

Library Identification

1.Library Name	Dixie County Public Library
2.Street Address	16328 SE Hwy. 19 Dixie Plaza
3.Mailing Address	16328 SE Hwy. 19 Dixie Plaza
4.City	Cross City
5.County	Dixie
6.Zip	32628
7.Phone	(352) 498-1219
8.Fax	(352) 498-1408
9.Respondent's Name/Title	Cheryl Pulliam/Operations Manager
10.Respondent's e-mail address	cpulliam@3riverslibrary.com
11.Director's Name/Title	Dale Collum/Regional Library Director
12.Director's e-mail address	dcollum@3riverslibrary.com

Part I - General Information

13.Specify the legal boundaries of your library's service area	Dixie County
--	--------------

Number of Service Outlets

14.Number of central libraries	0
15.Number of branch or cooperative member libraries	3
16.Number of bookmobiles	0
17.Total Number of Outlets	3
18.Total square feet in library's facilities system-wide ¹	7,450
19.Library service hours per typical week ²	92
20.Does your library have Sunday hours?	No
21.Total annual public service hours	4,784
22.Has the library updated its file of registered users at least once during the past three years?	Yes
23.Registered Users - Resident	10,875
24.Registered Users - Non Resident	NC
25.Total Number of Registered Users	10,875
26.Fee for Nonresident User Privileges	\$0

Part II - FTE Library Staff

Report in FTEs - full-time equivalents. Report figures as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employees. To compute full-time equivalents of employees in any category, take the number of hours worked per week by all employees in that category and divide it by 40. For example, if you had three regularly scheduled part-time employees who worked a total of 60 hours per week, FTE = 60/40 = 1.5 FTE staff. Include all positions budgeted, whether filled or unfilled.

27.Annual salary of incumbent library director/administrator	\$43,120
28.Minimum annual salary for beginning, full-time professional librarian	\$0
29.Librarians with master's degrees from ALA accredited programs (FTE)	0.00
30.Other Persons with title librarian (FTE)	1.00
31.Total Librarians	1.00
32.Other paid staff (FTE)	4.50
33.Total Paid FTE Library Staff	5.50
34.Percentage of Total Paid FTE Library Staff Hired Through Temporary Agency	0.00
35.Number of staff paid by other agencies (FTE)	0.00
36.Total number of volunteer hours	453

Part III - Library Income

III. A. Operating Revenue by Source

In this section, report actual library income received between October 1 and September 30 used for ongoing, day-to-day library operations as defined below. Include federal, state, and other grants other than those for major capital expenditures. Do not include: a) income for major capital expenditures, including funds earmarked for both fixed and other major capital outlay. This income should be reported in III.B. Capital Income, b) contributions to endowments, c) income that the library collects but is passed through to another agency (e.g., fines, if not available for expenditure by the library), and d) funds unspent in the previous year (i.e., carryover). The total funds reported as Library Income will not equal the total expenditures unless the library expends every dollar of income it receives. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

37. Local Funds - County ³	\$131,265
38. Local Funds - Municipal	\$0
39. Local Funds - Subtotal ⁴	\$131,265
40. State Funds ⁵	\$173,597
41. Federal Funds - LSTA	\$0
42. Federal Funds - Other	\$0
43. Federal Funds - Subtotal	\$0
44. Other income - Fines and Fees	\$0
45. Other income - Cash gifts and donations	\$0
46. Other Operating Income	\$0
47. Other Operating Income - Subtotal	\$0
48. Total Operating Income	\$304,862

County Operating Income by Source

49. County general funds ⁶	\$131,265
50. Special taxing district	\$0
51. Municipal Services Taxing Unit (MSTU)	\$0
52. Other County Funds	\$0
53. Total Income from County Funds	\$131,265

III. B. Capital Income

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up. Report all revenue to be used for major capital expenditures. Include funds received for a) site acquisition; b) new buildings; c) additions to or renovation of library buildings; d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; e) computer hardware and software used to support library operations, to link to networks, or to run information products; f) new vehicles; and g) other one-time major projects. Exclude income used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other income to be used for major capital expenditures.

54. Local Government Capital Income	\$0
55. State Government Capital Income	\$0
56. Federal Government Capital Income	\$0
57. Other Capital Income	\$0
58. Total Capital Income	\$0

Part IV - Library Expenditures

The current and recurrent costs necessary to support the provision of library services.

IV. A. Operating Expenditures

Include funds expended for operations of the library - do not include capital expenditures. These expenditures will be reported in IV. B. Capital Expenditures. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

Staff Expenditures

59. Salaries and wages of all employees paid by library	\$142,391
60. Employee benefits: (Social Security, retirement, insurance & benefits for all staff) ⁷	\$23,675
61. Staff expenditures - Subtotal	\$166,066

Collection Expenditures

62. Print Materials Expenditures ⁸	\$50,000
63. Electronic Materials Expenditures	\$4,000
64. Other Materials Expenditures	\$0
65. Total Collection Expenditures	\$54,000

Other Operating Expenditures

66.All Other Operating Expenditures	\$84,796
67.Total Operating Expenditures	\$304,862

IV. B Capital Expenditures

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

68.Capital Outlay (include capital expenditures only; see instructions)	\$0
---	-----

Part V - Collection: Library Materials

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music scores, maps and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures and Other Materials Expenditures. Under this category, report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period/period of use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

69.Books	37,522
70.Electronic Books (eBooks)	12,321
71.Number of Electronic Collections acquired locally or through a cooperative agreement within the region	1
72.Number of Electronic Collections acquired by formal agreement with the State Library (Number pre-filled by the State Library)	70
73.Total Electronic Databases	71
74.Audio - Physical Units	1,421
75.Audio - Downloadable Units	909
76.Video - Physical Units	3,385
77.Video - Downloadable Units	0
78.Current Print Serial Subscriptions	41

Part VI - Library Services

(use annualized counts)

Annual Circulation

Use the method described in Output Measures for Public Libraries, 2nd edition (ALA, 1987), p. 42-44.

