



**MEETING MINUTES
TAYLOR COUNTY
PUBLIC LIBRARY
PERRY, FL
September 20, 2018**

Board Members:

Diane Clifton – Called in
James Gross
Lance Lamb – Called in
Steve Land
Sharon Langford – Called in
Steve Spradley

Guests:

Richard Romans

Staff Members:

Dale Collum
Jill McMillan
Cheryl Pulliam

The meeting was called to order at 3:00 p.m.

I. APPROVAL OF MINUTES

June 14, 2018

There was a motion by Mr. Gross and a second by Mr. Land to approve the June 14, 2018 Board Minutes. All other members present voted in favor of this motion.

August 29, 2018 Budget Workshop

There was a motion by Mr. Land and a second by Mr. Spradley to approve the August 29, 2018 Budget Meeting Minutes. All other members present voted in favor of this motion.

II. FINANCIAL REPORT

A. FY 2018 BUDGET

Mr. Collum presented the budget update for review.

A.1. APPROVAL OF FY2018 BILLS

There was a motion by Ms. Clifton and a second by Mr. Land to approve all bills. All other members present voted in favor of this motion.

A.2. BUDGET ADJUSTMENT

There was a motion by Ms. Clifton and a second by Mr. Gross to approve Budget Adjustment LBA18-003 (\$6,000 from Special Project - account #564101D to Books/Taylor – account # 566500). All other members present voted in favor of this motion.

B. BUDGET PROPOSAL FOR FY2019

After discussion, there was a motion by Ms. Clifton and a second by Mr. Spradley to approve the proposed budget. This includes a \$750 cost of living raise for each employee and \$12,500 for each library under Special

Projects. \$5,000 of each special project fund will be designated to improve security at each library. All other members present voted in favor of this motion.

IV. ANNUAL PLAN OF SERVICE FY2019

After review, there was a motion by Ms. Clifton and a second by Mr. Gross to approve the proposed Annual Plan of Service. All other members present voted in favor of this motion.

V. INSURANCE PROPOSAL

Mr. Collum presented an insurance proposal from EGIS, Insurance and Risk Advisors. The cost of the new insurance was significantly less than 3Rivers is currently paying. There was a motion by Mr. Land and a second by Mr. Spradley to move to EGIS if the SSAR16 Report (Service Auditor Type II Report recommended by Richard Romans) was positive. All other members present voted in favor of this motion.

VI. DIRECTOR'S REPORT

A. STATE AID GRANT UPDATE

Mr. Collum informed the Board that he would be working on the required documents due to the State by October 1st.

B. STATISTICS

Quarterly statistics were reviewed by the Board.

There was a motion by Mr. Gross and a second by Mr. Land to adjourn at 3:42 p.m. All other members present voted in favor of this motion.

CHAIRPERSON



DATE

12-13-18