)  
Lance Lamb (called in)  
Sharon Langford (called in)  
Melissa Long (called in)  
Pam Ward (called in)

**Guests:**

Cindy Bellot (called in)  
Sylvia Hiers(called in)  
Deborah Johnson  
Leenette McMillan  
JoAnn Morgan (called in)  
Richard Romans(called in)

**Staff Members:**

Dale Collum  
Jill McMillan  
Cheryl Pulliam

The meeting was called to order at 3:08 p.m.

**I. APPROVAL OF MINUTES**

March 12, 2020

There was a motion by Mrs. Langford and a second by Mr. Gross to approve the March 12, 2020 Board Minutes. All other members present voted in favor of this motion.

**II. FINANCIAL REPORT**

**A. FY 2020 BUDGET**

Mr. Collum presented the budget update for review

**B. APPROVAL OF FY2020 BILLS**

There was a motion by Mr. Gross and a second by Mrs. Ward to approve all bills. All other members present voted in favor of this motion.

**III. DIRECTOR'S REPORT**

**A. STATE AID GRANT UPDATE**

Mr. Collum gave an update.

**B. STATISTICS**

Statistics were reviewed.

**C. BUDGET WORKSHOP SCHEDULE**

The Budget Workshop is scheduled for August 20<sup>th</sup>, @ 3PM, @ the Lafayette County Public Library.

There was motion by Mr. Gross and a second by Mrs. Langford to adjourn at 3:25PM. All other members present voted in favor of this motion.

CHAIRPERSON

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DATE



**BUDGET WORKSHOP MINUTES  
LAFAYETTE COUNTY  
PUBLIC LIBRARY  
Mayo, FL  
August 20, 2020**

**Board Members:**

Pam Ward

**Guests:**

Deborah Johnson

**Staff Members:**

Dale Collum  
Jill McMillan  
Cheryl Pulliam

The workshop began at 3:00PM. The proposed FY 2019-2020 budget was discussed. The workshop was adjourned at 3:35PM.

CHAIRPERSON

A handwritten signature in blue ink, appearing to be "Pam Ward", written over a horizontal line.

DATE

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**MEETING MINUTES  
TAYLOR COUNTY  
PUBLIC LIBRARY  
PERRY, FL  
September 10, 2020**

**Board Members:**

Diane Clifton – Called in  
James Gross  
Lance Lamb  
David O'Steen  
Pam Ward – Called In

**Guests:**

Sylvia Hiers – Called In  
JoAnn Morgan  
Richard Romans –  
Called In

**Staff Members:**

Dale Collum  
Jill McMillan  
Cheryl Pulliam

The meeting was called to order at 3:00 p.m.

**I. APPROVAL OF MINUTES**

June 11, 2020

There was a motion by Ms. Clifton and a second by Mr. Gross to approve the June 11, 2020 Board Minutes. All other members present voted in favor of this motion.

August 20, 2020 Budget Workshop

There was a motion by Mrs. Ward and a second by Ms. Clifton to approve the August 20, 2020 Budget Meeting Minutes. All other members present voted in favor of this motion.

**II. FINANCIAL REPORT**

**A. FY 2020 BUDGET**

Mr. Collum presented the budget update for review.

**1. APPROVAL OF FY2020 BILLS**

There was a motion by Mr. Gross and a second by Ms. Clifton to approve all bills. All other members present voted in favor of this motion.

**B. BUDGET PROPOSAL FOR FY2021**

After discussion, there was a motion by Ms. Clifton and a second by Mrs. Ward to approve a cost of living raise of 2% for each 3 Rivers employee. All other members present voted in favor of this motion.

After discussion, there was a motion by Mr. O'Steen and a second by Mr. Gross to approve the proposed budget with \$15,000 for each library under Special Projects. All other members present voted in favor of this motion.

After discussion, there was a motion by Mrs. Ward and a second by Ms. Clifton to approve the proposed budget with adjustments to the Workers Compensation & Insurance account once we receive the invoiced amount, Special Projects (\$15k), and Salary (2%) accounts. All other members present voted in favor of this motion.

**III. ANNUAL PLAN OF SERVICE FY2021**

After review, Ms. Clifton asked for any promotional steps taken to be documented and remove the website update plan since that has already been accomplished. There was a motion by Ms. Clifton and a second by Mr. O'Steen to approve the proposed Annual Plan of Service with the proposed change. All other members present voted in favor of this motion.

**IV. LONG RANGE PLAN 2021-2025**

After review, there was a motion by Mrs. Ward and a second by Ms. Clifton to approve the proposed Long Range Plan. All other members present voted in favor of this motion. Ms. Clifton requested all acronyms be noted with the full name.

**V. LSTA GRANT APPROVAL**

After discussion, there was a motion by Ms. Clifton and a second by Mr. Gross to approve a partnership with the Bell Library. This would allow 3Rivers to receive a \$5,780 grant from the State Library to purchase new computers and networking equipment for the Bell Library. All other members present voted in favor of this motion.

**DIRECTOR'S REPORT**

**A. STATE AID GRANT UPDATE**

Mr. Collum informed the Board the required documents to apply for State Aid have been sent to all County Finance Offices and are due to the State by October 1<sup>st</sup>.

**B. STATISTICS**

Quarterly statistics were reviewed by the Board.

There was a motion by Mr. Gross and a second by Mr. O'Steen to adjourn at 3:35 p.m. All other members present voted in favor of this motion.

CHAIRPERSON



DATE 12/10/20