79.Circulation of Adult Materials ⁹	39,521
80.Circulation of Youth Materials	6,337
81.Total Annual Circulation of Materials	45,858
82.Physical Item Circulation (Subset of Total Annual Circulation of Materials)	33,382
83.Use of Electronic Materials (Subset of Total Annual Circulation of Materials) ¹⁰	12,476
84.Successful Retrieval of Electronic Information	0
85.Total Electronic Content Use	12,476
86.Total Collection Use	45,858
87.Traditional Reference Transactions	200
88.Virtual Reference Transactions	96
89.Total Reference Transactions ¹¹	296
90.Library Visits	80,162

Programs and presentations to groups

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or education information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, and citizenship classes; and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

91a.All-Ages Programs	NC
91b.Adult Programs ¹²	128
92.Young Adult Programs (Ages 12 - 18) ¹³	3
93.Children's Programs (Ages 0 - 11)	36
94.Total Programs ¹⁴	167

Dixie County Public Library 2018

Program attendance

Report actual counted number of persons attending programs and presentations sponsored by the library. Programs need not take place in the library, but the library must be the primary contributor in the planning or presentation. Examples are book talks, tours, and story hours.

95a.All-Ages Attendance	NC
95b.Adult Attendance	2,611
96.Young Adult Attendance	15
97.Children's Attendance ¹⁵	473
98.Total Attendance	3,099

Part VII - Resource Sharing

Interlibrary loan is defined as making an item of library material, or a copy of the material, available to another library by request. It includes both borrowing and lending. The libraries involved in interlibrary loan are NOT under the same library administration and governance. Do not include interlibrary loan transactions that originate from other locations in your system or cooperative.

99.ILL Provided	540
100.ILL Received	77
101.Do you have reciprocal borrowing arrangements with other libraries?	Yes
101a.Reciprocal borrowing list of libraries	Suwannee River Regional Library System, Levy County Public Library, Florida Gateway College, Alachua County Library District

Part VIII - Internet/Electronic Resources

102.Number of Staff Internet Computers	6
103.Number of Internet Computers for General Public	14
104.Wireless Sessions Per Year	10,614
105.Number of staff receiving technology instruction	15
106.Number of users receiving technology instruction	578
107.Adoption of an Internet safety education program	No
108.Annual number of persons who complete the Internet safety education program	0

Access to Electronic Services

109.Website Visits	11,398
110.Annual number of uses (sessions) of public Internet computers	7,950

Part X. Outlet Information

(in pre-filled repeating groups)

An outlet is a unit (i.e., central, branch, bookmobile, books- by-mail only) of an administrative entity that provides direct public library services. A single-outlet central library should not be confused with the administrative entity to which it belongs. Some data are reported for each outlet of an administrative entity, such as the outlet's name and address, telephone number, type of outlet, and square footage.

Library

Location	Name	Street Address
DIXIE COUNTY LIBRARY	DIXIE COUNTY PUBLIC LIBRARY	DIXIE PLAZA
Suwannee Tech Center	Suwannee Tech Center	21354 SE Hwy 349
Jena Tech Center	Jena Tech Center	4582 SW Hwy 358

Address

Location	City	Zip Code	County
DIXIE COUNTY LIBRARY	CROSS CITY	32628	DIXIE
Suwannee Tech Center	Suwannee	32692	Dixie
Jena Tech Center	Steinhatchee	32359	Dixie

Information

Location	Phone	Type Code	Square Footage of Outlet	Number of Bookmobiles
DIXIE COUNTY LIBRARY	3524981219	Branch Library	6,700	0
Suwannee Tech Center	3525428320	Branch Library	250	0
Jena Tech Center	3524981344	Branch Library	500	0

Hours

Location	Public Service Hours Per Year	Number of Weeks Open
DIXIE COUNTY LIBRARY	2,340	52
Suwannee Tech Center	1,508	52
Jena Tech Center	936	52

Part IX - Friends of the Library

111.Does your library have a Friends of the Library group?	No
112.Number of members in the Friends of the Library group	NC
113.Amount of funds raised by the Friends of the Library group	NC
114.Total amount of funds expended on behalf of your library and/or donated to your library by the Friends of the Library	NC
115.Total amount of funds expended on behalf of your library and/or donated to your library by a library foundation or endowment fund	NC

¹, 18. This is correct(0-2018-11-30)

², 19. This includes the Tech Centers Hours which have increased this year also.(0-2018-11-08)

³, 37. This is correct(0-2018-11-30)

⁴, 39. This is correct(0-2018-11-30)

⁵, 40. This is correct(0-2018-11-30)

⁶, 49. This is correct(0-2018-11-30)

⁷, 60. This is correct(0-2018-11-30)

⁸, 62. County chose to increase funds for materials(0-2018-11-07)

⁹, 79. Increased promotion(0-2018-11-07)

¹⁰, 83. Increased promotion(0-2018-11-07)

¹¹, 89. This is correct(0-2018-11-30)

¹², 91b. Decrease in programs offered(0-2018-11-07)

¹³, 92. This is correct(0-2018-11-30)

¹⁴, 94. This is correct(0-2018-11-30)

¹⁵, 97. This is correct(0-2018-11-30)

Library Identification

1.Library Name	Gilchrist County Public Library
2.Street Address	105 NE 11th Ave.
3.Mailing Address	105 NE 11th Ave.
4.City	Trenton
5.County	Gilchrist
6.Zip	32693
7.Phone	(352) 463-3176
8.Fax	(352) 463-3164
9.Respondent's Name/Title	Cheryl Pulliam / Operations Manager
10.Respondent's e-mail address	cpulliam@3riverslibrary.com
11.Director's Name/Title	Dale Collum
12.Director's e-mail address	dcollum@3riverslibrary.com

Part I - General Information

13.Specify the legal boundaries of your library's service area	County of Gilchrist
--	---------------------

Number of Service Outlets

14.Number of central libraries	0
15.Number of branch or cooperative member libraries	1
16.Number of bookmobiles	0
17.Total Number of Outlets	1
18.Total square feet in library's facilities system-wide	7,393
19.Library service hours per typical week	46
20.Does your library have Sunday hours?	No
21.Total annual public service hours	2,392
22.Has the library updated its file of registered users at least once during the past three years?	Yes
23.Registered Users - Resident	9,653
24.Registered Users - Non Resident	NC
25.Total Number of Registered Users	9,653
26.Fee for Nonresident User Privileges	\$0

Part II - FTE Library Staff

Report in FTEs - full-time equivalents. Report figures as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employees. To compute full-time equivalents of employees in any category, take the number of hours worked per week by all employees in that category and divide it by 40. For example, if you had three regularly scheduled part-time employees who worked a total of 60 hours per week, FTE = 60/40 = 1.5 FTE staff. Include all positions budgeted, whether filled or unfilled.

