



**MEETING MINUTES
LAFAYETTE COUNTY
PUBLIC LIBRARY**

**Mayo, FL
June 14, 2018**

Board Members:

James Gross
Lance Lamb
Steve Land
David O'Steen
Cecelia Schnorbus (called in)
Steve Spradley
Pam Ward

Guests:

Cindy Bellot (called in)
Richard Romans
Leenette McMillan
Cindy Tysall

Staff Members:

Dale Collum
Jill McMillan
Cheryl Pulliam

The meeting was called to order at 3:00 p.m.

I. INTRODUCTION OF NEW BOARD MEMBER

Mr. Collum introduced Mr. Steve Spradley. Mr. Spradley is a newly appointed Board Member from Taylor County. He serves on the County Commission in Taylor.

II. APPROVAL OF MINUTES

March 8, 2018

There was a motion by Mr. Gross and a second by Mrs. Ward to approve the March 8, 2018 Board Minutes. All other members present voted in favor of this motion.

III. FINANCIAL REPORT

A. FY 2018 BUDGET

Mr. Collum presented the budget update for review.

B. APPROVAL OF FY2018 BILLS

There was a motion by Mr. Gross and a second by Mr. Land to approve all bills. All other members present voted in favor of this motion.

IV. FINANCIAL SERVICES BID

Board Chair, Mr. Lamb, opened the only received bid. The bid was submitted by the Gilchrist County Clerk of Court, Todd Newton. 2019 - \$25,000; 2020 - \$25,000; 2021 - \$25,000.

There was a motion by Mrs. Ward and a second by Mr. Spradley to approve a 3-year contract with Gilchrist County. All other members present voted in favor of this motion.

V. INTERLOCAL AGREEMENT

Mr. Collum presented the proposed addition to the current Interlocal Agreement. The additional wording addressed the use of telephone & video conferencing to attend the Board Meetings. After discussion, there was a motion from Mr. Land, and a second by Mr. O'Steen to approve the addition. All other members present voted in favor of this motion.

VI. LIBRARY USE GUIDELINES POLICY CHANGE

Mr. Collum presented an amended Library Use Guidelines Policy. The amendment addressed patron hygiene. After discussion, there was a motion by Mr. O'Steen, and a second by Mr. Spradley to approve the new policy. All other members present voted in favor of this motion.

VII. FOOD & DRINKS ALLOWED IN TAYLOR COUNTY PUBLIC LIBRARY

Mr. Collum advised the Board the new Taylor County Public Library Manager, Deidra Newman, will begin allowing patrons to bring drinks into the library to consume. Mr. O'Steen requested that a designated area be established for beverages and/or food and that all items be restricted from the computer area.

IX. DIRECTOR'S REPORT

A. STATE AID GRANT UPDATE

Mr. Collum gave an update.

B. LIBRARY SECURITY WALK-THROUGH @ THE TAYLOR COUNTY PUBLIC LIBRARY

Mr. Collum gave an overview of the security walk-through completed with the Taylor County Sheriff's Office. There were several recommendations which were noted in the Board Packet. Additional security evaluations will be completed at the other 3 County Libraries with their respective Sheriff's Offices.

C. STATISTICS

Statistics were reviewed. It was noted the Gilchrist County Public Library patron counter had been malfunctioning and a new one was purchased and installed. The statistical count may not be an accurate number.

D. CAREER ONLINE HIGH SCHOOL UPDATE

Mr. Collum gave an update on the COHS program.

E. SENIOR COMPUTER CLASSES AT THE TAYLOR COUNTY PUBLIC LIBRARY

Mrs. Pulliam gave an update on the status of the classes. There has been such a large interest in the classes that additional ones may be scheduled at the other 3 libraries.

There was motion by Mr. O'Steen and a second by Mr. Land to adjourn at 3:40PM. All other members present voted in favor of this motion.

CHAIRPERSON



DATE

9-12-18