27.Annual salary of incumbent library director/administrator	\$35,303
28.Minimum annual salary for beginning, full-time professional librarian	\$0
29.Librarians with master's degrees from ALA accredited programs (FTE)	0.00
30.Other Persons with title librarian (FTE)	1.00
31.Total Librarians	1.00
32.Other paid staff (FTE)	3.00
33.Total Paid FTE Library Staff	4.00
34.Percentage of Total Paid FTE Library Staff Hired Through Temporary Agency	0.00
35.Number of staff paid by other agencies (FTE)	0.00
36.Total number of volunteer hours	193

Part III - Library Income

III. A. Operating Revenue by Source

In this section, report actual library income received between October 1 and September 30 used for ongoing, day-to-day library operations as defined below. Include federal, state, and other grants other than those for major capital expenditures. Do not include: a) income for major capital expenditures, including funds earmarked for both fixed and other major capital outlay. This income should be reported in III.B. Capital Income, b) contributions to endowments, c) income that the library collects but is passed through to another agency (e.g., fines, if not available for expenditure by the library), and d) funds unspent in the previous year (i.e., carryover). The total funds reported as Library Income will not equal the total expenditures unless the library expends every dollar of income it receives. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

37.Local Funds - County	\$135,922
38.Local Funds - Municipal	\$0
39.Local Funds - Subtotal	\$135,922
40.State Funds	\$42,534
41.Federal Funds - LSTA	\$0
42.Federal Funds - Other	\$0
43.Federal Funds - Subtotal	\$0
44.Other income - Fines and Fees	\$0
45.Other income - Cash gifts and donations	\$0
46.Other Operating Income	\$0
47.Other Operating Income - Subtotal	\$0
48.Total Operating Income	\$178,456

County Operating Income by Source

49.County general funds	\$135,922
50.Special taxing district	\$0
51.Municipal Services Taxing Unit (MSTU)	\$0
52.Other County Funds	\$0
53.Total Income from County Funds	\$135,922

III. B. Capital Income

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up. Report all revenue to be used for major capital expenditures. Include funds received for a) site acquisition; b) new buildings; c) additions to or renovation of library buildings; d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; e) computer hardware and software used to support library operations, to link to networks, or to run information products; f) new vehicles; and g) other one-time major projects. Exclude income used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other income to be used for major capital expenditures.

54. Local Government Capital Income	\$0
55. State Government Capital Income	\$0
56. Federal Government Capital Income	\$0
57. Other Capital Income	\$0
58. Total Capital Income	\$0

Part IV - Library Expenditures

The current and recurrent costs necessary to support the provision of library services.

IV. A. Operating Expenditures

Include funds expended for operations of the library - do not include capital expenditures. These expenditures will be reported in IV. B. Capital Expenditures. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

Staff Expenditures

59. Salaries and wages of all employees paid by library ¹	\$107,656
60. Employee benefits: (Social Security, retirement, insurance & benefits for all staff)	\$30,410
61. Staff expenditures - Subtotal ²	\$138,066

Collection Expenditures

62. Print Materials Expenditures ³	\$10,000
63. Electronic Materials Expenditures	\$0
64. Other Materials Expenditures	\$0
65. Total Collection Expenditures ⁴	\$10,000

Other Operating Expenditures

66.All Other Operating Expenditures	\$30,390
67.Total Operating Expenditures	\$178,456

IV. B Capital Expenditures

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

68.Capital Outlay (include capital expenditures only; see instructions)	\$0
---	-----

Part V - Collection: Library Materials

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music scores, maps and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures and Other Materials Expenditures. Under this category, report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period/period of use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

69.Books	27,267
70.Electronic Books (eBooks)	12,321
71.Number of Electronic Collections acquired locally or through a cooperative agreement within the region	0
72.Number of Electronic Collections acquired by formal agreement with the State Library (Number pre-filled by the State Library)	70
73.Total Electronic Databases	70
74.Audio - Physical Units	823
75.Audio - Downloadable Units	909
76.Video - Physical Units	2,909
77.Video - Downloadable Units	0
78.Current Print Serial Subscriptions	21

Part VI - Library Services

(use annualized counts)

Annual Circulation

Use the method described in Output Measures for Public Libraries, 2nd edition (ALA, 1987), p. 42-44.

79.Circulation of Adult Materials ⁵	22,470
80.Circulation of Youth Materials ⁶	10,946
81.Total Annual Circulation of Materials	33,416
82.Physical Item Circulation (Subset of Total Annual Circulation of Materials)	30,296
83.Use of Electronic Materials (Subset of Total Annual Circulation of Materials)	3,120
84.Successful Retrieval of Electronic Information	0
85.Total Electronic Content Use	3,120
86.Total Collection Use	33,416
87.Traditional Reference Transactions	5,905
88.Virtual Reference Transactions	160
89.Total Reference Transactions	6,065
90.Library Visits	55,456

Programs and presentations to groups

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or education information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, and citizenship classes; and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

91a.All-Ages Programs	NC
91b.Adult Programs	269
92.Young Adult Programs (Ages 12 - 18)	10
93.Children's Programs (Ages 0 - 11) ⁷	67
94.Total Programs	346

Gilchrist County Public Library 2018

Program attendance

Report actual counted number of persons attending programs and presentations sponsored by the library. Programs need not take place in the library, but the library must be the primary contributor in the planning or presentation. Examples are book talks, tours, and story hours.

95a.All-Ages Attendance	NC
95b.Adult Attendance	2,939
96.Young Adult Attendance	107
97.Children's Attendance	1,280
98.Total Attendance	4,326

Part VII - Resource Sharing

Interlibrary loan is defined as making an item of library material, or a copy of the material, available to another library by request. It includes both borrowing and lending. The libraries involved in interlibrary loan are NOT under the same library administration and governance. Do not include interlibrary loan transactions that originate from other locations in your system or cooperative.

99.ILL Provided	214
100.ILL Received	904
101.Do you have reciprocal borrowing arrangements with other libraries?	Yes
101a.Reciprocal borrowing list of libraries	Suwannee River Regional Library System, Levy County Public Library, Florida Gateway College, Alachua County Library District

Part VIII - Internet/Electronic Resources

102.Number of Staff Internet Computers	7
103.Number of Internet Computers for General Public	10
104.Wireless Sessions Per Year	6,492
105.Number of staff receiving technology instruction	8
106.Number of users receiving technology instruction	3,106
107.Adoption of an Internet safety education program	No
108.Annual number of persons who complete the Internet safety education program	0

Access to Electronic Services

109.Website Visits	11,398
110.Annual number of uses (sessions) of public Internet computers	5,131

Part X. Outlet Information

(in pre-filled repeating groups)

An outlet is a unit (i.e., central, branch, bookmobile, books- by-mail only) of an administrative entity that provides direct public library services. A single-outlet central library should not be confused with the administrative entity to which it belongs. Some data are reported for each outlet of an administrative entity, such as the outlet's name and address, telephone number, type of outlet, and square footage.

Library

Location	Name	Street Address
GILCHRIST COUNTY LIBRARY	GILCHRIST COUNTY PUBLIC LIBRARY	105 N.E. 11TH AVENUE

Address

Location	City	Zip Code	County
GILCHRIST COUNTY LIBRARY	TRENTON	32693	GILCHRIST

Information

Location	Phone	Type Code	Square Footage of Outlet	Number of Bookmobiles
GILCHRIST COUNTY LIBRARY	3524633176	Branch Library	7,393	0

Hours

Location	Public Service Hours Per Year	Number of Weeks Open
GILCHRIST COUNTY LIBRARY	2,392	52

Part IX - Friends of the Library

111.Does your library have a Friends of the Library group?	Yes
112.Number of members in the Friends of the Library group	15
113.Amount of funds raised by the Friends of the Library group	\$0
114.Total amount of funds expended on behalf of your library and/or donated to your library by the Friends of the Library	\$0
115.Total amount of funds expended on behalf of your library and/or donated to your library by a library foundation or endowment fund	\$0

¹, 59. This is correct(0-2018-11-08)

², 61. This is correct(0-2018-11-08)

³, 62. This is correct(0-2018-11-08)

⁴, 65. This is correct(0-2018-11-11)

⁵, 79. This is correct(0-2018-11-08)

⁶, 80. This is correct(0-2018-11-08)

⁷, 93. This is correct(0-2018-11-08)

Library Identification

1.Library Name	Lafayette County Public Library
2.Street Address	120 NE Crawford St.
3.Mailing Address	120 NE Crawford St.
4.City	Mayo
5.County	Lafayette
6.Zip	32066
7.Phone	(386) 294-1021
8.Fax	(386) 294-3396
9.Respondent's Name/Title	Cheryl Pulliam / Operations Manager
10.Respondent's e-mail address	cpulliam@3riverslibrary.com
11.Director's Name/Title	Dale Collum, Director
12.Director's e-mail address	dcollum@3riverslibrary.com

Part I - General Information

13.Specify the legal boundaries of your library's service area	County of Lafayette
--	---------------------

Number of Service Outlets

14.Number of central libraries	0
15.Number of branch or cooperative member libraries	1
16.Number of bookmobiles	0
17.Total Number of Outlets	1
18.Total square feet in library's facilities system-wide	6,500
19.Library service hours per typical week	46
20.Does your library have Sunday hours?	No
21.Total annual public service hours	2,312
22.Has the library updated its file of registered users at least once during the past three years?	Yes
23.Registered Users - Resident	6,684
24.Registered Users - Non Resident	0
25.Total Number of Registered Users	6,684
26.Fee for Nonresident User Privileges	\$0

Part II - FTE Library Staff

Report in FTEs - full-time equivalents. Report figures as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employees. To compute full-time equivalents of employees in any category, take the number of hours worked per week by all employees in that category and divide it by 40. For example, if you had three regularly scheduled part-time employees who worked a total of 60 hours per week, FTE = 60/40 = 1.5 FTE staff. Include all positions budgeted, whether filled or unfilled.

27.Annual salary of incumbent library director/administrator	\$33,862
28.Minimum annual salary for beginning, full-time professional librarian	\$0
29.Librarians with master's degrees from ALA accredited programs (FTE)	0.00
30.Other Persons with title librarian (FTE)	1.00
31.Total Librarians	1.00
32.Other paid staff (FTE)	2.00
33.Total Paid FTE Library Staff	3.00
34.Percentage of Total Paid FTE Library Staff Hired Through Temporary Agency	0.00
35.Number of staff paid by other agencies (FTE)	0.00
36.Total number of volunteer hours ¹	0

Part III - Library Income

III. A. Operating Revenue by Source

In this section, report actual library income received between October 1 and September 30 used for ongoing, day-to-day library operations as defined below. Include federal, state, and other grants other than those for major capital expenditures. Do not include: a) income for major capital expenditures, including funds earmarked for both fixed and other major capital outlay. This income should be reported in III.B. Capital Income, b) contributions to endowments, c) income that the library collects but is passed through to another agency (e.g., fines, if not available for expenditure by the library), and d) funds unspent in the previous year (i.e., carryover). The total funds reported as Library Income will not equal the total expenditures unless the library expends every dollar of income it receives. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

37. Local Funds - County ²	\$130,454
38. Local Funds - Municipal	\$0
39. Local Funds - Subtotal ³	\$130,454
40. State Funds ⁴	\$21,163
41. Federal Funds - LSTA	\$0
42. Federal Funds - Other	\$0
43. Federal Funds - Subtotal	\$0
44. Other income - Fines and Fees	\$2,098
45. Other income - Cash gifts and donations	\$0
46. Other Operating Income	\$0
47. Other Operating Income - Subtotal	\$2,098
48. Total Operating Income	\$153,715

County Operating Income by Source

49. County general funds ⁵	\$130,454
50. Special taxing district	\$0
51. Municipal Services Taxing Unit (MSTU)	\$0
52. Other County Funds	\$0
53. Total Income from County Funds	\$130,454

III. B. Capital Income

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up. Report all revenue to be used for major capital expenditures. Include funds received for a) site acquisition; b) new buildings; c) additions to or renovation of library buildings; d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; e) computer hardware and software used to support library operations, to link to networks, or to run information products; f) new vehicles; and g) other one-time major projects. Exclude income used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other income to be used for major capital expenditures.

54. Local Government Capital Income	\$0
55. State Government Capital Income	\$0
56. Federal Government Capital Income	\$0
57. Other Capital Income	\$0
58. Total Capital Income	\$0

Part IV - Library Expenditures

The current and recurrent costs necessary to support the provision of library services.

IV. A. Operating Expenditures

Include funds expended for operations of the library - do not include capital expenditures. These expenditures will be reported in IV. B. Capital Expenditures. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

Staff Expenditures

59. Salaries and wages of all employees paid by library	\$75,332
60. Employee benefits: (Social Security, retirement, insurance & benefits for all staff)	\$29,923
61. Staff expenditures - Subtotal	\$105,255

Collection Expenditures

62. Print Materials Expenditures ⁶	\$22,000
63. Electronic Materials Expenditures	\$0
64. Other Materials Expenditures	\$0
65. Total Collection Expenditures	\$22,000

Other Operating Expenditures

66.All Other Operating Expenditures ⁷	\$26,450
67.Total Operating Expenditures	\$153,705

IV. B Capital Expenditures

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

68.Capital Outlay (include capital expenditures only; see instructions)	\$0
---	-----

Part V - Collection: Library Materials

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music scores, maps and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures and Other Materials Expenditures. Under this category, report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period/period of use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

69.Books	34,856
70.Electronic Books (eBooks)	12,321
71.Number of Electronic Collections acquired locally or through a cooperative agreement within the region	0
72.Number of Electronic Collections acquired by formal agreement with the State Library (Number pre-filled by the State Library)	70
73.Total Electronic Databases	70
74.Audio - Physical Units	992
75.Audio - Downloadable Units	909
76.Video - Physical Units	2,802
77.Video - Downloadable Units	0
78.Current Print Serial Subscriptions	38

Part VI - Library Services

(use annualized counts)

Annual Circulation

Use the method described in Output Measures for Public Libraries, 2nd edition (ALA, 1987), p. 42-44.

79.Circulation of Adult Materials	22,283
80.Circulation of Youth Materials ⁸	4,212
81.Total Annual Circulation of Materials	26,495
82.Physical Item Circulation (Subset of Total Annual Circulation of Materials)	23,375
83.Use of Electronic Materials (Subset of Total Annual Circulation of Materials)	3,120
84.Successful Retrieval of Electronic Information	0
85.Total Electronic Content Use	3,120
86.Total Collection Use	26,495
87.Traditional Reference Transactions	148
88.Virtual Reference Transactions	187
89.Total Reference Transactions	335
90.Library Visits	15,544

Programs and presentations to groups

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or education information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, and citizenship classes; and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

91a.All-Ages Programs	NC
91b.Adult Programs	172
92.Young Adult Programs (Ages 12 - 18) ⁹	12
93.Children's Programs (Ages 0 - 11)	58
94.Total Programs	242

Lafayette County Public Library 2018

Program attendance

Report actual counted number of persons attending programs and presentations sponsored by the library. Programs need not take place in the library, but the library must be the primary contributor in the planning or presentation. Examples are book talks, tours, and story hours.

95a.All-Ages Attendance	NC
95b.Adult Attendance	867
96.Young Adult Attendance ¹⁰	39
97.Children's Attendance ¹¹	800
98.Total Attendance ¹²	1,706

Part VII - Resource Sharing

Interlibrary loan is defined as making an item of library material, or a copy of the material, available to another library by request. It includes both borrowing and lending. The libraries involved in interlibrary loan are NOT under the same library administration and governance. Do not include interlibrary loan transactions that originate from other locations in your system or cooperative.

99.ILL Provided	254
100.ILL Received	79
101.Do you have reciprocal borrowing arrangements with other libraries?	Yes
101a.Reciprocal borrowing list of libraries	Suwannee River Regional Library System, Levy County Public Library, Florida Gateway College, Alachua County Library District

Part VIII - Internet/Electronic Resources

102.Number of Staff Internet Computers	5
103.Number of Internet Computers for General Public	14
104.Wireless Sessions Per Year	3,458
105.Number of staff receiving technology instruction	0
106.Number of users receiving technology instruction	423
107.Adoption of an Internet safety education program	No
108.Annual number of persons who complete the Internet safety education program	0

Access to Electronic Services

109.Website Visits	11,398
110.Annual number of uses (sessions) of public Internet computers	2,461

Part X. Outlet Information

(in pre-filled repeating groups)

An outlet is a unit (i.e., central, branch, bookmobile, books- by-mail only) of an administrative entity that provides direct public library services. A single-outlet central library should not be confused with the administrative entity to which it belongs. Some data are reported for each outlet of an administrative entity, such as the outlet's name and address, telephone number, type of outlet, and square footage.

Library

Location	Name	Street Address
LAFAYETTE COUNTY LIBRARY	LAFAYETTE COUNTY LIBRARY	120 NE CRAWFORD STREET

Address

Location	City	Zip Code	County
LAFAYETTE COUNTY LIBRARY	MAYO	32066	LAFAYETTE

Information

Location	Phone	Type Code	Square Footage of Outlet	Number of Bookmobiles
LAFAYETTE COUNTY LIBRARY	3862941021	Branch Library	6,500	0

Hours

Location	Public Service Hours Per Year	Number of Weeks Open
LAFAYETTE COUNTY LIBRARY	2,312	52

Part IX - Friends of the Library

111.Does your library have a Friends of the Library group?	No
112.Number of members in the Friends of the Library group	NC
113.Amount of funds raised by the Friends of the Library group	NC
114.Total amount of funds expended on behalf of your library and/or donated to your library by the Friends of the Library	NC
115.Total amount of funds expended on behalf of your library and/or donated to your library by a library foundation or endowment fund	NC

¹, 36. This is correct(0-2018-11-08)

², 37. This is correct(0-2018-11-16)

³, 39. This is correct(0-2018-11-16)

⁴, 40. This is correct(0-2018-11-16)

⁵, 49. This is correct(0-2018-11-16)

⁶, 62. This is correct(0-2018-11-16)

⁷, 66. This is correct(0-2018-11-16)

⁸, 80. This is correct(0-2018-11-08)

⁹, 92. This is correct(0-2018-11-08)

¹⁰, 96. This is correct(0-2018-11-08)

¹¹, 97. Some of the children's programming had been cancelled(0-2018-11-16)

¹², 98. Some of the children's programming had been cancelled(0-2018-11-16)

Library Identification

1.Library Name	TAYLOR COUNTY PUBLIC LIBRARY
2.Street Address	403 NORTH WASHINGTON STREET
3.Mailing Address	403 NORTH WASHINGTON STREET
4.City	PERRY
5.County	TAYLOR
6.Zip	32347
7.Phone	8508383512
8.Fax	(850) 838-3514
9.Respondent's Name/Title	Dale Collum
10.Respondent's e-mail address	dcollum@3riverslibrary.com
11.Director's Name/Title	DALE COLLUM
12.Director's e-mail address	dcollum@3riverslibrary.com

Part I - General Information

13.Specify the legal boundaries of your library's service area	Taylor County City of Perry Florida
--	-------------------------------------

Number of Service Outlets

14.Number of central libraries	0
15.Number of branch or cooperative member libraries	1
16.Number of bookmobiles ¹	1
17.Total Number of Outlets	2
18.Total square feet in library's facilities system-wide	7,158
19.Library service hours per typical week	52
20.Does your library have Sunday hours?	No
21.Total annual public service hours	2,704
22.Has the library updated its file of registered users at least once during the past three years?	Yes
23.Registered Users - Resident	18,975
24.Registered Users - Non Resident	NC
25.Total Number of Registered Users	18,975
26.Fee for Nonresident User Privileges	\$0

Part II - FTE Library Staff

Report in FTEs - full-time equivalents. Report figures as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employees. To compute full-time equivalents of employees in any category, take the number of hours worked per week by all employees in that category and divide it by 40. For example, if you had three regularly scheduled part-time employees who worked a total of 60 hours per week, FTE = 60/40 = 1.5 FTE staff. Include all positions budgeted, whether filled or unfilled.

27.Annual salary of incumbent library director/administrator ²	\$42,000
28.Minimum annual salary for beginning, full-time professional librarian	\$0
29.Librarians with master's degrees from ALA accredited programs (FTE)	0.00
30.Other Persons with title librarian (FTE)	1.00
31.Total Librarians	1.00
32.Other paid staff (FTE)	5.00
33.Total Paid FTE Library Staff	6.00
34.Percentage of Total Paid FTE Library Staff Hired Through Temporary Agency	0.00
35.Number of staff paid by other agencies (FTE)	0.00
36.Total number of volunteer hours	480

Part III - Library Income

III. A. Operating Revenue by Source

In this section, report actual library income received between October 1 and September 30 used for ongoing, day-to-day library operations as defined below. Include federal, state, and other grants other than those for major capital expenditures. Do not include: a) income for major capital expenditures, including funds earmarked for both fixed and other major capital outlay. This income should be reported in III.B. Capital Income, b) contributions to endowments, c) income that the library collects but is passed through to another agency (e.g., fines, if not available for expenditure by the library), and d) funds unspent in the previous year (i.e., carryover). The total funds reported as Library Income will not equal the total expenditures unless the library expends every dollar of income it receives. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

37. Local Funds - County ³	\$213,092
38. Local Funds - Municipal	\$0
39. Local Funds - Subtotal	\$426,184
40. State Funds	\$86,630
41. Federal Funds - LSTA	\$0
42. Federal Funds - Other	\$0
43. Federal Funds - Subtotal	\$0
44. Other income - Fines and Fees	\$11,082
45. Other income - Cash gifts and donations	\$0
46. Other Operating Income	\$0
47. Other Operating Income - Subtotal	\$11,082
48. Total Operating Income	\$523,896

County Operating Income by Source

49. County general funds ⁴	\$213,092
50. Special taxing district	\$0
51. Municipal Services Taxing Unit (MSTU)	\$0
52. Other County Funds	\$0
53. Total Income from County Funds	\$426,184

III. B. Capital Income

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up. Report all revenue to be used for major capital expenditures. Include funds received for a) site acquisition; b) new buildings; c) additions to or renovation of library buildings; d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; e) computer hardware and software used to support library operations, to link to networks, or to run information products; f) new vehicles; and g) other one-time major projects. Exclude income used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other income to be used for major capital expenditures.

54. Local Government Capital Income	\$0
55. State Government Capital Income	\$0
56. Federal Government Capital Income	\$0
57. Other Capital Income	\$0
58. Total Capital Income	\$0

Part IV - Library Expenditures

The current and recurrent costs necessary to support the provision of library services.

IV. A. Operating Expenditures

Include funds expended for operations of the library - do not include capital expenditures. These expenditures will be reported in IV. B. Capital Expenditures. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

Staff Expenditures

59. Salaries and wages of all employees paid by library	\$146,859
60. Employee benefits: (Social Security, retirement, insurance & benefits for all staff) ⁵	\$74,277
61. Staff expenditures - Subtotal	\$221,136

Collection Expenditures

62. Print Materials Expenditures ⁶	\$16,000
63. Electronic Materials Expenditures	\$0
64. Other Materials Expenditures	\$0
65. Total Collection Expenditures	\$16,000

Other Operating Expenditures

66.All Other Operating Expenditures	\$82,943
67.Total Operating Expenditures	\$320,079

IV. B Capital Expenditures

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

68.Capital Outlay (include capital expenditures only; see instructions)	\$0
---	-----

Part V - Collection: Library Materials

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music scores, maps and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures and Other Materials Expenditures. Under this category, report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period/period of use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

69.Books	29,481
70.Electronic Books (eBooks)	13,230
71.Number of Electronic Collections acquired locally or through a cooperative agreement within the region	1
72.Number of Electronic Collections acquired by formal agreement with the State Library (Number pre-filled by the State Library)	
73.Total Electronic Databases	1
74.Audio - Physical Units	874
75.Audio - Downloadable Units	909
76.Video - Physical Units	2,244
77.Video - Downloadable Units	0
78.Current Print Serial Subscriptions	27

Part VI - Library Services

(use annualized counts)

Annual Circulation

Use the method described in Output Measures for Public Libraries, 2nd edition (ALA, 1987), p. 42-44.

79.Circulation of Adult Materials	20,754
80.Circulation of Youth Materials	8,741
81.Total Annual Circulation of Materials	29,495
82.Physical Item Circulation (Subset of Total Annual Circulation of Materials)	26,375
83.Use of Electronic Materials (Subset of Total Annual Circulation of Materials)	3,120
84.Successful Retrieval of Electronic Information	0
85.Total Electronic Content Use	3,120
86.Total Collection Use	29,495
87.Traditional Reference Transactions	3,215
88.Virtual Reference Transactions	300
89.Total Reference Transactions	3,515
90.Library Visits	40,991

Programs and presentations to groups

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or education information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, and citizenship classes; and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

91a.All-Ages Programs	NC
91b.Adult Programs	212
92.Young Adult Programs (Ages 12 - 18) ⁸	16
93.Children's Programs (Ages 0 - 11)	112
94.Total Programs	340

Taylor County Public Library 2018

Program attendance

Report actual counted number of persons attending programs and presentations sponsored by the library. Programs need not take place in the library, but the library must be the primary contributor in the planning or presentation. Examples are book talks, tours, and story hours.

95a.All-Ages Attendance	NC
95b.Adult Attendance	1,614
96.Young Adult Attendance ⁹	60
97.Children's Attendance ¹⁰	1,997
98.Total Attendance ¹¹	3,671

Part VII - Resource Sharing

Interlibrary loan is defined as making an item of library material, or a copy of the material, available to another library by request. It includes both borrowing and lending. The libraries involved in interlibrary loan are NOT under the same library administration and governance. Do not include interlibrary loan transactions that originate from other locations in your system or cooperative.

99.ILL Provided	291
100.ILL Received	355
101.Do you have reciprocal borrowing arrangements with other libraries?	Yes
101a.Reciprocal borrowing list of libraries	Suwannee River Regional Library System, Levy County Public Library, Florida Gateway College, Alachua County Library District

Part VIII - Internet/Electronic Resources

102.Number of Staff Internet Computers	8
103.Number of Internet Computers for General Public	22
104.Wireless Sessions Per Year	8,281
105.Number of staff receiving technology instruction	12
106.Number of users receiving technology instruction	137
107.Adoption of an Internet safety education program	No
108.Annual number of persons who complete the Internet safety education program	0

Access to Electronic Services

109.Website Visits	11,398
110.Annual number of uses (sessions) of public Internet computers	14,204

Part X. Outlet Information

(in pre-filled repeating groups)

An outlet is a unit (i.e., central, branch, bookmobile, books- by-mail only) of an administrative entity that provides direct public library services. A single-outlet central library should not be confused with the administrative entity to which it belongs. Some data are reported for each outlet of an administrative entity, such as the outlet's name and address, telephone number, type of outlet, and square footage.

Library

Location	Name	Street Address
TAYLOR COUNTY PUBLIC LIBRARY	TAYLOR COUNTY PUBLIC LIBRARY	403 NORTH WASHINGTON STREET
TAYLOR COUNTY BOOKMOBILE	TAYLOR COUNTY PUBLIC LIBRARY	403 NORTH WASHINGTON STREET

Address

Location	City	Zip Code	County
TAYLOR COUNTY PUBLIC LIBRARY	PERRY	32347	TAYLOR
TAYLOR COUNTY BOOKMOBILE	PERRY	32347	TAYLOR

Information

Location	Phone	Type Code	Square Footage of Outlet	Number of Bookmobiles
TAYLOR COUNTY PUBLIC LIBRARY	8508383512	Branch Library	7,158	0
TAYLOR COUNTY BOOKMOBILE	8508383512	Bookmobile(s)	0	1

Hours

Location	Public Service Hours Per Year	Number of Weeks Open
TAYLOR COUNTY PUBLIC LIBRARY	2,704	52
TAYLOR COUNTY BOOKMOBILE	Not Counted	52

Part IX - Friends of the Library

111.Does your library have a Friends of the Library group?	Yes
112.Number of members in the Friends of the Library group	63
113.Amount of funds raised by the Friends of the Library group	\$4,760
114.Total amount of funds expended on behalf of your library and/or donated to your library by the Friends of the Library	\$3,481
115.Total amount of funds expended on behalf of your library and/or donated to your library by a library foundation or endowment fund	\$0

¹, 16. This is correct(0-2018-11-30)

², 27. This is correct(0-2018-11-30)

³, 37. This is correct(0-2018-11-30)

⁴, 49. This is correct(0-2018-11-30)

⁵, 60. This is correct(0-2018-11-30)

⁶, 62. This is correct(0-2018-11-30)

⁷, 66. This is correct(0-2018-11-30)

⁸, 92. This is correct(0-2018-11-08)

⁹, 96. This is correct(0-2018-11-08)

¹⁰, 97. This is correct(0-2018-11-30)

¹¹, 98. This is correct(0-2018-11-30)

Library Identification

1.Library Name	Three Rivers Regional Library Office
2.Street Address	176 SW Community Circle.
3.Mailing Address	P.O. Box 1340
4.City	Mayo
5.County	Lafayette
6.Zip	32066
7.Phone	(386) 294-3858
8.Fax	(386) 294-3861
9.Respondent's Name/Title	Cheryl Pulliam / Operations Manager
10.Respondent's e-mail address	cpulliam@3riverslibrary.com
11.Director's Name/Title	Dale Collum / Director
12.Director's e-mail address	dcollum@3riverslibrary.com

Part I - General Information

13.Specify the legal boundaries of your library's service area	Dixie, Gilchrist, Lafayette, & Taylor Counties
--	--

Number of Service Outlets

14.Number of central libraries	0
15.Number of branch or cooperative member libraries ¹	0
16.Number of bookmobiles	0
17.Total Number of Outlets	0
18.Total square feet in library's facilities system-wide ²	0
19.Library service hours per typical week ³	40
20.Does your library have Sunday hours?	No
21.Total annual public service hours	1,984
22.Has the library updated its file of registered users at least once during the past three years?	No
23.Registered Users - Resident	NC
24.Registered Users - Non Resident	NC
25.Total Number of Registered Users ⁴	
26.Fee for Nonresident User Privileges	\$0

Part II - FTE Library Staff

Report in FTEs - full-time equivalents. Report figures as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employees. To compute full-time equivalents of employees in any category, take the number of hours worked per week by all employees in that category and divide it by 40. For example, if you had three regularly scheduled part-time employees who worked a total of 60 hours per week, FTE = 60/40 = 1.5 FTE staff. Include all positions budgeted, whether filled or unfilled.

27.Annual salary of incumbent library director/administrator	\$51,889
28.Minimum annual salary for beginning, full-time professional librarian	\$50,000
29.Librarians with master's degrees from ALA accredited programs (FTE)	1.00
30.Other Persons with title librarian (FTE)	0.00
31.Total Librarians	1.00
32.Other paid staff (FTE)	3.00
33.Total Paid FTE Library Staff	4.00
34.Percentage of Total Paid FTE Library Staff Hired Through Temporary Agency	0.00
35.Number of staff paid by other agencies (FTE)	0.00
36.Total number of volunteer hours	0

Part III - Library Income

III. A. Operating Revenue by Source

In this section, report actual library income received between October 1 and September 30 used for ongoing, day-to-day library operations as defined below. Include federal, state, and other grants other than those for major capital expenditures. Do not include: a) income for major capital expenditures, including funds earmarked for both fixed and other major capital outlay. This income should be reported in III.B. Capital Income, b) contributions to endowments, c) income that the library collects but is passed through to another agency (e.g., fines, if not available for expenditure by the library), and d) funds unspent in the previous year (i.e., carryover). The total funds reported as Library Income will not equal the total expenditures unless the library expends every dollar of income it receives. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

37.Local Funds - County	\$0
38.Local Funds - Municipal	\$0
39.Local Funds - Subtotal	\$0
40.State Funds	\$344,034
41.Federal Funds - LSTA	\$0
42.Federal Funds - Other	\$0
43.Federal Funds - Subtotal	\$0
44.Other income - Fines and Fees	\$0
45.Other income - Cash gifts and donations	\$0
46.Other Operating Income	\$0
47.Other Operating Income - Subtotal	\$0
48.Total Operating Income	\$344,034

County Operating Income by Source

49.County general funds	\$0
50.Special taxing district	\$0
51.Municipal Services Taxing Unit (MSTU)	\$0
52.Other County Funds	\$0
53.Total Income from County Funds	\$0

III. B. Capital Income

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up. Report all revenue to be used for major capital expenditures. Include funds received for a) site acquisition; b) new buildings; c) additions to or renovation of library buildings; d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; e) computer hardware and software used to support library operations, to link to networks, or to run information products; f) new vehicles; and g) other one-time major projects. Exclude income used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other income to be used for major capital expenditures.

54. Local Government Capital Income	\$0
55. State Government Capital Income	\$0
56. Federal Government Capital Income	\$0
57. Other Capital Income	\$0
58. Total Capital Income	\$0

Part IV - Library Expenditures

The current and recurrent costs necessary to support the provision of library services.

IV. A. Operating Expenditures

Include funds expended for operations of the library - do not include capital expenditures. These expenditures will be reported in IV. B. Capital Expenditures. Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

Staff Expenditures

59. Salaries and wages of all employees paid by library	\$143,289
60. Employee benefits: (Social Security, retirement, insurance & benefits for all staff)	\$50,455
61. Staff expenditures - Subtotal	\$193,744

Collection Expenditures

62. Print Materials Expenditures ⁵	\$638
63. Electronic Materials Expenditures	\$11,700
64. Other Materials Expenditures	\$0
65. Total Collection Expenditures	\$12,338

Other Operating Expenditures

66.All Other Operating Expenditures	\$203,578
67.Total Operating Expenditures	\$409,660

IV. B Capital Expenditures

Report amounts in whole dollars, rounding up or down as necessary. Round amounts of 49c or less down, 50c or more up.

68.Capital Outlay (include capital expenditures only; see instructions)	\$0
---	-----

Part V - Collection: Library Materials

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music scores, maps and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures and Other Materials Expenditures. Under this category, report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period/period of use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

69.Books ⁶	0
70.Electronic Books (eBooks)	0
71.Number of Electronic Collections acquired locally or through a cooperative agreement within the region	0
72.Number of Electronic Collections acquired by formal agreement with the State Library (Number pre-filled by the State Library)	70
73.Total Electronic Databases	70
74.Audio - Physical Units	0
75.Audio - Downloadable Units	0
76.Video - Physical Units	0
77.Video - Downloadable Units	0
78.Current Print Serial Subscriptions	6

Part VI - Library Services

(use annualized counts)

Annual Circulation

Use the method described in Output Measures for Public Libraries, 2nd edition (ALA, 1987), p. 42-44.

79.Circulation of Adult Materials	0
80.Circulation of Youth Materials ⁷	0
81.Total Annual Circulation of Materials ⁸	0
82.Physical Item Circulation (Subset of Total Annual Circulation of Materials)	0
83.Use of Electronic Materials (Subset of Total Annual Circulation of Materials) ⁹	0
84.Successful Retrieval of Electronic Information	0
85.Total Electronic Content Use	0
86.Total Collection Use	0
87.Traditional Reference Transactions	0
88.Virtual Reference Transactions	0
89.Total Reference Transactions	0
90.Library Visits ¹⁰	0

Programs and presentations to groups

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or education information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, and citizenship classes; and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

91a.All-Ages Programs	0
91b.Adult Programs	0
92.Young Adult Programs (Ages 12 - 18)	0
93.Children's Programs (Ages 0 - 11)	0
94.Total Programs	0

Three Rivers Regional Library Office 2018

Program attendance

Report actual counted number of persons attending programs and presentations sponsored by the library. Programs need not take place in the library, but the library must be the primary contributor in the planning or presentation. Examples are book talks, tours, and story hours.

95a.All-Ages Attendance	0
95b.Adult Attendance	0
96.Young Adult Attendance	0
97.Children's Attendance	0
98.Total Attendance	0

Part VII - Resource Sharing

Interlibrary loan is defined as making an item of library material, or a copy of the material, available to another library by request. It includes both borrowing and lending. The libraries involved in interlibrary loan are NOT under the same library administration and governance. Do not include interlibrary loan transactions that originate from other locations in your system or cooperative.

99.ILL Provided	0
100.ILL Received	0
101.Do you have reciprocal borrowing arrangements with other libraries? ¹¹	No
101a.Reciprocal borrowing list of libraries	N/A

Part VIII - Internet/Electronic Resources

102.Number of Staff Internet Computers	4
103.Number of Internet Computers for General Public	NC
104.Wireless Sessions Per Year	NC
105.Number of staff receiving technology instruction	NC
106.Number of users receiving technology instruction	NC
107.Adoption of an Internet safety education program	No
108.Annual number of persons who complete the Internet safety education program	0

Access to Electronic Services

109.Website Visits	11,398
110.Annual number of uses (sessions) of public Internet computers	NC

Part X. Outlet Information

(in pre-filled repeating groups)

An outlet is a unit (i.e., central, branch, bookmobile, books- by-mail only) of an administrative entity that provides direct public library services. A single-outlet central library should not be confused with the administrative entity to which it belongs. Some data are reported for each outlet of an administrative entity, such as the outlet's name and address, telephone number, type of outlet, and square footage.

Library

Location	Name	Street Address
Three Rivers Regional Library Office		176 SW Community Circle, Suite B

Address

Location	City	Zip Code	County
Three Rivers Regional Library Office	Mayo	32066	

Information

Location	Phone	Type Code	Square Footage of Outlet	Number of Bookmobiles
Three Rivers Regional Library Office	3862943858		1,380	0

Hours

Location	Public Service Hours Per Year	Number of Weeks Open
Three Rivers Regional Library Office	1,984	52

Part IX - Friends of the Library

111.Does your library have a Friends of the Library group?	No
112.Number of members in the Friends of the Library group	NC
113.Amount of funds raised by the Friends of the Library group	NC
114.Total amount of funds expended on behalf of your library and/or donated to your library by the Friends of the Library	NC
115.Total amount of funds expended on behalf of your library and/or donated to your library by a library foundation or endowment fund	NC

¹, 15. This is accurate(0-2018-11-26)

², 18. This is accurate(0-2018-11-26)

³, 19. This is accurate(0-2018-11-26)

⁴, 25. This is accurate(0-2018-11-26)

⁵, 62. This is accurate(0-2018-11-26)

⁶, 69. 0(0-2018-11-26)

⁷, 80. This is accurate(0-2018-11-26)

⁸, 81. This is accurate(0-2018-11-26)

⁹, 83. This is accurate(0-2018-11-26)

¹⁰, 90. This is accurate(0-2018-11-26)

¹¹, 101. This is accurate(0-2018-11-26)